

**APPROVED
PROCEEDINGS OF THE OTTAWA COUNTY
BOARD OF COMMISSIONERS
AUGUST SESSION – SECOND DAY**

The Ottawa County Board of Commissioners met on Tuesday, August 26, 2008, at 1:30 p.m. and was called to order by the Chair.

Mr. Rycenga pronounced the invocation.

The Deputy Clerk led in the Pledge of Allegiance to the Flag.

Present at roll call: Mrs. Kortman, Messrs. Swartout, Mrs. Ruiter, Messrs. Hehl, Rycenga, Schrotenboer, Disselkoen, Berghorst, Holtrop, Holtvluwer. (10)

Absent: Mr. Kuyers

Public Comments and Communications from County Staff

Arlan Meekhof, 89th State Representative, thanked the Board for supporting HB 6285.

John Layesh, Spring Lake, thanked the Board for their support of the Northwest Ottawa Sustainability Coalition.

B/C 08-190 Mr. Hehl moved to approve the agenda of today as presented and amended adding Item C-2 – Closed session to discuss property matters. The motion passed.

B/C 08-191 Mr. Berghorst moved to approve the following Consent Resolution:

1. To approve the Minutes of the August 12, 2008, Board of Commissioners' Meeting and Work Session Meeting.
2. To authorize the payroll of August 26, 2008, in the amount of \$541.90.
3. To approve the general claims in the amount of \$4,783,647.68 as presented by the summary report for August 1, 2008 through August 15, 2008.
4. To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July, 2008.

The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer, Disselkoen. (10)

B/C 08-192 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the lease agreement with the West Michigan Park Association for parking areas on the Park 12 properties. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Hehl, Holtrop, Berghorst, Rycenga, Disselkoen. (10)

B/C 08-193 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Support for the Northwest Ottawa Sustainability Coalition. The motion passed as shown by the following votes: Yeas: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Hehl, Rycenga, Swartout, Schrotenboer, Disselkoen. (10)

B/C 08-194 Mr. Rycenga moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution of Support for Representative Meekhof's Bill to Amend the Stille-DeRossett-Hale Single State Construction Code Act, Act 230 of the Public Acts of 1972, to better assure the safety of children in babysitting facilities. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Berghorst, Swartout, Holtvluwer, Rycenga, Holtrop, Schrotenboer, Disselkoen. (10)

B/C 08-195 Mr. Swartout moved to approve the request from the Parks and Recreation Commission to institute a \$20 fee for successful applicants in the Parks Department's special hunting program for archery deer hunters. The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Berghorst, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Disselkoen. (10)

B/C 08-196 Mr. Swartout moved to approve the purchase of military service credits for Gregory Steigenga (Sheriff's Department – Unclassified). Funding to come from contingency.

County Cost:	\$51,975.78
Employee Cost:	<u>8,754.22</u>
Total Cost	\$60,730.00

The motion passed as shown by the following votes: Yeas: Mr. Holtvluwer, Mrs. Ruiter, Messrs. Holtrop, Rycenga, Schrotenboer, Mrs. Kortman, Messrs. Berghorst, Hehl, Swartout, Disselkoen. (10)

B/C 08-197 Mr. Swartout moved to approve the purchase of military service credits for Edward Berghorst (Board of Commissioners - Elected). Funding to come from contingency.

County Cost: \$3,946.16
Employee Cost: \$2,798.84
Total Cost \$6,745.00

The motion passed as shown by the following votes: Yeas: Messrs. Rycenga, Hehl, Berghorst, Mrs. Ruiter, Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Holtrop, Disselkoen. (10)

- B/C 08-198 Mr. Swartout moved to approve the proposal from the Information Technology Department to:
Eliminate one Programmer (04A) position,
Upgrade one Programmer (04A) to a Programmer/Analyst Position (06A) Step D,
Approve a newly created Senior Programmer/Analyst position (07A),
Upgrade one Programmer/Analyst position (06A) to the newly created Senior Programmer/Analyst (07A) Step D,
for an annual dollar savings of \$18,887 in 2008 and \$53, 724 in 2009. The motion passed as shown by the following votes: Yeas: Messrs. Holtrop, Holtvluwer, Swartout, Schrottenboer, Mrs. Kortman, Mr. Berghorst, Mrs. Ruiter, Messrs. Rycenga, Hehl, Disselkoen. (10)
- B/C 08-199 Mr. Swartout moved to approve the 2007 Cost Allocation Plan for implementation in the 2009 budget. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Holtrop, Mrs. Kortman, Messrs. Holtvluwer, Schrottenboer, Mrs. Ruiter, Messrs. Swartout, Rycenga, Hehl, Disselkoen. (10)
- B/C 08-200 Mr. Swartout moved to approve the Information Technology Billing Rate Study for 2009 for implementation in the 2009 budget. The motion passed as shown by the following votes: Yeas: Messrs. Berghorst, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrottenboer, Disselkoen. (10)
- B/C 08-201 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the contract with HPower and Associates for GOLD Standard Leaders Training for the 2008 Fall Session in the amount of \$10,795. Funding is included in the 2008 budget. The motion passed as shown by the following votes: Yeas: Mr. Schrottenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Hehl, Holtrop, Berghorst, Rycenga, Disselkoen. (10)
- B/C 08-202 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the contract with Davenport University for GOLD Standard Employee Training for the 2008 Fall Session in the amount of \$6,710. Funding is included in the 2008 budget. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Holtrop,

Mrs. Ruiter, Messrs. Berghorst, Hehl, Rycenga, Swartout, Schrotenboer, Disselkoen. (10)

B/C 08-203 Mr. Swartout moved to approve the 2009 Budget principles. The motion passed as shown by following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Berghorst, Swartout, Holtvluwer, Rycenga, Holtrop, Schrotenboer, Disselkoen. (10)

B/C 08-204 Mrs. Ruiter moved to approve the nomination of and appoint Marcie VerBeek as Officer Delegate, Marie Waalkes as alternate Officer Delegate, Karen Echter as Employee Delegate, and Sherrell Costello as alternate Delegate to the MERS 62nd Annual Meeting held September 30-October 2, 2008, in Traverse City, Michigan. The motion passed.

B/C 08-175 Mr. Swartout moved to approve the proposal from the Mental Health to reclassify two (2) Mental Health Specialists – ACT Program (Group T paygrade 12) to two (2) Mental Health Clinicians (Group T paygrade 14) for a cost of \$12,771. Funds to come from the elimination of the CMH Program Director position. The motion passed as shown by the following votes: Yeas: Messrs. Kuyers, Berghorst, Hehl, Holtrop, Mrs. Kortman, Mr. Swartout, Mrs. Ruiter, Messrs. Rycenga, Holtvluwer, Schrotenboer, Disselkoen. (11)

B/C 08-176 Mr. Swartout moved to approve the proposal from Mental Health to reduce the full-time equivalent of a Mental Health Program Coordinator (Unclassified paygrade 07) from 1.0 FTE to .6 FTE for a dollar savings of \$37, 840.00. The motion passed as shown by the following votes: Yeas: Mr. Schrotenboer, Mrs. Kortman, Messrs. Swartout, Holtvluwer, Mrs. Ruiter, Messrs. Kuyers, Hehl, Holtrop, Berghorst, Rycenga, Disselkoen. (11)

B/C 08-177 Mr. Swartout moved to approve the proposal from Mental Health to create a Program Supervisor (Unclassified paygrade 08) for a cost of \$102,485.00. Funds to come from the elimination of the CMH Program Director position. The motion passed as shown by the following votes: Yeas: Mrs. Kortman, Messrs. Holtvluwer, Kuyers, Holtrop, Mrs. Ruiter, Messrs. Berghorst, Hehl, Rycenga, Swartout, Schrotenboer, Disselkoen. (11)

B/C 08-178 Mr. Swartout moved to approve the proposal from Planning and Grants Department to create the position of County Remonumentation Representative (.5 FTE, Unclassified paygrade 14B) with a sunset date of December 31, 2009 for a cost of \$22,713 for 2008 and \$54,000 for 2009. (Funds for this position re reimbursed to Ottawa County by the State of Michigan.) The motion passed as shown by the following votes: Yeas: Messrs. Swartout, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Messrs.

Berghorst, Kuyers, Schrotenboer, Rycenga, Hehl, Mrs. Ruiter, Mr. Disselkoen. (11)

B/C 08-179 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution setting new mileage fees for the Ottawa County Prosecutor's Office. The motion passed as shown by the following votes: Yeas: Mrs. Ruiter, Mrs. Kortman, Messrs. Hehl, Berghorst, Swartout, Holtvluwer, Rycenga, Holtrop, Kuyers, Schrotenboer, Disselkoen. (11)

B/C 08-180 Mr. Swartout moved to approve and authorize the Board Chairperson and Clerk to sign the Resolution to extend the "Local Declaration of a State of Emergency" within Ottawa County through Tuesday, August 12, 2008 at 1:30 p.m. The motion passed as shown by the following votes: Yeas: Messrs. Hehl, Rycenga, Schrotenboer, Kuyers, Holtvluwer, Mrs. Kortman, Messrs. Holtrop, Swartout, Berghorst, Mrs. Ruiter, Mr. Disselkoen. (11)

The County Administrator's report was presented.

Several Commissioners commented on meetings attended and future meetings to be held.

B/C 08-181 Mr. Berghorst moved to adjourn at 3:07 p.m. subject to the call of the Chair.

DANIEL C. KRUEGER, Clerk DONALD DISSELKOEN, Chairman
Of the Board of Commissioners Of the Board of Commissioners