

# Mental Health BOARD MEETING MINUTES

MONDAY, NOVEMBER 26, 2001

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, Kristine Nale, James McDowall, Veronica Persenaire, Harris Schipper, Darell Schregardus, Lucile Van Koevering, Fred Vander Laan, Steve Waters

ABSENT:

EXCUSED: Cornelius Vander Kam,

STAFF: Gerry Cyranowski, Sue Buist, Greg Hofman, Gloria Pelon

OTHERS:

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the November 26, 2001 meeting to order at 1:01pm.

PUBLIC COMMENT

There was no Public Comment.

APPROVAL OF MINUTES of October 29, 2001

CMH 01-068 Motion: To approve the minutes of the October 29, 2001 meeting.

Moved by: Berghorst

Supported by: Persenaire

MOTION CARRIED

APPROVAL OF AGENDA of November 26, 2001

CMH 01-069 Motion: To approve the agenda for November 26, 2001.

Moved by: Waters

Supported by: Mc Dowall

MOTION CARRIED

COMMUNICATIONS

There were no communications.

CHAIRPERSON'S REPORT

None

EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski reviewed and answered questions regarding his Executive Director's Report.

### ***New Program Director***

Mr. Cyranowski introduced Sue Buist as the new CMH Program Director. Ms. Buist will be attending all monthly CMH Board Meetings, as well as the monthly Program/Planning & QI Committee meetings. He noted that Ms. Buist began her new duties on November 12, 2001.

### ***FY 2001/2002 MDCH Contract***

CMH has been notified by MDCH of the extension of the current contract through this fiscal year, September 30, 2002. Mr. Cyranowski noted that "changes to the contract" is mentioned in the notification letter, however, clarification of those "changes" from MDCH is being sought.

### ***MDCH Budget Cut - Infant Mental Health***

Ms. Kortman expressed her concern regarding the loss of funding for the Infant Mental Health Program. Ms. Buist stated that fewer than ten families were involved in this program and assured Board members that CMH's Children's Services Team will be able to absorb all those who meet criteria. She continued to state that CMH has experts on the Children's Services Team to assist these consumers.

### ***Local Match Issue***

A lengthy discussion ensued regarding the ongoing Local Match Issue. Board members were united in supporting Mr. Cyranowski in his efforts to obtain the funding from the county and remained firm in their expectations for a positive outcome. Mr. Cyranowski stated that he has a meeting on Monday, December 3, 2001, with Mr. Oosterbaan and this issue will be discussed.

### ***Application for Participation (AFP)***

Mr. Cyranowski reiterated that the AFP is expected to be out in early January 2002; the application deadline is expected to allow CMHs approximately seven weeks to complete and submit. Target date for implementation continues to be October 1, 2002.

## **COMMITTEE REPORTS**

### **Finance Committee**

The Minutes of the November 19, 2001 meeting were accepted.

### ***Service Contracts***

CMH 01-070 Motion: To approve the Service Contracts as presented.

Moved by: Waters

Supported by: Persenaire

MOTION CARRIED

### ***FY 2000/2001 Preliminary September Year End Financial Statement***

CMH 01-071 Motion: To receive FY 2000/2001 *Preliminary September Year End* Financial Statement as presented.

Moved by: Persenaire

Supported by: Schregardus

MOTION CARRIED

Mr. Bombara questioned why the Psychiatrists were at 125.27%. Mr. Cyranowski stated that using Locum Tenans was much more expensive, noting having to pay for lodging, mileage, etc. Mr. Bombara requested that a break down be provided; Mr. Cyranowski will request that Ms. Pekelder provide this to the CMH Finance Committee at their next meeting, which will be held on January 21,

2002.

**FY 2001/2002 October Financial Statement (Revenue and Expenditures only)**

CMH 01-072 Motion: To receive FY 2001/2002 October Financial Statement (Revenue and Expenditures only) as presented.

Moved by: Berghorst

Supported by: Persenaire

MOTION CARRIED

Ms. Van Koevering recommended that Board members keep the report *General Funds per Capita by Board* for future reference.

Ms. Kortman questioned who serves on the State Mental Health Board and when their terms expired.

Mr. Cyranowski will look into this and provide the Board with this information.

***Program/Planning & QI Committee***

The Minutes of November 6, 2001 were accepted.

CMH 01-073 Motion: To approve the following Licensed Independent Practitioner be privileged:  
Isha Salva, M.B.B.S., M.D.

Moved by: Schipper

Supported by: Van Koevering

MOTION CARRIED

Mr. Cyranowski noted that Dr. Salva is a full time Ottawa County employee. She started on Monday, November 19, 2001 and her office is located at 12265 James Street. Dr. Salva was recruited from Hackley Hospital.

CMH 01-074 Motion: To approve the following Licensed Independent Practitioner be privileged:  
Katherine A. Jawor, D.O.

Moved by: Mc Dowall

Supported by: Kortman

MOTION CARRIED

Mr. Cyranowski stated that Dr. Jawor is contractual, working part time, two full days a week, at our Fulton Street Office in Grand Haven. Dr. Jawor was recruited from Hackley Hospital.

***Executive Committee***

The Minutes of November 19, 2001 were accepted.

CMH 01-075 Motion: To approve to cancel the December 24, 2001 CMH Board Meeting due to the Christmas Holiday.

Moved by: Berghorst

Supported by: Schregardus

MOTION CARRIED

Mr. Vander Laan noted that due to the Christmas Holiday, the December 17, 2001 Finance Committee Meeting was canceled. The Executive Committee will meet on Monday, December 17,

2001.

OLD BUSINESS

None

NEW BUSINESS

None

PUBLIC COMMENT

There was no Public Comment.

ADJOURNMENT

Mr. Vander Laan adjourned the November 26, 2001 meeting at 2:15pm.

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Fred Vander Laan, Chairperson Edward Berghorst, Secretary