

# Mental Health

## EXECUTIVE COMMITTEE

### MINUTES

#### DECEMBER 17, 2001

PRESENT: Edward Berghorst, Mark Bombara, Veronica Persenaire, Lucile Van Koevering, Fred Vander Laan

ABSENT:

EXCUSED:

STAFF: Gerry Cyranowski, Gloria Pelon

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the December 17, 2001 meeting to order at 12:40pm.

APPROVAL OF MINUTES of November 19, 2001

Motion: To approve the minutes of the November 19, 2001 meeting.

Moved by: Persenaire

Supported by: Berghorst

MOTION CARRIED

APPROVAL OF AGENDA of December 17, 2001

Motion: To approve the agenda for December 17, 2001.

Moved by: Van Koevering

Supported by: Persenaire

MOTION CARRIED

OLD BUSINESS

**Update: AFP (Application for Participation) and Lakeshore Behavioral Health Alliance**

Mr. Cyranowski distributed a summary report and provided an update regarding the status of the AFP and Lakeshore Behavioral Health Alliance process.

Mr. Cyranowski explained that the summary report lays out the process and timelines. The AFP will be issued electronically by MDCH, in the form of a "yes/no" checklist, with electronic responses expected. He noted that the last two years DCH Performance Data Reports will be utilized in the scoring process.

One AFP will be submitted by Muskegon County. Timeline; January 3, 2002, MDCH will issue via e-mail; CMHs respond electronically by mid-March 2002. Site visits (audit) will take place during April-May 2002. This audit does not replace the annual MDCH Site Review which usually occurs during the month of May. Contract awards will be announced in May 2002. Implementation scheduled for October 1, 2002.

Mr. Cyranowski stated that a small work group continues to meet. A meeting was held today; meeting again after the Christmas/New Year Holidays.

Executive Committee members requested that Mr. Cyranowski continue to provide a written summary report in an effort to keep Board members informed and actively involved in the process. This summary report will highlight policy issues that the Board will be involved in and a list of areas still needing development.

The Executive Committee also suggested that sometime in the near future, when appropriate, an invitation be extended to Mr. Oosterbaan to attend a CMH Board meeting and provide an update relative to the AFP process and answer any questions CMH Board members may have.

#### NEW BUSINESS

None

#### DECEMBER 24, 2001 CMH BOARD MEETING AGENDA

The December 24, 2001 CMH Board Meeting was canceled due to the Christmas Holiday.

#### ROUND TABLE

Mr. Bombara questioned how Ms. Buist, Program Director, is doing in her new position. Mr. Cyranowski stated that she is doing very well; noting that he has received positive feedback from staff. He explained that she will continue to be actively involved with the Access Center until her replacement is on board. He noted that he will assist Ms. Buist with the Program Director's responsibilities, until such time the Program Coordinator's position is filled.

#### ADJOURNMENT

Mr. Vander Laan wished everyone a Merry Christmas and Happy New Year and adjourned the December 17, 2001 meeting at 1:31pm.