

Mental Health BOARD MEETING MINUTES

MONDAY, OCTOBER 29, 2001

PRESENT: Edward Berghorst, Mark Bombara, Veronica Persenaire, Harris Schipper, Darell Schregardus, Lucile Van Koevering, Cornelius Vander Kam, Fred Vander Laan, Steve Waters

ABSENT:

EXCUSED: Joyce Kortman, Kristine Nale, James McDowall

STAFF: Gerry Cyranowski, Greg Hofman, Pam Pekelder, Gloria Pelon

OTHERS: Greg Rappleye

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the October 29, 2001 meeting to order at 1:00pm.

PUBLIC COMMENT

Alician Heyns Davelaar, a Grand Valley State University student, stated that she was observing the meeting today to meet a class requirement.

APPROVAL OF MINUTES of September 24, 2001

CMH 01-062 Motion: To approve the minutes of the September 24, 2001 meeting.

Moved by: Schipper

Supported by: Persenaire

MOTION CARRIED

APPROVAL OF AGENDA of October 29, 2001

CMH 01-063 Motion: To approve the agenda for October 29, 2001.

Moved by: Berghorst

Supported by: Schregardus

MOTION CARRIED

COMMUNICATIONS

The Michigan Association of Community Mental Health Boards Fall Conference was held at the Grand Traverse Resort and Spa in Traverse City, Michigan, on October 15 and 16, 2001. The following Board members attended the conference and provided a brief report: Ms. Van Koevering, Ms. Persenaire, Mr. Bombara, Mr. Berghorst and Mr. Vander Kam.

All attendees received a copy of the DCH document *Implementation Guide*. Mr. Cyranowski will summarize this document and distribute a copy of that summary to all Board members.

CHAIRPERSON'S REPORT

Mr. Vander Laan stated that a voluntary donation of \$10.00 was being collected today for the

Christmas Card Project. He noted that the Executive Committee will absorb any shortage.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski welcomed Mr. Schregardus back, noting his speedy recovery. Mr. Schregardus thanked everyone for their cards and best wishes.

Alliance Update:

Mr. Cyranowski noted that he attended several meetings with the Muskegon County Executive Director, Mr. Jim Borushko, while at the MACMHB Fall Conference. He noted that commentary on the Lakeshore Behavioral Health Alliance is available if so desired. He will attend a meeting in Muskegon tomorrow.

Application for Participation (AFP) Update:

Mr. Cyranowski stated that he received a fax from DCH: Request for Statement of Status. This information must be submitted to DCH by November 30, 2001. DCH will issue the Application for Participation (AFP) early in January 2002. The application deadline will allow CMHs approximately seven (7) weeks to complete and submit. There will be a four month timeline for DCH to review all AFPs. Implementation is still on target for October 1, 2002.

Local Match Issue Update:

Mr. Cyranowski noted that county administration has requested more information. He has a meeting with Mr. Oosterbaan and Ms. Zink and will, at that time, present a simple and clear request for the local match dollars. Mr. Cyranowski will bring more information to the November 19, 2001 Executive and Finance Committees.

DCH Possible Budget Cuts:

Mr. Cyranowski stated that he received information from the Board Association indicating possible DCH budget cuts. They indicate a cut of 5% to 7% or more. Mr. Cyranowski will keep Board members informed as information is received.

CMH Program Director Position:

Mr. Cyranowski stated that he interviewed four internal applications and was pleased to announce that Sue Buist was offered and has accepted the position. She will begin her new duties on November 12, 2001. Her position as Program Coordinator for Access Center will then be vacant. Mr. Vander Laan stated that he was pleased that the position was filled by an internal applicant.

Other Updates:

Mr. Cyranowski explained that he has had a busy agenda; meeting with CMH staff teams, Board Members, County Commissioners and local legislators. He noted that he has committed to keeping the local legislators informed of key mental health issues via e-mail updates.

Mr. Cyranowski will be meeting with Mr. Oosterbaan on Monday, November 5, 2001 and will begin providing the Board with a monthly written Executive Director's Report.

COMMITTEE REPORTS

Finance Committee

The Minutes of the October 22, 2001 meeting were accepted.

Service Contracts

CMH 01-064 Motion: To approve the Service Contracts as presented.

Moved by: Waters
Supported by: Schipper
MOTION CARRIED

Ms. Van Koevering noted that financial statements were not available due to year end processing.

Program/Planning & QI Committee

The Minutes of October 2, 2001 were accepted.

CMH 01-065 Motion: To approve the following Licensed Independent Practitioner be privileged:
Carlos A. Marcano, M.D.

Moved by: Schregardus
Supported by: Berghorst
MOTION CARRIED

Mr. Vander Kam stressed the importance of thorough investigation of all medical staff; Mr. Vander Laan agreed that CMH can not be too careful in this respect.

Executive Committee

The Minutes of October 22, 2001 were accepted.

OLD BUSINESS

Update/Discussion: Lakeshore Behavioral Health Alliance

Covered under Executive Director's Report.

Update/Discussion: Local Match Issue

Covered under Executive Director's Report.

NEW BUSINESS

Consumer Advisory Committee Appointments

CMH 01-066 Motion: To reappoint Kristi Nale as a member of the Consumer Advisory Committee for a two year term.

Moved by: Van Koevering
Supported by: Persenaire
MOTION CARRIED

CMH 01-067 Motion: To appoint Jon Bayer and Toby Fowler as members of the Consumer Advisory Committee for two year terms.

Moved by: Berghorst
Supported by: Schipper
MOTION CARRIED
PUBLIC COMMENT

There was no Public Comment.

ADJOURNMENT

Mr. Vander Laan adjourned the October 29, 2001 meeting at 1:45pm.

Fred Vander Laan, Chairperson Edward Berghorst, Secretary