

# CMH BOARD MEETING MINUTES

MONDAY, JUNE 24, 2002

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, Kristine Nale, James McDowall, Veronica Persenaire, Harris Schipper, Kellye Slaggert, Lucile Van Koevering, Cornelius Vander Kam, Fred Vander Laan, Steve Waters

STAFF: Gerry Cyranowski, Sue Buist, Gloria Pelon

GUESTS: David LaLumia, Scott Dzurka

## CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the June 24, 2002 meeting to order at 1:00pm.

## PUBLIC COMMENT

There was no Public Comment.

## APPROVAL OF MINUTES of May 29, 2002

CMH 02-038 Motion: To approve the minutes of the May 29, 2002 meeting.

Moved by: Persenaire

Supported by: Mc Dowall

MOTION CARRIED

## APPROVAL OF AGENDA of June 24, 2002

CMH 02-039 Motion: To approve the agenda for June 24, 2002.

Moved by: Berghorst

Supported by: Van Koevering

MOTION CARRIED

## COMMUNICATIONS

Mr. Schipper distributed copies of an article from the Detroit free Press, "Mental health boards face August deadline". This was for information only.

Mr. Cyranowski introduced guests from the Michigan Association of Community Mental Health Boards, Mr. David LaLumia, Executive Director and Mr. Scott Dzurka, Associate Director. Mr. LaLumia and

Mr. Dzurka were invited to provide an overview of what services the MACMHB provides and to answer Board members' questions.

Mr. LaLumia distributed copies of the MACMHB "Friday Fax", reviewed and answered questions regarding the FY 2003 conference report approved by the House and Senate.

Mr. LaLumia noted that the Quality Assessment Program (QUAP) fee, also called "provider tax" would draw down a Medicaid payment and assess each PHP a fee equal to 6% of all CMH revenue, except Medicare. An increase to the CMH system would result, approximately 5%. Mr. Dzurka stated that for the first time since 1998, it is hopeful to secure this increase for FY 2003.

Mr. LaLumia emphasized that MACMHB is closely watching appropriations and working closely with legislators on all CMH issues and concerns.

Mr. Dzurka noted that MACMHB also provides conferences, trainings and networking activities. He stated that strategic planning has begun and encouraged board members to forward suggestions of how MACMHB can further assist CMH.

Board members suggested a better explanation of regional meetings, what they are, how to become involved and appointed to a committee. It was also suggested that future conferences have trainings directed more toward the board member's role.

Mr. Vander Laan expressed his appreciation for the information shared and board members expressed their appreciation to Mr. LaLumia and Mr. Dzurka.

#### CHAIRPERSON'S REPORT

None

#### EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski reviewed and answered questions regarding his June 2002 Executive Director's Report.

Mr. Cyranowski noted that he met with the executive staff at Muskegon CMH and will meet again on Tuesday, June 25, 2002 to continue gathering information to be sent to MDCH. He stated that a Team Leader, from the MDCH Survey Team, will be here in approximately two weeks to provide guidance to Muskegon and Ottawa in efforts to meet the requirements to secure a contract with MDCH and meet required deadlines.

Mr. Cyranowski passed around the "Consumer Involvement Scrapbook" that was put together by Ms. Kelly Sall, Consumer Service Coordinator. Board members were very impressed with the scrapbook, stating that it was very well done.

#### COMMITTEE REPORTS

##### **Finance Committee**

The Minutes of the June 17, 2002 meeting were accepted.

##### ***Service Contracts***

CMH 02-040 Motion: To approve the Service Contracts as presented.

Moved by: Waters

Supported by: Mc Dowall

**MOTION CARRIED**

Ms. Van Koevering noted a correction on Service Contact - Horizons of Michigan - Crisis Residential. Due to an emergency placement the dates should be: 06/18/02 - 06/30/2003.

## **FY 2001/2002 May Financial Report**

CMH 02-041 Motion: To receive the FY 2001/2002 May Financial Report as presented.

Moved by: Persenaire

Supported by: Berghorst

MOTION CARRIED

## ***Program/Planning & QI Committee***

The Minutes of June 4, 2002 were accepted.

## ***Executive Committee***

The Minutes of June 17, 2002 were accepted.

Mr. Cyranowski reviewed and answered questions regarding the *Draft Policy and Plan for Implementation of Self Determination*. He noted that this is a requirement from MDCH and is part of the AFP.

CMH 02-042 Motion: To approve the *Draft Policy and Plan for Implementation of Self Determination*.

Moved by: Van Koevering

Supported by: Bombara

MOTION CARRIED

## **OLD BUSINESS**

### **JCAHO Survey - Preliminary Report**

Mr. Cyranowski reviewed and answered questions regarding the Preliminary Grid Report, the result of the May 2002 JCAHO Survey.

Mr. Cyranowski stated that the formal final report has not yet been received, but is expected soon.

## **NEW BUSINESS**

### **Board Training: Person Center Planning**

Mr. Cyranowski introduced presenters Ms. Cheri Parks and Ms. Renie Geary, who provided the Board Training on Person Center Planning. He noted that this training is a requirement from MDCH and other trainings will be given at future CMH Board meetings.

Ms. Parks distributed a packet of information and Ms. Geary provided a power point presentation regarding Person Centered Planning.

Board members expressed their appreciation of the information provided; stating it was valuable and very informational.

## **PUBLIC COMMENT**

There was no Public Comment.

## **ADJOURNMENT**

Mr. Vander Laan adjourned the June 24, 2002 meeting at 2:55pm.

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Fred Vander Laan, Chairperson Edward Berghorst, Secretary