

FINANCE AND ADMINISTRATION COMMITTEE

Approved Minutes

DATE: December 16, 2008

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Roger Rycenga, Dennis Swartout, Edward Berghorst, James Holtvluwer,
Gordon Schrotenboer

STAFF & GUESTS: Alan Vanderberg, Administrator; Bradley Slagh, Treasurer; Jessica Kinser, Financial Analyst; Sherri Sayles, Deputy Clerk; June Hagan, Fiscal Services; Marie Waalkes, Human Resources Director; Greg Rappleye, Corporation Counsel; Joan Brown, Mental Health Financial Manager; Dr. Michael Brashears, CMH Director

SUBJECT: CONSENT ITEMS

FC 08-150 Motion: To approve the Agenda of today as presented and amended adding Action Item #5 – Ottawa County Economic Development Report and #6 – New Position.

Moved by: Schrotenboer

UNANIMOUS

Approve by consent the Minutes of the November 18, 2008, meeting as presented.

SUBJECT: MONTHLY BUDGET ADJUSTMENTS

FC 08-151 Motion: To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of November 2008.

Moved by: Schrotenboer

UNANIMOUS

**SUBJECT: BUDGET ADJUSTMENTS GREATER THAN
\$50,000**

FC 08-152 Motion: To approve budget adjustments #871, 882, 883, 884, 915 and 936.

Moved by: Holtvluwer

UNANIMOUS

SUBJECT: STATEMENT OF REVIEW FOR NOVEMBER

FC 08-153 Motion: To approve the Statement of Review for the month of November 2008.
Moved by: Rycenga UNANIMOUS

SUBJECT: PA2 RESOLUTION

FC 08-154 Motion: To approve and forward to the Board of Commissioners the Resolution to redirect PA2 Funding for substance abuse prevention and treatment programs from the Lakeshore Coordinating Council to Ottawa County.
Moved by: Rycenga MOTION PASSED

Yeas: Messrs. Rycenga, Holtvluwer, Schrotenboer, Swartout. (4)
Nays: Mr. Berghorst. (1)

SUBJECT: OTTAWA COUNTY ECONOMIC DEVELOPMENT REPORT

FC 08-155 Motion: To approve the Ottawa County Economic Development Report and forward it to the Ottawa County Board of Commissioners, contingent on the approval of the Economic Development Board, with a recommendation that staff present a Resolution in final form to implement the provision of services to the OCEDO, as recommended in the Report.
Moved by: Holtvluwer MOTION PASSED

Yeas: Messrs. Rycenga, Holtvluwer, Schrotenboer, Swartout. (4)
Nays: Mr. Berghorst. (1)

SUBJECT: NEW POSITION

FC 08-156 Motion: To approve and forward to the Board of Commissioners the recommendation to create the new position of Mental Health Specialist for Respite Services at the cost of \$67,644, plus \$3,500 for equipment. Funding to come from the existing contract with Pathways, Inc. (\$52,000), and CMH general fund (unfilled positions).
Moved by: Schrotenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Financial month end update for November 2008 – The November Financial End update was presented by Brad Slagh.

SUBJECT: ADJOURNMENT

FC 08-157 Motion: To adjourn at 10: 25 a.m.
Moved by: Berghorst

UNANIMOUS