

Agenda
FINANCE AND ADMINISTRATION COMMITTEE
West Olive Administration Building
12220 Fillmore, West Olive, MI 49460
September 16, 2008
9:30 a.m.

Consent Items:

1. Approval of Agenda
2. Approval of Minutes from the August 21, 2008 Meeting

Action Items:

1. Budget Adjustments Greater than \$50,000
Suggested Motion:
To approve budget adjustments #558, 559, 596, 597.
2. Monthly Budget Adjustments
Suggested Motion:
To approve and forward to the Board of Commissioners the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of August 2008.
3. Statement of Review for August
Suggested Motion:
To approve the Statement of Review for the Month of August 2008.
4. Benefit Adjustments for County and Court Unclassified Employees (excluding Elected Officials, Judges and the Board of Commissioners) for 2009.
Suggested Motion:
To approve and forward to the Board of Commissioners the following benefit adjustment for County and Court Unclassified Employees (excluding Elected Officials, Judges and the Board of Commissioners) for 2009:
 - a. Increase Health Plan employee co-pay to nine percent (9%) of the current actuarial determined amount.

	<u>2009 Co-pay</u>
Single Coverage	\$20.22 bi-weekly
2-Person Coverage	\$43.59 bi-weekly
Family Coverage	\$60.58 bi-weekly

5. Benefit Adjustments for 2009 for the Group T Employees

Suggested Motion:

To approve and forward to the Board of Commissioners the following benefit adjustment for Group T Employees for 2009:

- a. Increase Health Plan employee co-pay to nine percent (9%) of the current actuarial determined amount.

	<u>2009 Co-pay</u>
Single Coverage	\$20.22 bi-weekly
2-Person Coverage	\$43.59 bi-weekly
Family Coverage	\$60.58 bi-weekly

6. Benefit Adjustments for Ottawa County Judges for 2009.

Suggested Motion:

To approve and forward to the Board of Commissioners the following benefit adjustments for Ottawa County Judges for 2009:

- a. Increase Health Plan employee co-pay to nine percent (9%) of the current actuarial determined amount.

	<u>2009 Co-pay</u>
Single Coverage	\$20.22 bi-weekly
2-Person Coverage	\$43.59 bi-weekly
Family Coverage	\$60.58 bi-weekly

7. Benefit Adjustments for Elected Officials, (excluding Judges and the Board of Commissioners) for 2009.

Suggested Motion:

To approve and forward to the Board of Commissioners the following benefit adjustments for Elected Officials (excluding Judges and the Board of Commissioners) for 2009:

- a. Increase Health Plan employee co-pay to nine percent (9%) of the current actuarial determined amount.

	<u>2009 Co-pay</u>
Single Coverage	\$20.22 bi-weekly
2-Person Coverage	\$43.59 bi-weekly
Family Coverage	\$60.58 bi-weekly

8. Benefit Adjustments for 2009 for Commissioners

Suggested Motion:

To approve and forward to the Board of Commissioners the following benefit adjustments for Commissioners for 2009:

- a. Increase Health Plan employee co-pay to nine percent (9%) of the current actuarial determined amount.

	<u>2009 Co-pay</u>
Single Coverage	\$20.22 bi-weekly
2-Person Coverage	\$43.59 bi-weekly
Family Coverage	\$60.58 bi-weekly

- 9. Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution Regarding the Distribution of Convention Facility Tax Revenues to Counties Under Public Acts 106 and 107 of 1985.
- 10. Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987
Suggested Motion:
To approve and forward to the Board of Commissioners the Resolution Regarding the Distribution of Cigarette Tax Revenues to Counties Under Public Acts 219 and 264 of 1987.
- 11. Setting of Public Hearing on the 2009 Ottawa County Budget
Suggested Motion:
To recommend to the Board of Commissioners to set a public hearing on the 2009 Ottawa County budget for Tuesday, October 14, 2008, to be held in the Ottawa County Board Room, 12220 Fillmore Street, West Olive, at 1:30 p.m.
- 12. OPEB Trust Resolution
Suggested Motion:
To approve and forward to the Board of Commissioners the proposed resolution to establish the “Ottawa County Retiree Health Care fund Trust” (The OPEB Trust Reduction”).
- 13. 58th District Court/Deputy Court Clerk I Positions
Suggested Motion:
To approve and forward to the Board of Commissioners an increase in hours of a Deputy Court Clerk I position from part-time (.75 FTE) to full-time (1.0 FTE) and an increase in hours of a Deputy Court Clerk I position from part-time (.5 FTE) to full-time (1.0 FTE) with funding to come from current District Court budget effective upon Board approval.
- 14. PA2 Resolution
Suggested Motion
To approve and forward to the Board of Commissioners the resolution to redirect PA2 Funding for substance abuse prevention and treatment programs from the Lakeshore Coordinating Council to Ottawa County

15. WEMET Advance Funding Agreement

Suggested Motion:

To approve and forward to the Board of Commissioners the West Michigan Enforcement Team Advance Funding Agreement.

16. Northwest Ottawa Water System Reimbursement Resolution

Suggested Motion:

To approve and forward to the Board of Commissioners the Resolution Declaring Official Intent to Reimburse Project Expenditures with Bond Proceeds. (Reference to Bond Resolution: Reimbursement Resolution – Northwest Ottawa Water Treatment Plant Improvement and Expansion.)

17. Officers' Compensation Commission Salary Recommendations

Suggested Motion:

To receive and forward to the Board of Commissioners the Officers' Compensation Commission's resolution for the 2009 and 2010 salary recommendations for the Board of Commissioners and Countywide Elected Officers.

Discussion Items:

1. Tax Foreclosure Property Sale Update
2. Financial Month End Update for August 2008