

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: May 20, 2008

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, James Holtvluwer, Edward Berghorst, Dennis Swartout,
Gordon Schrotenboer

STAFF & GUESTS: Alan Vanderberg, Administrator; June Hagan, Fiscal Services
Director, Erika Rosebrook, Assistant Administrator; Sherri Sayles, Deputy
Clerk, Greg Steigenga, Undersheriff; John Blissett, Mental Health
Financial Officer; Greg Rappleye, Corporation Counsel

SUBJECT: CONSENT ITEMS

Approve by consent the agenda of today as presented.

SUBJECT: BUDGET ADJUSTMENTS GREATER THAN
\$50,000

FC 08-051 Motion: To approve budget adjustments #209, 262 and 282.
Moved by: Rycenga UNANIMOUS

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 08-052 Motion: To approve and forward to the Board of Commissioners the
appropriation changes greater than \$50,000 and those approved by the
Administrator and Fiscal Services Director for \$50,000 or less which
changed the total appropriation from the amended budget for the month of
April 2008.
Moved by: Berghorst UNANIMOUS

SUBJECT: STATEMENT OF REVIEW

FC 08-053 Motion: To approve the Statement of Review for the month of April,
2008.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: GENERAL FUND REVENUES OVER
EXPENDITURES FOR 2007

FC 08-054 Motion: To approve and recommend to the Board of Commissioners that \$1,431,970 of the 2007 General Fund fund balance be designated for Buildings and Improvements and \$660,000 be reserved for the 2008 budget.

Moved by: Schrottenboer UNANIMOUS

SUBJECT: MERS MILITARY SERVICE CREDITS

FC 08-055 Motion: To approve and forward to the Board of Commissioners the purchase of military service credits for Robert M. Matyas (Community Mental Health).

County Cost: \$57,300.00

Employee Cost: 9,258.00

Total Cost: \$66,558.00

Move by: Schrottenboer UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE THE 2008 MILLAGE RATE FOR OTTAWA COUNTY

FC 08-056 Motion: To approve and forward to the Board of Commissioners the Resolution to approve the 2008 Millage Rate for Ottawa County of 3.6 mills.

Moved by: Schrottenboer UNANIMOUS

SUBJECT: RESOLUION TO APPROVE THE 2008 MILLAGE RATE FOR E-911

FC 08-057 Motion: To approve and forward to the Board of Commissioners the Resolution to approve the 2008 Millage Rate for E-911 of .4407 mills.

Moved by: Schrottenboer UNANIMOUS

SUBJECT: RESOLUTION TO APPROVE THE 2008 MILLAGE RATE FOR PARKS

FC 08-058 Motion: To approve and forward to the Board of Commissioners the Resolution to approve the 2008 Millage Rate for Parks of .3165 mills.

Moved by: Berghorst UNANIMOUS

SUBJECT: YEARLY SUBSCRIPTION FEE TO ACCESS THE COUNTY CLERK'S RECORDS FOR THE 20TH CIRCUIT COURT THROUGH THE "MIOTTAWA .ORG" COURT RECORDS SEARCH

FC 08-059 Motion: To approve and forward to the Board of Commissioners the yearly subscription fee of \$240.00 to be charged to the media/newspapers to access the County Clerk's records for the 20th Circuit Court through the "miOttawa.org" Court Records Search.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: EXPANSION OF THE CURRENT SENIOR
VOLUNTEER PROGRAM

FC 08-060 Motion: To approve and recommend to the Board of Commissioners the expansion of the current Senior Volunteer Program. Funding to come from the 2008 Sheriff's Department budget, total cost of \$6,500.

Moved by: Schrotenboer

UNANIMOUS

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:05 a.m.