

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: April 15, 2008

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Dennis Swartout, Edward Berghorst, Gordon Schrotenboer

ABSENT: James Holtvluwer

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services Director; Bradley Slagh, Treasurer; Sherri Sayles, Deputy Clerk; Marie Waalkes, Human Resources Director; Michael Galligan, Equalization Director; James Bush, Equalization; Erika Rosebrook, Assistant Administrator; Greg Rappleye, Corporation Counsel; Media

SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and to approve by consent the Minutes of the March 18, 2008, meeting as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN
\$50,000

FC 08-037 Motion: To approve budget adjustments #145, 163, 185, 186, 197, 198, and 201.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 08-038 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of March 2008.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 08-039 Motion: To approve the Statement of Review for the month of March 2008.
Moved by: Berghorst UNANIMOUS

SUBJECT: EQUALIZATION REPORT

FC 08-040 Motion: To approve and forward to the Board of Commissioners the 2008 Equalization Report and to appoint the Equalization Director to represent Ottawa County at State Equalization hearings.
Moved by: Rycenga UNANIMOUS

SUBJECT: TREASURER'S INVESTMENT REPORT

FC 08-041 Motion: To receive for information the Treasurer's Quarterly Investment Report as of March 2008.
Moved by: Berghorst UNANIMOUS

SUBJECT: QUARTERLY FINANCIAL STATUS REPORT

FC 08-042 Motion: To receive for information the Interim Financial Statement for the General Fund, Mental Health Fund and Public Health Fund as of March 31, 2008.
Moved by: Berghorst UNANIMOUS

SUBJECT: RESOLUTION FOR FILING QUALIFIED STATEMENTS UNDER ACT 34 OF THE PUBLIC ACTS OF 2001

FC 08-043 Motion: To approve and forward to the Board of Commissioners the Resolution authorizing the County Administrator to file with the Michigan Department of Treasury a "Qualifying Statement" to issue bonds as required by Act 34 of the Public Acts of 2001.
Moved by: Rycenga UNANIMOUS

SUBJECT: PURCHASE OF MERS (MICHIGAN EMPLOYEES RETIREMENT SYSTEM) GENERIC SERVICE CREDITS FOR PATRICIA VERDUIN

FC 08-044 Motion: To approve and forward to the Board of Commissioners the purchase of MERS generic service credit for Patirica VerDuin.
Total Cost: \$20,373
Employer Cost: \$0
Employee Cost: \$20,373
Moved by: Schrottenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Treasurer's Quarterly Report – Bradley Slagh presented the Treasurer's Quarterly Report during Action Item #5 – Treasurer's Investment Report.

2. Special Committee Meeting – June Hagan stated a Special Finance and Administration Committee Meeting has been scheduled for Tuesday, May 13, 2008, at 1:00 p.m. to discuss a.) Tax Allocation Recommendation, b.) Intent to Increase Millage Resolution and c.) OCCDA Ballot Language.

3. Road Commission – The Administrator reported he received a letter from Kent Rubley of the Ottawa County Road Commission regarding the possibility of a millage for a road maintenance plan. The letter stated if this doesn't make the ballot this year the Road Commission will try again in 2009. Greg Rappleye stated the law allowing this predates Headlee and the County has a lot of options to look at. The Administrator stated this will be discussed at the next Board Work Session and Corporation Counsel will present an opinion as well as recommendations. The Road Commission will be invited.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:12 a.m.