

Agenda
FINANCE AND ADMINISTRATION COMMITTEE
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
June 17, 2008
9:30 a.m.

Consent Items:

1. Approval of Agenda
2. Approval of Minutes from the May 13 and May 20th, 2008 Meetings

Action Items:

1. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #354 and #355.
2. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of May 2008.
3. Statement of Review
Suggested Motion:
To approve the Statement of Review for the month of May 2008.
4. Youth Specialists Positions and Shift Supervisor Position
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal from 20th Circuit Court – Juvenile Services/Detention Center to eliminate two (2) of eight (8) benefited part-time Youth Specialist positions and increase the hours of the remaining six part-time Youth Specialist positions to full-time and create one (1) full-time Shift Supervisor position. This proposal results in a cost savings.
5. Reclassification of .6 RPC II and 1.0 RPC III to Administration Assistant
Suggested Motion:
To approve and forward to the Board of Commissioners the proposal from Public Health to reclassify a .6 FTE Records Processing Clerk II and a 1.0 FTE Records Processing Clerk III to a 1.0 FTE Administrative Assistant (Unclassified paygrade 03). This proposal results in a cost savings.

6. Resolution to Approve 2008 Tax Allocation
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution to accept and approve the 2008 Final Order of the Ottawa County Tax Allocation Board; allocating 4.440 mills to the County of Ottawa.

7. Government Finance Officers Association Certificate For Excellence in Financial Reporting
Suggested Motion:
To receive and forward to the Board of Commissioners the Government Finance Officers Association's Certificate of Achievement for Excellence in Financial Reporting for the County of Ottawa's December 31, 2006 Comprehensive Annual Financial Report.

8. Government Finance Officers Association Distinguished Budget Presentation Award
Suggested Motion:
To receive and forward to the Board of Commissioners the Government Finance Officers Association's Distinguished Budget Presentation Award for the fiscal year beginning January 1, 2008.

9. Bond Resolution: Reimbursement Resolution – Grandville Wastewater Treatment Plant Expansion
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution Declaring the Ottawa County Board of Commissioners' Intent to Reimburse Project Expenditures for the Grandville Wastewater Treatment Plant with Bond Proceeds.

10. Treasurer's Annual "Balance in Land Sale Proceeds Account" Report
Suggested Motion:
To accept for information and forward to the Board of Commissioners the Annual "Balance in Land Sale Proceeds Account" Report.

11. MERS Military Service Credits – Employer Cost
Suggested Motion:
To approve and forward to the Board of Commissioners use of contingency funds for the purchase of Military Service Credits through MERS for Robert M. Matyas, in the amount of \$57,300.

Discussion Item:

General Pooled Fund Portfolio as of May 31, 2008. – Brad Slagh