

HUMAN RESOURCES COMMITTEE

Approved Minutes

DATE: May 12, 2008

TIME: 1:30 p.m.

PLACE: Fillmore Street Complex

PRESENT: Jane Ruiter, Joyce Kortman, Gordon Schrotenboer, Philip Kuyers, James Holtrop

STAFF & GUESTS: Alan Vanderberg, Administrator; Erika Rosebrook, Assistant Administrator; Sherri Sayles, Deputy Clerk; Marie Waalkes, Human Resources Director

SUBJECT: CONSENT ITEMS

HR 08-020 Motion: To approve the agenda of today as presented and to approve the minutes of the March 10, 2008, meeting as presented.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: NOMINATION TO THE OTTAWA COUNTY OFFICER'S COMPENSATION COMMISSION – ONE (1) MEMBER UNEXPIRED VACANCY

HR 08-021 Motion: To approve and forward to the Board of Commissioners the name of John Field Reichardt to fill one (1) member unexpired vacancy on the Ottawa County Officer's Compensation Commission, to begin immediately and ending December 31, 2010.
Moved by: Schrotenboer UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. 2008 Wage and Classification Study Update – Marie Waalkes, Human Resources Director, presented a brief update on the 2008 Wage and Classification Study. There have been 8 informational meetings with 110 attendees. Information regarding the study is now available on the Lotus Notes Front Page. The questionnaires will be e-mailed to the employees this week. Interviews will be held the second week of June through mid-July. The Evaluation and Appeals Teams will be trained later this summer. The recommendations from the study will be presented at the second Board Meeting in January 2009.

SUBJECT: ADJOURNMENT

HR 08-022 Motion: To adjourn at 1:42 p.m.
Moved by: Kuyers UNANIMOUS