

# CMH BOARD MEETING MINUTES

WEDNESDAY, FEBRUARY 20, 2002

PRESENT: Mark Bombara, Joyce Kortman, Kristine Nale, James McDowall, Veronica Persenaire, Darell Schregardus, Harris Schipper, Lucile Van Koevering, Cornelius Vander Kam, Steve Waters

ABSENT:

EXCUSED: Edward Berghorst, Fred Vander Laan

STAFF: Gerry Cyranowski, Sue Buist, Gloria Pelon

OTHERS: Greg Rappleye

CALL TO ORDER - Board Chairperson

Mark Bombara, Vice Chair called the February 20, 2002 meeting to order at 12:01pm.

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PUBLIC COMMENT

This meeting was very well attended, however, no public comment.

APPROVAL OF MINUTES of January 28, 2002

CMH 02-014 Motion: To approve the minutes of the January 28, 2002 meeting.

Moved by: Van Koevering

Supported by: Mc Dowall

MOTION CARRIED

APPROVAL OF AGENDA of February 20, 2002

CMH 02-015 Motion: To approve the agenda for February 20, 2002.

Moved by: Waters

Supported by: Kortman

MOTION CARRIED

COMMUNICATIONS

There were no communications.

CHAIRPERSON'S REPORT

None

EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski reviewed and answered questions regarding his February, 2002 Executive Director's Report.

Mr. Cyranowski stated that the *draft* Application for Participation is available for review. He emphasized that it is a *draft* copy and should visitors request a copy, they will be required to sign

an acknowledgment. He noted that the actual agreement between Muskegon County and Ottawa County is not included in the *draft*, but will be submitted with the final copy. Muskegon County is continuing to work on the final document, which must be in Lansing by 5:00pm, Friday, February 22, 2002.

Mr. Cyranowski stated that he is still awaiting a response from MDCH relative to the Reinvestment Plan. He noted that a written response is expected within the next few days.

An initiative of Mr. Cyranowski, since joining CMH, has been to develop a closer relationship with Public Health. He has met with the Acting Director and indicated initial efforts will be to identify children served through the Public Health Department who may also be eligible for CMH services. He noted other collaborative efforts, such as, prevention and education.

## COMMITTEE REPORTS

### **Finance Committee**

The Minutes of the February 18, 2002 meeting were accepted.

### **Service Contracts**

CMH 02-016 Motion: To approve the Service Contracts as presented.

Moved by: Schregardus

Supported by: Schipper

MOTION CARRIED

### **FY 2001/2002 January Financial Report**

CMH 02-017 Motion: To receive FY 2001/2002 January Financial Report as presented.

Moved by: Van Koevering

Supported by: Persenaire

MOTION CARRIED

### **FY 2001/2002 Budget Adjustment #2**

CMH 02-018 Motion: To approve FY 2001/2002 Budget Adjustment #2 as presented.

Moved by: Persenaire

Supported by: Mc Dowall

MOTION CARRIED

### **Program/Planning & QI Committee**

The Minutes of February 5, 2002 were accepted.

### **Executive Committee**

The Minutes of February 18, 2002 were accepted.

Mr. Bombara stated that three applications were received for the consumer board seat, one incumbent; six applications were received for the general public board seat, two incumbents. The applications will be forwarded to the Health and Human Services Committee and then to the Ottawa County Board of Commissioners for appointment.

Mr. Bombara commented that the discussion at the Executive Committee, relative to the process of filling vacancies on the CMH Board, prompted the recommendation that more involvement from the

CMH Board should occur in this process. He stated that this issue will be an agenda item at the March 18, 2002 Executive Committee Meeting.

Mr. Cyranowski reviewed the correspondence from MACMHB regarding the proposed HIFA Waiver. He emphasized that this is a major funding factor for CMH, reminding Board members that Ottawa County is the lowest funded in the state. Mr. Cyranowski referred to the list of "talking points" which will be utilized by Board members, who will be attending the Legislative Reception, at the MACMHB Winter Conference, February 26, 2002. Board members were very appreciative of the "talking points" list.

## OLD BUSINESS

### **Performance Improvement Plan for 2002**

CMH 02-019 Motion: To approve the Performance Improvement Plan for 2002, with the renaming of *Leadership Group By Laws* to *Leadership Group Guidelines*.

Moved by: Mc Dowall

Supported by: Schregardus

MOTION CARRIED

## NEW BUSINESS

### **Application For Participation**

CMH 02-020 Motion: To approve the Application For Participation as presented and forward to the Michigan Department of Community Health.

Moved by: Schipper

Supported by: Van Koeving

MOTION CARRIED

Relative to the AFP, Mr. Schipper requested comment from county legal counsel, Mr. Rappleye, who commented favorably from a legal perspective.

Mr. Cyranowski reiterated that the final document will be delivered to Lansing by Muskegon County. Board members congratulated the staff for a job well done. Mr. Cyranowski stated that the CMH Executive Team, Sue Buist, Greg Hofman, Cheri Parks and Pam Pekelder should be commended for the amount of time and work put into the AFP and its completion.

Mr. Cyranowski announced that Ottawa County is striving to become E-Government ready. County Administration is requesting from all departments documents that could be publicly accessible on the County web site. He noted that the CMH Board Agenda and Minutes will be available monthly on this web site.

Ms. Kortman recommended that the web site be added to all CMH literature. Mr. Cyranowski will assure this occurs.

Ms. Persenaire emphasized the importance of good note taking at the MACMHB Conference; hoping that attendees will be willing to share information and make a short report at the March 28, 2002 CMH Board Meeting.

## PUBLIC COMMENT

There was no Public Comment.

ADJOURNMENT

Mr. Bombara adjourned the February 20, 2002 meeting at 12:45pm.

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Mark Bombara, Vice Chair Edward Berghorst, Secretary