



County of Ottawa

Board of Commissioners

Donald G. Disselkoen
Chairperson

Philip D. Kuyers
Vice-Chairperson

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February 19, 2008

To All Ottawa County Commissioners:

The Ottawa County Board of Commissioners will meet on **Tuesday, February 26, 2008 at 1:30 p.m.**, for the regular **February** meeting of the Board at the Ottawa County Fillmore Street Complex in West Olive, Michigan.

The Agenda is as follows:

1. Call to Order by the Chairperson
2. Invocation – Commissioner Holtvluwer
3. Pledge of Allegiance to the Flag
4. Roll Call
5. Presentation of Petitions and Communications
6. Public Comments and Communications from County Staff
 - A. Legislative Update by Bill Zaagman from Governmental Consultants Services, Incorporated
7. Approval of Agenda
8. Actions and Reports
 - A. Consent Resolutions:

From the County Clerk

1. Board of Commissioners Meeting Minutes

Suggested Motion:

To approve the Minutes of the February 14, 2008 Board of Commissioners Meeting and Board of Commissioners Work Session Meeting.

Joyce E. Kortman Dennis W. Swartout Jane M. Ruiter Matthew M. Hehl Roger G. Rycenga
Gordon D. Schrotenboer Edward Berghorst James C. Holtrop James H. Holtvluwer

2. Payroll
Suggested Motion:
To authorize the payroll of February 26, 2008 in the amount of \$_____.

From the Finance and Administration Committee

3. Monthly Accounts Payable for February 1, 2008 through February 15, 2008
Suggested Motion:
To approve the general claims in the amount of \$4,056,546.68 as presented by the summary report for February 1, 2008 through February 15, 2008.
4. Monthly Budget Adjustments
Suggested Motion:
To approve the appropriation changes greater than \$50,000 and those approved by the Administrator and Fiscal Services Director for \$50,000 or less which changed the total appropriation from the amended budget for the month of January 2008.

B. Action Items:

From the Planning and Policy Committee

1. Agreement with West Olive Christian Reformed Church to Release Their Easement Through Lake Michigan Property in Port Sheldon Township if Acquired for County Park Purposes
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the agreement with West Olive Christian Reformed Church to release their easement through Lake Michigan property in Port Sheldon Township if acquired for County Park purposes.
2. Lease Agreement with the Michigan Department of Natural Resources for Use of a Portion of Holland State Park for the Mount Pisgah Dune Protection Project
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the lease agreement with the Michigan Department of Natural Resources for use of a portion of Holland State Park for the Mount Pisgah Dune Protection Project.
3. Resolution Accepting Terms of the Grant Agreement with the Michigan Department of Natural Resources for the Mount Pisgah Dune Protection Project
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the Resolution Accepting Terms of the Grant Agreement with the Michigan Department of Natural Resources for the Mount Pisgah Dune Protection Project.

From the Finance and Administration Committee

4. Seasonal Park Supervisor Position – Pay Increase for 2008
Suggested Motion:
To approve an increase in the hourly wage of the Seasonal Park Supervisor position from \$13.9195 per hour to \$14.0695 per hour effective January 1, 2008.

5. Lease of Land at Fillmore Street Complex to Ottawa County Central Dispatch Authority
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the proposed Lease of Land at the Fillmore Street Complex between Ottawa County and the Ottawa County Central Dispatch Authority.
6. Lease of Space and Conveyance of Property Between and Among Ottawa County Central Dispatch Authority, Ottawa County and the City of Grand Haven
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the proposed “Lease of Space and Conveyance of Property” between and among the Ottawa County Central Dispatch Authority, Ottawa County and the City of Grand Haven.
7. MDEQ - Financial Assurance Resolution - Southwest Ottawa County Landfill
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the MDEQ Financial Assurance Resolution for the Southwest Ottawa County Landfill.
8. Secure Care Contract
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign a one (1) year contract extension with a three-year option with Secure Care, Incorporated, effective March 1, 2008 through February 28, 2009 at a rate of \$45,713.37 per month; annual rate of \$548,560.44 (2.5% increase over current rate). Funding included in the 2008 budget.
9. Prosecutor’s Organizational Study
Suggested Motion:
To approve the recommendations of the Prosecutor’s Organizational Study with the total annual cost of \$30,516. Funding to come from the General Fund, fund balance.
10. Reclassification of Personnel Specialist in Human Resources
Suggested Motion:
To approve the reclassification of one (1) full-time equivalent Personnel Specialist, Unclassified Group pay grade 07, in Human Resources to Employee and Labor Relations Manager, Unclassified Group pay grade 08 at an annual cost not to exceed \$7,871. Funding included in the 2008 budget.
11. County Clerk / Vital Records Clerk Position
Suggested Motion:
To approve an increase of a Vital Records Clerk position from part-time (.6FTE) to full-time (1.0FTE) at a cost not to exceed \$19,552. Funding to come from the General Fund, fund balance.

12. County Clerk / Non-Benefited Part-Time Records Processing Clerk II Position
Suggested Motion:
To approve an increase of a non-benefited part-time Records Processing Clerk II position for .3 FTE to .4875 FTE at a cost not to exceed \$5,068. Funding to come from the General Fund, fund balance.
13. Ottawa County Supervisory Leadership Training
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the contract with HPower & Associates for Supervisory Leadership Training for the 2008 calendar year in the amount of \$10,235. Funding included in the 2008 budget.
14. Ottawa County General Employee Training
Suggested Motion:
To approve and authorize the Board Chairperson and Clerk to sign the contract with Davenport University for general employee training for the 2008 calendar year in the amount of \$6,000. Funding included in the 2008 budget.

C. Appointments:

From the Human Resources Committee

1. Ottawa County Community Mental Health Board – One (1) General Member
Suggested Motion:
To nominate *Michelle Bucek, Joyce Barkel, and Alan Hicks, and appoint one (1) to fill one (1) General member vacancy on the Ottawa County Community Mental Health Board, to serve a three (3) year term beginning April 1, 2008, and ending March 31, 2011. (*Recommended by Committee)
2. Ottawa County Appeals Board of Sanitary Code – One (1) Unexpired Vacancy
Suggested Motion:
To nominate and appoint *Lawrence Mierle to fill one (1) Unexpired vacancy on the Ottawa County Appeals Board of Sanitary Code, to begin immediately, and ending December 31, 2009 (*Recommended by Committee)
3. Ottawa County Technology Committee – Two (2) Private Sector Vacancies
Suggested Motion:
To nominate and appoint *Jon Overway and *Fred Ehards, to fill two (2) Private Sector vacancies on the Ottawa County Technology Committee, to serve a one (1) year term beginning January 1, 2008, and ending December 31, 2008. (*Recommended by Committee)
4. Ottawa County Technology Committee – Two (2) Technology Sector Vacancies
Suggested Motion:
To nominate and appoint *Tim Secen to fill one of two (2) General Member vacancies on the Ottawa County Technology Committee – Technology Sector, to serve a one (1) year term beginning January 1, 2008, and ending December 31, 2008. (*Recommended by Committee)

5. Ottawa County West Michigan Regional Planning Commission – One (1) Private Sector Vacancy
Suggested Motion:
To nominate Jeff Williams, *Chris Larson, and John Miner, and appoint one (1) to fill one (1) Private Sector vacancy on the Ottawa County West Michigan Regional Planning Commission, to serve a one (1) year term beginning January 1, 2008, and ending December 31, 2008.
(*Recommended by Committee)
6. Ottawa County West Michigan Regional Planning Commission/CEDS Committee – One (1) Private Sector Vacancy
Suggested Motion:
To nominate Donald Wyhowski and *John Miner, and appoint one (1) to fill one (1) Private Sector vacancy on the Ottawa County West Michigan Regional Planning Commission/CEDS Committee, to serve a one (1) year term beginning January 1, 2008, and ending December 31, 2008.
(*Recommended by Committee)
7. Ottawa County Workforce Development Board – One (1) Business Sector Vacancy
Suggested Motion:
To nominate and appoint *Becca Dernberger to fill one (1) Business Sector vacancy on the Ottawa County Workforce Development Board, to serve a three (3) year term beginning January 1, 2008, and ending December 31, 2010.
(*Recommended by Committee)

D. Discussion Items:

1. Closed Session - Property Acquisition
Suggested Motion:
To go into a Closed Session with the purpose of discussing property acquisition.
Two-thirds (2/3) roll call vote required.

E. Report of the County Administrator

F. General Information, Comments, and Meetings Attended

9. Public Comments

10. Adjournment