



County of Ottawa

Board of Commissioners

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Chairperson

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January 2, 2008

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, January 8, 2008 at 1:30 p.m.**, for the regular **January** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Berghorst
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the December 11, 2007 Board of Commissioners Meeting.

2. Payroll
Suggested Motion:
To authorize the payrolls of January 2, January 7, and January 8, 2008 in the amounts of \$_____, \$_____, \$_____, \$_____, respectively.
3. Correspondence Log 377
Suggested Motion:
To receive as information Correspondence Log 377.

From the Finance and Administration Committee

4. Monthly Accounts Payable for December 1, 2007 through December 14, 2007
Suggested Motion:
To approve the general claims in the amount of \$3,219,381.05 as presented by the summary report for December 1, 2007 through December 14, 2007.
5. Monthly Accounts Payable for December 17, 2007 through December 31, 2007
Suggested Motion:
To approve the general claims in the amount of \$2,958,205.17 as presented by the summary report for December 17, 2007 through December 31, 2007.

From the Planning and Policy Committee

6. Resolution of Acknowledgment Honoring Betty Gajewski
Suggested Motion:
To ratify and authorize the Board Chairperson and Clerk to sign the Resolution of Acknowledgement honoring Betty Gajewski for her service as a member of the Ottawa County Planning Commission.

B. Action Items:

From Administration

1. 2008 Ottawa County Board of Commissioners Board and Commission Assignments
Suggested Motion:
To approve the Ottawa County Board of Commissioners Board and Commission Assignments for Year 2008.
2. 2008 Rules of the Ottawa County Board of Commissioners
Suggested Motion:
To approve the Rules of the Ottawa County Board of Commissioners for Year 2008.

From the Planning and Policy Committee

3. Computer and Communications Equipment-Acceptable Use Policy (1st Reading)
Suggested Motion:
To receive the following proposed policies for review and comment:
Acceptable Use (IT Policy No. 01)
Electronic Mail & Privacy (IT Policy No. 02 (Former HR Policy No. 27))
IM & P2P File Sharing (IT Policy No. 03 (Former HR Policy No. 29))
Internet Use (IT Policy No. 04 (Former HR Policy No. 28))
Portable Devices (IT Policy No. 05)
Remote Access & ASP (IT Policy No. 06)
Wireless Access (IT Policy No. 07)

From the Finance and Administration Committee

4. Additions of Over-The-Counter (OTC) Antihistamine, Anti-inflammatory and Gastrointestinal Drugs to the Prescription Drug Plan

Suggested Motion

To approve the addition of over-the-counter (OTC) antihistamine, anti-inflammatory and gastrointestinal drugs to the prescription drug plan, at a \$3 co-pay for a 30-day supply effective 1/1/2008.

5. Recommendation to Increase the Commissioner's Co-pay on Mail Order Prescriptions
Suggested Motion:

To approve the recommendation to increase the Commissioners' co-pay on Mail Order Prescriptions to 2.3 X (times) the monthly co-pay amount, to make equivalent with other Ottawa County employees.

6. Approve Budget Adjustment #990

Suggested Motion:

To approve budget adjustment #990, with \$151,000 to come from the Contingency Fund.

C. Appointments: None

D. Discussion Items: None

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment