**TECHNOLOGY COMMITTEE**

**Approved Minutes**

DATE:        November 12, 2008

TIME:        9:00 a.m.

PLACE:      Fillmore Street Complex

PRESENT:   Gordon Schrotenboer, James, Holtrop, Daniel Krueger, Jon Overway, Fred Ehards, David Hulst, Alan Vanderberg

ABSENT:    Tim Secen

STAFF & GUESTS:  Sherri Sayles, Deputy Clerk; JoAnn Arcand, WebTecs; Jessica Kinser, Financial Analyst; Gary Scholten, Register of Deeds

SUBJECT:  CONSENT ITEMS

Approve by consent the Agenda of today as presented and amended adding Discussion Item #4 – Land Management Software and to approve the Minutes of the September 9, 2008, meeting as presented.

SUBJECT:  DISCUSSION ITEMS

1. miOttawa.org Update – An update of "miOttawa.org" was presented by JoAnn Arcand. The web development schedule is already pretty full for next year. WebTechs contract expires at the end of August 2009. JoAnn reported she has met with local units to pursue joint efforts between the County and local jurisdictions. Spring Lake, Ferrysburg and the City of Zeeland have expressed interest.

2. Information Technology Operational Updates – David Hulst presented the IT Operational update. The on-line project request was implemented by IT in October. The baseline revenue in GIS is ahead of last year. GIS is looking ahead to see what their next application will be.

3. County Technology Plan Review – David Hulst gave a detailed report on the County Technology Plan. The purpose of the plan is to put together a report for the County's technology needs for the future. He wants this to be a long-term plan that is adopted by the Board of Commissioners. The plan will be given to the Commissioners to review prior to the November 25th Work Session where it will be presented.

4. Land Management Software Update – Gary Scholten reported the goal is to have the vendor and equipment in place and the staff trained when the Register of Deeds Office moves to their new Fillmore location.  The vendor choices have been narrowed down to four.  Gary and David Hulst have been doing site visits.  The challenge is two are beta sites and two are in development.  They are looking at the recording process, where at with cash management, integration, internet, disaster recovery, social security redaction, fraud, mainframe vs. fileserver, and electronic recording.  Gary is hoping to have a contract by January.

5. There are two spots still currently open on the Technology Committee.

SUBJECT:  ADJOURNMENT

The meeting adjourned at 11:10 a.m.