

## TECHNOLOGY COMMITTEE

### Approved Minutes

DATE: July 8, 2008

TIME: 9:00 a.m.

PLACE: Fillmore Street Complex

PRESENT: James Holtrop, David Hulst, Gordon Schrottenboer, Fred Ehards, Alan Vanderberg

ABSENT: Daniel Krueger, Jon Overway, Tim Secen

STAFF & GUESTS: Erika Rosebrook, Assistant Administrator; JoAnn Arcand, WebTecs; Sherri Sayles, Deputy Clerk

#### SUBJECT: CONSENT ITEMS

Approve by consent the Agenda of today as presented and approve by consent the Minutes of the May 13, 2008, meeting as presented.

#### SUBJECT: DISCUSSION ITEMS

1. Ottawa County Information Technology Department Annual Report – David Hulst, IT Director, presented the Information Technology Annual Report.
2. miOttawa.org Update – Erika Rosebrook and David Hulst reported the “miOttawa.org” web site was just named one of the top ten web sites for a county of this size by the Center for Digital Government. Erika reported a meeting was held on July 1<sup>st</sup> with the local units to discuss possible partnerships with “miOttawa.org”.

A power point presentation was presented by JoAnn Arcand. JoAnn thanked Erika Rosebrook for all her help and wished her well.

3. Information Technology Project Update – David Hulst reported there are over 6 million pages scanned in the imaging system. Community Mental Health was converted from Contact Manager to OnBase last week. Park Township is expecting to receive final approval from their Board this month to partner with the County’s imaging system.

Kevin Bowling, Circuit Court Administrator, submitted a local order to SCAO for electronic signature approval. SCAO met with a number of departments in early June and is now putting a committee together to rewrite some of the statutes to allow for electronic signatures. Kevin is working on establishing Ottawa County as a pilot program until statutes have changed.

David also reported IT is working on a new absence request system, e-mail filtering, and moving ahead with the implementation of the Public Health system. A request for qualifications went out for the Grand Haven Courtroom Technology and the Register of Deeds RFP went out the first of June.

The Administrator reported he is looking into building a tower at the Fillmore location and using it to create revenue. Four companies are already interested and he believes three or four more may have interest. He would propose a \$25,000 a year lease and the money would go into the technology fund.

4. Information Technology Planning – David Hulst is looking for input from the committee for this year's Strategic Plan. He would like to present to the full Board the major initiatives and costs to the county over the next few years. He handed out a ranking tool and asked the committee to complete and return it at the next meeting.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:17 a.m.