**TECHNOLOGY COMMITTEE**

<u>**Approved Minutes**</u>

DATE:          September 9, 2008

TIME:          9:00 a.m.

PLACE:        Fillmore Street Complex

PRESENT:    James Holtrop, David Hulst, Gordon Schrotenboer, Fred Ehards, Alan
                      Vanderberg, Jon Overway

ABSENT:      Daniel Krueger, Tim Secen

STAFF & GUESTS:  Barry Kantz, District Court Administrator; Jessica Kinser,
                      Financial Analyst; JoAnn Arcand, WebTecs; Brooke Slagle, Deputy Clerk

SUBJECT:  CONSENT ITEMS

Approve by consent the Agenda of today as presented and approve by
consent the Minutes of the July 8, 2008, meeting as presented.

SUBJECT:  DISCUSSION ITEMS

1. miOttawa.org Update – JoAnn Arcand presented a PowerPoint
   presentation on the miOttawa.org site.  David Hulst asked the
   committee about translation software for "on the fly" translations and
   the committee agreed it was too inaccurate at this point in time to be
   reliable.

2. Information Technology Operational Updates – David Hulst, IT
   Director, presented the Information Technology Operational Updates.

   a. IT Operations Report – Information was presented on the new
      email filters the county is using.  The new filters provide a
      variety of reporting detail.
   b. Organizational Change – Information was presented on an
      organizational change the Board approved at the last meeting
      in the Programming Division of the IT Office.

3. Information Technology Project Updates – David Hulst reported on
   the IT Project Updates.

    a. Courtroom Technology – Grand Haven Building Project – IT has sent out a Request for Qualifications and six vendors responded. David Hulst ranked them and three will be interviewed as well as their references.

    b. Register of Deeds – Land Records Management System – This committee has narrowed down the vendors who replied to the RFP to four. Those who met the qualifications.

    c. Health Department – System Replacement – The new program is Insight made by Netsmart. It will be implemented in phases. It is nearly complete.

    d. Justice System – Pilot Project – This project is in the testing phase, production will start the first full week in October.

    e. Park Township – Imaging Effort – IT is waiting for the Park Township Board to meet and discuss this option at their Board meeting on Thursday. David Hulst has drafted a service level agreement and terms of payment agreement. IT is willing to provide a demonstration to Park Township in our facilities.

    f. County Imaging Project Status – Probation is complete at the Fillmore Complex, Hudsonville will be the first of October and Grand Haven is waiting for a key staff member to return from sick leave. Environmental Health and IT have completed their reviews for this project.

    g. Cell Towers – IT is considering adding tenets to the Manley Street tower as well as building one here at the Fillmore Complex. TeleRad is coordinating the project and they have several possible tenets for a tower at the Fillmore Complex. The County would be required to invest and build the tower but then the tower would be leased out to tenets. The tower would be a source of revenue within 2 years.

4. Information Technology Strategic Plan – David Hulst surveyed the committee and IT staff to rank IT services and projects at the last meeting. He ranked each major initiative and costs to the county over the next five years. He also informed the committee about hardware purchases that are upcoming over the next four years.

SUBJECT: ADJOURNMENT

The meeting adjourned at 10:24 a.m.