

Mental Health EXECUTIVE COMMITTEE MINUTES JULY 15, 2002

PRESENT: Edward Berghorst, Mark Bombara, Veronica Persenaire, Lucile Van Koevering,
Fred Vander Laan

STAFF: Gerry Cyranowski, Gloria Pelon

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the July 15, 2002 meeting to order at 12:35pm.

APPROVAL OF MINUTES of June 17, 2002

Motion: To approve the minutes of the June 17, 2002 meeting.

Moved by: Van Koevering

Supported by: Persenaire

MOTION CARRIED

APPROVAL OF AGENDA of July 15, 2002

Motion: To approve the agenda for July 15, 2002.

Moved by: Persenaire

Supported by: Van Koevering

MOTION CARRIED

OLD BUSINESS

As requested by the Executive Committee, Mr. Hofman provided a report showing the actual number of referrals from October 1, 2001 - December 31, 2001 and January 1, 2002 - March 31, 2002.

Mr. Cyranowski reviewed the Disposition of Service Requests Report and answered committee members' questions.

Referrals are made to the following local agencies:

- Tri Cities Ministries (Grand Haven)
- Bethany Christian Services (no longer receiving referrals)
- Child and Family Services (welcomes new referrals)
- Holland Hospital Outpatient Services

Mr. Cyranowski stated that he recently received a State Indicator Comparison Report that he will share with the committee at the August 19, 2002 meeting.

Mr. Bombara suggested expanding further on the report reviewed today. He suggested a graph that would indicate (unduplicated count) total served, new admissions and discharges. Mr. Cyranowski will discuss with Mr. Hofman. This will be an agenda item for the August 19, 2002 meeting.

Mr. Vander Laan questioned if any new information was available regarding the status of the AFP (Application for Participation). Mr. Cyranowski shared that all required information was sent, meeting the deadline of July 1, 2002. He has received comments from Mr. Jim Elwell, Interim Director of Muskegon CMH and David LaLumia, Executive Director of MACMHB, that preliminary reports From MDCH are favorable.

Mr. Cyranowski reviewed and answered questions regarding the July 1, 2002 letter to Mr. Haveman, Director, Michigan Department of Community Health; from John Halmond, Chairman, Community Mental Health Services of Muskegon County.

Mr. Cyranowski noted that a lead person from MDCH will be here the first week of August to review and verify all cited deficiencies have been corrected.

Mr. Cyranowski stated that once a contract is approved, a lot of operational work needs to be done. Executive Committee members recommended that monthly meetings be held with administrators and directors from both Ottawa and Muskegon.

Mr. Cyranowski will provide an update to the full CMH Board in his Executive Director's Report for the July 22, 2002 CMH Board meeting.

NEW BUSINESS

None

July 22, 2002 CMH BOARD MEETING AGENDA

There were no changes and/or additions to the July 22, 2002 CMH Board Agenda

ROUND TABLE

Ms. Persenaire requested that once the AFP process has been successfully completed, the Executive Committee revisit the recommendation to hold a Board Training/Retreat.

Ms. Van Koevering recommended that the Executive Committee highly recommend to CMH Board members they attend at least one MACMHB Conference annually.

Mr. Cyranowski recommended that educational presentations be given to the full CMH Board. The Executive Committee agreed and this will occur every other month. Mr. Cyranowski will set the schedule and topics to be presented. The monthly staff presentations will continue at the Program/Planning & QI Committee.

1

ADJOURNMENT

Mr. Vander Laan adjourned the July 15, 2002 meeting at 1:23pm.

