



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

12220 Fillmore Street, Suite 310, West Olive, Michigan 49460

West Olive (616) 738-4898

Fax (616) 738-4888

Grand Haven (616) 846-8295

Grand Rapids (616) 662-3100

Website: www.miOttawa.org

June 18, 2008

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, June 24, 2008 at 1:30 p.m.**, for the regular **June** meeting of the Board at the Ottawa County Fillmore Complex Administration Building in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Schrottenboer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
 - A. Government Finance Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2006 Comprehensive Annual Financial Report.
 - B. Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2008.
6. Public Comments and Communications from County Staff
7. Approval of Agenda

Joyce E. Kortman Dennis W. Swartout Jane M. Ruitter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrottenboer Edward Berghorst James C. Holtrop James H. Holtvluwer

8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the June 10, 2008 Board of Commissioners Meeting and Board of Commissioners Work Session Meeting.

2. Payroll

Suggested Motion:

To authorize the payroll of June 24, 2008 in the amount of \$_____

From the Finance and Administration Committee

3. Monthly Accounts Payable for June 1, 2008 through June 13, 2008

Suggested Motion:

To approve the general claims in the amount of \$2,285,747.75 as presented by the summary report for June 1, 2008 through June 13, 2008.

4. Monthly Budget Adjustments

Suggested Motion:

To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2008.

5. Government Finance Officers Association's Certificate For Excellence in Financial Reporting

Suggested Motion:

To receive the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2006 Comprehensive Annual Financial Report.

6. Government Finance Officers Association's Distinguished Budget Presentation Award

Suggested Motion:

To receive the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2008.

7. Treasurer's Annual "Balance in Land Sale Proceeds Account" Report

Suggested Motion:

To receive for information the Annual "Balance in Land Sale Proceeds Account" Report.

B. Action Items:

From the Finance and Administration Committee

1. Youth Specialists Positions and Shift Supervisor Position
Suggested Motion:
To approve the proposal from 20th Circuit Court – Juvenile Services/Detention Center to eliminate two (2) of eight (8) benefited part-time Youth Specialist positions and increase the hours of the remaining six part-time Youth Specialist positions to full-time and create one (1) full-time Shift Supervisor position. This proposal results in anticipated cost savings of \$5,877.
2. Reclassification of .6 RPC II and 1.0 RPC III to Administration Assistant
Suggested Motion:
To approve the proposal from Public Health to reclassify a .6 FTE Records Processing Clerk II and a 1.0 FTE Records Processing Clerk III to a 1.0 FTE Administrative Assistant (Unclassified paygrade 03). This proposal results in anticipated cost savings of \$11,931.
3. Resolution to Approve 2008 Tax Allocation
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution to accept and approve the 2008 Final Order of the Ottawa County Tax Allocation Board; allocating 4.440 mills to the County of Ottawa.
4. Bond Resolution: Reimbursement Resolution – Grandville Wastewater Treatment Plant Expansion
Suggested Motion:
To approve the Resolution Declaring the Ottawa County Board of Commissioners' Intent to Reimburse Project Expenditures for the Grandville Wastewater Treatment Plant with Bond Proceeds.
5. MERS Military Service Credits – Employer Cost
Suggested Motion:
To approve and authorize the use of contingency funds for the purchase of Military Service Credits through MERS for Robert M. Matyas, in the amount of \$57,300.

County Cost:	\$57,300.00
Employee Cost:	<u>\$ 9,258.00</u>
Total Cost:	\$66,558.00

C. Reports:

1. Report on Declaration of State of Emergency
(Presented by Bill W. Smith, Director of Emergency Management Unit)

D. Appointments: None

E. Discussion Items: None

F. Report of the County Administrator

G. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment