

**PLANNING AND POLICY COMMITTEE**

**Approved Minutes**

DATE: July 10, 2008

TIME: 9:30 a.m.

PLACE: Fillmore Street Complex

PRESENT: Matthew Hehl, Edward Berghorst, Dennis Swartout, Phillip Kuyers

ABSENT: Roger Rycenga

STAFF & GUESTS: Alan Vanderberg, Administrator; Erika Rosebrook, Assistant Administrator; Garry & Sharon Smeyers; June Hagan, Fiscal Services Director; Kent Rubley, Road Commission Director; Mark Knudsen, Planning & Grants Director; John Scholtz, Parks & Recreation Director; Curt TerHaar, Parks & Recreation Dept.; Sherri Sayles, Deputy Clerk; Ryan Cotton, Spring Lake Village Manager

SUBJECT: CONSENT ITEMS

PP 08-052 Motion: To approve the Agenda of today as presented and to approve the Minutes of the May 8, 2008, Planning and Policy Committee as presented.  
Moved by: Swartout UNANIMOUS

SUBJECT: LEASE AGREEMENT WITH THE MICHIGAN  
DEPARTMENT OF NATURAL RESOURCES

PP 08-053 Motion: To approve and forward to the Board of Commissioners the lease agreement with the Michigan Department of Natural Resources for use of a portion of the Bass River Recreation Area to expand the trail system at Riverside Park.  
Moved by: Swartout UNANIMOUS

SUBJECT: RECEIVE BIDS FOR THE NORTH OTTAWA  
DUNES TRAILHEAD PROJECT

PP 08-054 Motion: To receive bids for the North Ottawa Dunes Trailhead Project and recommend approval of the low bid from De Sal Excavating at a cost of \$51,246.70 with funding from the Parks and Recreation budget.  
Moved by: Hehl UNANIMOUS

**SUBJECT: RECEIVE BIDS FOR THE BLACK LAKE  
BOARDWALK PHASE II PROJECT**

PP 08-055 Motion: To receive bids for the Black Lake Boardwalk Phase II Project and recommend approval of the low bid from De Sal Excavating including Alternates 1-4 at a cost of \$118,258.60 with funding from the Parks and Recreation budget.  
Moved by: Swartout **UNANIMOUS**

**SUBJECT: RECEIVE BIDS FOR THE HEMLOCK CROSSING  
WETLAND PROJECT**

PP 08-056 Motion: To receive bids for the Hemlock Crossing Wetland Project and recommend approval of the low bid from Ron Meyer Associates Excavating, Inc. at a cost of \$7,800.00 with funding from the Parks and Recreation budget and a Corps of Engineers grant.  
Moved b: Swartout **UNANIMOUS**

**SUBJECT: LEASE AGREEMENT WITH THE CITY OF  
FERRYSBURG**

PP 08-057 Motion: To approve and forward to the Board of Commissioners the lease agreement with the City of Ferrysburg for use of a portion of Coast Guard Park for North Ottawa Dunes Trailhead Project.  
Moved by: Kuyers **UNANIMOUS**

**SUBJECT: APPROVAL OF BROWNFIELD  
REDEVELOPMENT AUTHORITY BYLAWS**

PP 08-058 Motion: To approve and recommend to the Finance Committee the approval of Brownfield Redevelopment Authority Bylaws. The Bylaws were approved by the Brownfield Redevelopment Authority Board on July 2, 2008.  
Moved by: Swartout **UNANIMOUS**

**SUBJECT: ROAD COMMISSION MILLAGE BALLOT  
LANGUAGE**

PP 08-059 Motion: To approve and recommend to the Finance Committee the Ballot Language for Road Commission Millage for the November General Election.  
Moved by: Swartout **UNANIMOUS**

SUBJECT: RED PINE TIMBER SALES

PP 08-060 Motion: To approve and recommend to the Finance Committee the revision of the Timber Sales Contract with Rothig Forest Products for the Port Sheldon Natural Area dated July 23, 2007, to reduce the per cord price from \$68 per cord to \$55 per cord to reflect a change in market condition.

Moved by: Kuyers

UNANIMOUS

SUBJECT: DISCUSSION ITEMS

1. Support of County Sustainability – Ryan Cotton, Spring Lake Village Manager, addressed the Committee as a representative of the Northwest Ottawa Sustainability Coalition asking for their support of a Resolution and a County representative to attend the meetings. Administration supports the idea and would like to see this open countywide to other local units.
2. Proposed Legislation regarding Windows in Day Care Centers – Mark Knudsen gave a brief background how the Olive Township Child Safety Ordinance was passed. Rep. Arlan Meekhof, 89<sup>th</sup> District, who was instrumental in modeling the ordinance amendment for Olive Township, has modeled a bill after the language. Garry and Sharon Smeyers asked the Committee for their support. Greg Rappleye is working on drafting a Resolution and the consensus of the Committee was to move forward.
3. Closed session to discuss property acquisition.

PP 08-061 Motion: To go into a Closed Session at 10:28 a.m. to discuss property acquisition.

Moved by: Swartout

UNANIMOUS

Roll Call: Yeas: Messrs. Hehl, Swartout, Kuyers, Berghorst. (4)

PP 08-062 Motion: To rise from Closed session at 10:55 a.m.

Moved by: Kuyers

UNANIMOUS

SUBJECT: ADJOURNMENT

PP 08-063 Motion: To adjourn at 10:56 a.m.

Moved by: Hehl

UNANIMOUS