



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

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August 20, 2008

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, August 26, 2008 at 1:30 p.m.**, for the regular **August** meeting of the Board at the Ottawa County Fillmore Complex Administration Building in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Kuyers
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
7. Approval of Agenda
8. Actions and Reports

A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners' Meeting Minutes

Suggested Motion:

To approve the Minutes of the August 12, 2008 Board of Commissioners' Meeting and Work Session Meeting.

2. Payroll
Suggested Motion:
To authorize the payroll of August 26, 2008 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for August 1, 2008 through August 15, 2008
Suggested Motion:
To approve the general claims in the amount of \$4,783,647.68 as presented by the summary report for August 1, 2008 through August 15, 2008.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of July, 2008.

B. Action Items:

From the Planning and Policy Committee

1. Lease Agreement with the West Michigan Park Association
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the lease agreement with the West Michigan Park Association for parking areas on the Park 12 properties.
2. Resolution of Support for Northwest Ottawa Sustainability Coalition
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Support for the Northwest Ottawa Sustainability Coalition.
3. Resolution of Support for Representative Meekhof's Bill to Amend the Stille-DeRossett-Hale Single State Construction Code Act, Act 230 of the Public Acts of 1972
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution of Support for Representative Meekhof's Bill to Amend the Stille-DeRossett-Hale Single State Construction Code Act, Act 230 of the Public Acts of 1972, to better assure the safety of children in babysitting facilities.

From the Finance and Administration Committee

4. Institute a \$20 Fee for Special Permit Hunting Program
Suggested Motion:
To approve the request from the Parks and Recreation Commission to institute a \$20 fee for successful applicants in the Parks Department's special permit hunting program for archery deer hunters.

5. MERS Military Service Credits

Suggested Motion:

To approve the purchase of military service credits for Gregory Steigenga (Sheriff's Department – Unclassified). Funding to come from contingency.

County Cost:	\$51,975.78
Employee Cost:	<u>8,754.22</u>
	\$60,730.00

6. MERS Military Service Credits

Suggested Motion:

To approve the purchase of military service credits for Edward Berghorst (Board of Commissioners – Elected). Funding to come from contingency.

County Cost:	\$3,946.16
Employee Cost:	<u>2,798.84</u>
Total Cost	\$6,745.00

7. Approval of Information Technology Department Organizational Changes

Suggested Motion:

To approve the proposal from the Information Technology Department to:

- Eliminate one Programmer (04A) position,
- Upgrade one Programmer (04A) to a Programmer/Analyst Position (06A) Step D,
- Approve a newly created Senior Programmer/Analyst position (07A),
- Upgrade one Programmer/Analyst position (06A) to the newly created Senior Programmer/Analyst (07A) Step D,

for an annual dollar savings of \$18,887 in 2008 and \$53,724 in 2009.

8. 2007 Cost Allocation Plan

Suggested Motion:

To approve the 2007 Cost Allocation Plan for implementation in the 2009 budget.

9. IT Billing Rate Study for 2009

Suggested Motion:

To approve the Information Technology Billing Rate Study for 2009 for implementation in the 2009 budget.

10. Contract for Ottawa County Supervisory Leadership Training

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the contract with HPower & Associates for GOLD Standard Leaders Training for the 2008 Fall Session in the amount of \$10,795. Funding is included in the 2008 budget.

11. Contract for Ottawa County General Employee Training

Suggested Motion:

To approve and authorize the Board Chairperson and Clerk to sign the contract with Davenport University for GOLD Standard Employee Training for the 2008 Fall Session in the amount of \$6,710. Funding is included in the 2008 budget.

12. 2009 Budget Principles
Suggested Motion:
To approve the 2009 Budget Principles.

C. Appointments:

1. Officer and Employee Delegate for MERS Annual Meeting
Suggested Motion:
To approve the nominations of and appoint Marcie VerBeek as Officer Delegate, Marie Waalkes as alternate Officer Delegate, Karen Echter as Employee Delegate, and Sherrell Costello as alternate Employee Delegate to the MERS 62nd Annual Meeting held September 30 – October 2, 2008, in Traverse City, Michigan.

D. Discussion Items: None

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment