

# CMH BOARD MEETING MINUTES

MONDAY, JULY 22, 2002

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, Kristine Nale, Veronica Persenaire, Harris Schipper, Kellye Slaggert, Lucile Van Koevering, Cornelius Vander Kam, Fred Vander Laan, Steve Waters

EXCUSED: James McDowall

STAFF: Greg Hofman, Pam Pekelder, Gloria Pelon

OTHERS: Greg Rappleve

## CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the July 22, 2002 meeting to order at 1:02pm.

## PUBLIC COMMENT

There was no Public Comment.

## APPROVAL OF MINUTES of June 24, 2002

CMH 02-043 Motion: To approve the minutes of the June 24, 2002 meeting.

Moved by: Schipper

Supported by: Persenaire

MOTION CARRIED

## APPROVAL OF AGENDA of July 22, 2002

CMH 02-044 Motion: To approve the agenda for July 22, 2002.

Moved by: Berghorst

Supported by: Persenaire

MOTION CARRIED

## COMMUNICATIONS

There were no communications.

## CHAIRPERSON'S REPORT

None

## EXECUTIVE DIRECTOR'S REPORT

As Mr. Cyranowski was attending a Director's Forum in Frankenmuth, Michigan, Mr. Vander Laan presented the Executive Director's Report, July 2002.

## COMMITTEE REPORTS

### **Finance Committee**

The Minutes of the July 15, 2002 meeting were accepted.

### **Service Contracts**

CMH 02-045 Motion: To approve the Service Contracts as presented.

Moved by: Schipper

Supported by: Persenaire

MOTION CARRIED

### **FY 2001/2002 June Financial Report**

CMH 02-046 Motion: To receive FY 2001/2002 June Financial Report as presented.

Moved by: Bombara

Supported by: Berghorst

MOTION CARRIED

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### **FY 2001/2002 Budget Adjustment #5**

CMH 02-047 Motion: To approve FY 2001/2002 Budget Adjustment #5 as presented.

Moved by: Persenaire

Supported by: Schipper

MOTION CARRIED

### ***Program/Planning & QI Committee***

The Minutes of July 2, 2002 were accepted.

### ***Executive Committee***

The Minutes of July 15, 2002 were accepted.

## OLD BUSINESS

None

## NEW BUSINESS

### **Consumer Advisory Committee Appointments**

CMH 02-048 To appoint Rosalie Austin, Fern Palma and San-Dee Stradley as members of the Consumer Advisory Committee for two year terms.

Moved by: Van Koevering

Supported by: Berghorst

MOTION CARRIED

Mr. Vander Kam questioned attendance requirements. Ms. Van Koevering stated that the Consumer Advisory Committee operates somewhat differently than from CMH Board and subcommittee meetings. She explained, there are eight to ten members, with five to six members actually attending. Recently a \$20.00 per diem was implemented; with the anticipation that attendance would improve. Any member with poor attendance receives a follow up call and/or letter

from Ms. Cheri Parks.

Ms. Van Koevering also noted that the Consumer Advisory Committee has an agenda and minutes are recorded by Ms. Parks.

Ms. Nale commented that the Consumer Advisory Committee meets on the second Monday of each month and invited Board members to attend.

Mr. Bombara suggested that the CMH Board receive minutes from the Consumer Advisory Committee. Mr. Vander Laan requested that the minutes be forwarded to Ms. Pelon, who will assure they are included, for information only, in the monthly CMH Board Packet.

### **Supported Housing Project**

Ms. Kortman noted the supported housing project in Grand Haven that was explained in Mr. Cyranowski's Executive Director's Report, but wondered if other projects were being discussed at this time. It was noted by Ms. Pekelder that CMH received a HUD grant. This is a Supportive Housing Program, not just subsidized rent. CMH has contracted with Community Action Agency to develop a list of landlords who will be willing to participate in this program.

Mr. Vander Laan requested that Supported Housing be placed on the August 26, 2002 CMH Board Agenda, as a Board Training, with Mr. Albert Doorn presenting. Ms. Pelon will contact Mr. Doorn.

### **Board Training: Self Determination**

Mr. Vander Laan introduced presenters Ms. Betty O'Rourke and Mr. Rick Eisen, who provided the Board Training on Self Determination.

Ms. O'Rourke distributed information; she and Mr. Eisen reviewed and answered questions regarding Self Determination - its principals and the process.

Board members expressed their appreciation of the information provided; stating it was valuable and very informative.

### **PUBLIC COMMENT**

There was no Public Comment.

### **ADJOURNMENT**

Mr. Vander Laan adjourned the July 22, 2002 meeting at 1:55pm.

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Fred Vander Laan, Chairperson Edward Berghorst, Secretary

