

Mental Health EXECUTIVE COMMITTEE MINUTES JUNE 17, 2002

PRESENT: Edward Berghorst, Mark Bombara, Veronica Persenaire, Lucile Van Koevering

EXCUSED: Fred Vander Laan

STAFF: Gerry Cyranowski, Gloria Pelon

CALL TO ORDER - Board Chairperson Mark Bombara, Vice Chairperson called the June 17, 2002 meeting to order at 12:40pm.

APPROVAL OF MINUTES of May 20, 2002

Motion: To approve the minutes of the May 20, 2002 meeting.

Moved by: Persenaire

Supported by: Van Koevering

MOTION CARRIED

APPROVAL OF AGENDA of June 17, 2002

Motion: To approve the agenda for June 17, 2002.

Moved by: Berghorst

Supported by: Persenaire

MOTION CARRIED

OLD BUSINESS

Update: Application for Participation Affiliation with Muskegon

Mr. Cyranowski stated that on June 3, 2002 Muskegon CMH received a letter from MDCH recommending against awarding a contract with Muskegon/Ottawa until MDCH verifies cited deficiencies are corrected. He noted there are three other CMH Boards that received much lower scores than Muskegon/Ottawa, however, received the recommendation to receive a contract.

Mr. Cyranowski emphasized that while we do not agree with MDCH's assessment of our affiliation, we are moving ahead and developing a corrective action plan to address the five (5) cited deficiencies by the July 1st deadline. MDCH will return in August 2002 to review and verify cited deficiencies are corrected. Mr. Cyranowski and Mr. Rappleye met with Muskegon's administrative staff and legal counsel on June 14, 2002; with another meeting scheduled for June 25, 2002. Mr. Cyranowski is keeping local legislators apprised of the issues.

A specific request from MDCH is to identify common affiliation policies and functions, as well as, provide documentation as to how administrative costs will change.

NEW BUSINESS

Action Item: *Draft Policy and Plan for Implementation of Self Determination*

Mr. Cyranowski reviewed and answered questions regarding the *Draft Policy and Plan for Implementation of Self Determination*.

Motion: To recommend to the CMH Board to approve the *Draft Policy and Plan for Implementation of Self Determination*.

Moved by: Berghorst
Supported by: Persenaire
MOTION CARRIED

Discussion Item: *Change of Focus of Community Based Experience Program (CBE)*

Mr. Cyranowski explained that Community Based Experience Program (CBE) is a skill building program for consumers with developmental disabilities. Currently they are transported from their group home to the James Street Complex (and other CBE sites) for this program three to five days per week. Many of the consumers are medically fragile.

The Executive Team has been reviewing the current CBE Program; looking at possible restructure. It was the Executive Team's recommendation to increase residential services within the consumers' home versus, their daily attendance at CBE.

Requested proposed budgets from Heritage Homes and MOKA have been reviewed. Budget restrictions for FY 2002/2003 will not allow for an increase of the projected \$340,000.00 cost to implement this new structure. Therefore it was recommended not to move forward at this time. Mr. Cyranowski noted that a more progressive approach may be necessary. This would be to phase out site-based programming. This would reduce/eliminate facility costs, however, need to further evaluate how this would affect staffing. More data is being gathered, with a financial analysis of costs for the Coopersville, Grand Haven, and James Street CBE Programs being completed.

Newaygo County and Livingston County have done this successfully.

As this process will take further study, Mr. Cyranowski will keep the committee updated.

June 24, 2002 CMH BOARD MEETING AGENDA

There were no additions and/or changes to the June 24, 2002 CMH Board Meeting Agenda.

ROUND TABLE

Mr. Cyranowski noted he and Mr. Hofman have provided Mr. Oosterbaan with rationale regarding the purchase of a new MIS system that would allow CMH to have an electronic medical record. This would be an integrated system that would submit a bill following documentation.

Mr. Oosterbaan recommended the best plan of action would be to meet with the MIS Director, Jim Mankoski, and present the rationale for this change. Mr. Cyranowski and Mr. Hofman will be pursuing this.

Mr. Cyranowski explained that since October 1998, under Managed Care Contract, CMH of Ottawa County has been referring consumers to other community resources. If a consumer does not meet CMH criteria, they are referred out. If they have Medicaid and do not meet CMH criteria, they are referred to their QHP (Qualified Health Plan). With the down turn of the economy, CMH of Ottawa County has been serving more indigent consumers which is taxing the general fund.

Correspondence from Bethany Christian Services indicates that they can not handle any more referrals. A meeting is scheduled for next week with Child and Family Services to discuss this issue. At this point, they are able to continue receiving referrals.

Mr. Cyranowski will speak with Mr. Hofman and request a report showing the actual number of referrals per month and present this information at the July 15, 2002 Executive Committee meeting.

ADJOURNMENT

Mr. Bombara adjourned the June 17, 2002 meeting at 1:40pm.