



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

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May 6, 2008

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, May 13, 2008 at 1:30 p.m.**, for the regular **May** meeting of the Board at the Ottawa County Fillmore Complex Administration Building in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Swartout
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the April 22, 2008 Board of Commissioners Meeting and Board of Commissioners Work Session Meeting.

2. Payroll

Suggested Motion:

To authorize the payroll of May 13, 2008 in the amount of \$ _____

Joyce E. Kortman Dennis W. Swartout Jane M. Ruitter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Edward Berghorst James C. Holtrop James H. Holtvluwer

3. Correspondence Log 381
Suggested Motion:
To receive as information Correspondence Log 381.

From the Finance and Administration Committee

4. Monthly Accounts Payable for April 14, 2008 through April 30, 2008
Suggested Motion:
To approve the general claims in the amount of \$5,435,433.05 as presented by the summary report for April 14, 2008 through April 30, 2008.

From Administration

5. Ottawa County Michigan State University Extension's 2007 Annual Report
Suggested Motion:
To receive for information the Ottawa County Michigan State University Extension's 2007 Annual Report.
6. Ottawa County Parks and Recreation Department's 2007 Annual Report
Suggested Motion:
To receive for information the Ottawa County Parks and Recreation Department's 2007 Annual Report.
7. County of Ottawa Human Resources' Annual Report for Year 2007
Suggested Motion:
To receive for information the County of Ottawa Human Resources' Annual Report for Year 2007.

B. Public Hearing – Ballot Language:

1. Public Hearing Regarding the Request for the Approval of Ballot Language On the Tuesday, August 5, 2008 Ballot for a 20-year Countywide Property Tax Millage in the Amount of .44 mil (44 Cents for Each \$1,000 of Valuation) to Fund the Ottawa County Central Dispatch Authority.
Suggested Motions:
 - a. To open the Public Hearing.
 - b. To close the Public Hearing.

C. Action Items:

From Administration

1. 2008 - 2009 Strategic Plan
Suggested Motion:
To approve the 2008-2009 Strategic Plan.

From the Planning and Policy Committee

2. Amended Resolution of Intent to Establish the Ottawa County Brownfield Redevelopment Authority
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Amended Resolution of Intent to establish the Ottawa County Brownfield Redevelopment Authority.

3. Lease with the City of Ferrysburg for Community Mental Health Use of Ferrysburg School
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Lease with the City of Ferrysburg for Community Mental Health Use of the Ferrysburg School Facility.
4. Resolution to Establish July 13-19, 2008 as “Road Rage Awareness Week” Within Ottawa County
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to establish July 13-19, 2008, as “Road Rage Awareness Week” within Ottawa County.
5. County Financial Policies – (First Reading)
Suggested Motion:
To receive for comment the following proposed County Financial Policies – (First Reading)

001 - ACCOUNTING, AUDITING AND FINANCIAL REPORTING POLICY
002 - ACCOUNTS PAYABLE AUDIT POLICY
003 - AUTOMATIC CLEARING HOUSE (ACH) AND ELECTRONIC TRANSACTIONS OF PUBLIC FUNDS POLICY
004 - CAPITAL ASSET POLICY
005 - COUNTY EQUIPMENT – PERSONAL USE POLICY
006 - USE OF CREDIT CARDS TO PAY BILLS AND PURCHASE GOODS AND SERVICES FROM OTTAWA COUNTY AND THE OTTAWA COUNTY COURTS POLICY
007 - DEBT MANAGEMENT POLICY
008 - FINANCIAL GOALS POLICY
009 - GENERAL FUND BUDGET SURPLUS POLICY
010 - GRANTS AND THIRD-PARTY CONTRACT REVENUE POLICY
011 - INFRASTRUCTURE PROGRAM FUND POLICY
012 - REIMBURSEMENT FOR LIVESTOCK LOSSES DUE TO STRAY DOGS POLICY
013 - MILLAGE REQUEST POLICY
014 - OPERATING BUDGET POLICY
015 - PARTICIPATING IN CONFERENCES AND CONVENTIONS POLICY
016 - PAYMENT OF ACCOUNTS PAYABLE PRIOR TO BOARD AUTHORIZATION
017 - PER DIEM EXPENSE AND MILEAGE POLICY
018 - PERFORMANCE MEASUREMENT POLICY
019 - REVENUE AND EXPENDITURE POLICY
020 - RISK MANAGEMENT POLICY
021 - INVESTMENT POLICY
6. Receive Bids for the Mount Pisgah Dune Protection Project
Suggested Motion:
To receive bids for the Mount Pisgah Dune Protection Project and accept the low bid from Rockford Construction Company in the amount of \$317,641.63, with funding from a State grant and the Parks and Recreation Department budget.

From the Finance and Administration Committee

7. Tax Allocation Recommendation
Suggested Motion:
To approve the recommendation that the Ottawa County millage allocation remains at 4.440 mills, and direct that this recommendation be forwarded to the Ottawa County Tax Allocation Board.
8. Resolution of Intent to Increase the 2008 Millage Rate for Ottawa County
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2008 Millage Rate for Ottawa County to 3.6 mills.
9. Resolution of Intent to Increase the 2008 Millage Rate for E-911
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2008 Millage Rate for E-911 to .4407 mills.
10. Resolution of Intent to Increase the 2008 Millage Rate for Ottawa County Parks
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Intent to Increase the 2008 Millage Rate for Ottawa County Parks to .3165 mills.

D. Appointments:

1. Appointment to the Ottawa County Jury Board
Suggested Motion:
To nominate and appoint Kathy Joy Hop to the Ottawa County Jury Board representing the Republican Party for a six (6) year term, beginning May 1, 2007 and ending April 30, 2013.

E. Discussion Items:

1. Ottawa County Michigan State University Extension's 2007 Annual Report
(Presented by Dr. Adam J. Kantrovich, Extension Director)
2. Ottawa County Parks and Recreation Department's 2007 Annual Report
(Presented by John A. Scholtz, Director; Curtis L. TerHaar, Coordinator of Park Planning and Development; and David E. Mazurek, Parks Operations Superintendent)
3. County of Ottawa Human Resources' Annual Report for Year 2007
(Presented by Marie L. Waalkes, Director)

F. Report of the County Administrator

G. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment