

Mental Health

PROGRAM/PLANNING & QI COMMITTEE

MINUTES

Tuesday

NOVEMBER 6, 2001

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, James Mc Dowall, Kristine Nale, Veronica Persenaire

STAFF: Gerry Cyranowski, Greg Hofman, Gloria Pelon

GUESTS: Jill Osterhout, Rick Hunter

CALL TO ORDER - Chairperson

Veronica Persenaire, Chairperson called the November 6, 2001 meeting to order at 12:32pm.

APPROVAL OF MINUTES of October 2, 2001

Motion: To approve the Minutes of October 2, 2001.

Moved by:

Supported by:

MOTION CARRIED

APPROVAL OF AGENDA of November 6, 2001

Motion: To approve the Agenda for November 6, 2001.

Moved by:

Supported by:

MOTION CARRIED

CMH STAFF PRESENTATION

Ms. Jill Osterhout provided an update and answered questions regarding CMHs Supported Employment Program for consumers with Developmental Disabilities.

Ms. Osterhout noted the following:

- referrals to the program are received from supports coordinators
- referrals receive an assessment which may include information sharing from a psychologist, speech/language pathologist, occupational therapist who completes a vocational assessment and physical therapist.
- job coaches are matched with the consumer; coach learns job first (task analysis)

It was noted that currently there are 40 consumers in the program; 30 consumers are employed at minimum wage or above. Ten consumers still seeking employment. Currently the program has seven coaches, with two staff positions unfilled at this time. The budget is approximately \$400,000.00. Cost per hour is \$55.00; however, work has begun in decreasing this cost.

Ms. Osterhout stated that it is difficult and very time consuming to obtain, from the Secretary of State Office, the required Michigan ID.

On a positive note, several consumers have been hired as county employees, working as temporary part time, non-benefited CMH employees . They currently do car detailing for county vehicles and scanning of medical records. Two consumers are employed at Carlson Travel, placing stickers on brochures and other mailing projects.

Staff members have been involved in a four day training, offered by MSU, to be certified as Employment Training Specialists. They have met the requirements and received the certification.

Mr. Rick Hunter provided an update and answered questions regarding CMHs Supported Employment Program for Adults with Mental Illness.

Mr. Hunter stated that a contract with Michigan Department of Career Development provides \$126,038; Community Mental Health match of \$46,617.00 equals a total funding of \$172,655.00. This funding pays for job coaching, transportation, evaluation and training for approximately 6 months.

The contract provides for two staff positions that focus on employment for Clubhouse members. The staff provide job development, will assess potential work sites for any barriers, will work with potential employers to resolve barriers and provides job coaching after employment is secured. Meetings are held every morning at the Clubhouse where job coaches discuss current job openings.

Implementation of the Reinvestment Plan last year created a new MH Specialist position, which targets individuals interested in employment, not Clubhouse members. There have been 27 referrals since February 2001: 17 consumers referred; 17 employed, 4 terminated, 2 quit on their own, 4 not yet employed.

Ms. Kortman strongly recommended continued investigation into obtaining tax credits to employers. Committee members suggested that employers be given some sort of recognition for participation in this program. Mr. Cyranowski stated that Kelly Sall sends recognition letters and certificates.

Committee members were very appreciative of the information presented and congratulations given for the successes.

QUALITY IMPROVEMENT

Behavioral Management Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the Behavioral Management Committee Quarterly Report.

Information System Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the Information System Committee Quarterly Report.

Environment of Care Committee

Mr. Hofman reviewed and answered questions regarding the Environment of Care Committee Quarterly Report.

Clinical Privileging

Mr. Cyranowski reviewed and answered questions regarding the request for professional privileging for Contractual Psychiatrists: Isha Salva, M.B.B.S., M.D. and Katherine A. Jawor, D.O.

Mr. Cyranowski noted that Dr. Salva is Board Certified in Adult Psychiatry. She will be assigned to the Holland CMH Office and will begin on November 19, 2001 as a full time staff person.

Motion: To recommend to the CMH Board the following Licensed Independent Practitioner be privileged:

Isha Salva, M.B.B.S., M.D.

Moved by: Berghorst

Supported by: Mc Dowall

MOTION CARRIED

Motion: To recommend to the CMH Board the following Licensed Independent Practitioner be privileged, pending receipt of second reference letter: Katherine A. Jawor, D.O.

Mr. Cyranowski noted that Dr. Jawor will be at CMHs Fulton Street Office in Grand Haven, two days a week, eight hours each day. Dr. Jawor is also Board Certified in Adult Psychiatry.

Moved by: Mc Dowall

Supported by: Bombara

MOTION CARRIED

Committee members congratulated Mr. Cyranowski on his efforts in recruitment of Dr. Salva and Dr. Jawor.

PLANNING

Mr. Cyranowski stated that no new information is available regarding the Lakeshore Behavioral Healthcare Alliance. They will meet again next week, continuing the coordination efforts regarding Quality Improvement and Data Reporting issues.

OLD BUSINESS

Verbal Update: Peer Review Committee

Mr. Hofman stated that a work group is currently looking at medical records compliance issues. Recommendations regarding Peer Review will be presented to the CMH Leadership Group at their November 20, 2001 meeting. An update to this committee will be forthcoming.

Update: JCAHO Action Plan - "To Do List"

As requested by the Committee, Mr. Hofman provided a matrix indicating activities to prepare for the spring 2002 survey. This information is based on the needs assessment of February 2001 with Rebecca Carlson, consultant. This matrix was reviewed with the committee and Mr. Hofman answered questions.

Committee members were very appreciative and complimentary of the information presented .

NEW BUSINESS

Update: Program Director Position

Mr. Cyranowski announced that the position was filled internally. Ms. Sue Buist, current Program Coordinator for Access Center, was offered and accepted the position. She will begin her new duties on November 12, 2001.

ROUND TABLE

Mr. Cyranowski requested new education and/or service area topics from committee members. Ms. Persenaire recommended that committee members give this some thought and bring suggestions to the December 4, 2001 meeting.

Ms. Kortman suggested that a matrix be developed that would provide the service area, budget information, funding information and if the service was required by MDCH. Mr. Cyranowski will provide this matrix at the January 8, 2001 meeting.

There will not be a Staff Presentation at the December 4, 2001 meeting.

ADJOURNMENT

Ms. Persenaire adjourned the November 6, 2001 meeting at 2:00pm.