

Mental Health EXECUTIVE COMMITTEE MINUTES SEPTEMBER 16, 2002

PRESENT: Edward Berghorst, Mark Bombara, Veronica Persenaire, Lucile Van Koevering,
Fred Vander Laan

STAFF: Gerry Cyranowski, Gloria Pelon

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the September 16, 2002 meeting to order at 12:34pm.

APPROVAL OF MINUTES of August 19, 2002

Motion: To approve the minutes of the August 19, 2002 meeting.

Moved by: Persenaire

Supported by: Bombara

MOTION CARRIED

APPROVAL OF AGENDA of September 16, 2002

Motion: To approve the agenda for September 16, 2002.

Moved by: Berghorst

Supported by: Persenaire

MOTION CARRIED

OLD BUSINESS

Update: Demographics Report

Mr. Cyranowski reviewed and answered questions regarding the Demographics Report provided by

Mr. Hofman at the request of the committee. The report provides data relative to the unduplicated count of persons served by population and admission and discharges by population.

NEW BUSINESS

Discussion Item #1: CMH Staff Presentations

Mr. Cyranowski questioned whether the CMH Staff Presentations should continue to occur at the monthly Program/Planning & QI Committee Meetings or change this agenda item to the CMH Board Meeting Agenda.

Ms. Persenaire stated that the staff presentations are informational, educational and valuable and felt strongly they should continue at the Program/Planning & QI Committee.

Mr. Cyranowski stated that if directed/mandated by MDCH, appropriate educational presentations will be done at CMH Board meetings.

Ms. Van Koevering stated that the Consumer Advisory Committee would like to recommend that the CMH Board receive educational presentations from the most widely used community resources, i.e., ARC, Ladder, etc. Ms. Persenaire stated that since these resources enhance CMH services, she will attend the next Consumer Advisory Committee meeting to gain more information. Ms. Persenaire will report back to the Program/Planning & QI Committee with the outcome of that meeting.

Discussion Item #2: CMH Sub Committee Meetings

Mr. Vander Laan began the discussion questioning whether to continue with the Executive Committee and Finance Committee monthly meetings or consolidate functions within the CMH Board Meetings.

Mr. Cyranowski felt strongly and Executive Committee members concurred, it was important to continue with the Executive Committee meeting on a monthly basis.

As a result of the discussion, an agenda item for the October 21, 2002 Executive Committee Meeting will be: Role of the CMH Executive Committee.

The decision was also made to continue with the monthly CMH Finance Committee meeting.

September 23, 2002 CMH BOARD MEETING AGENDA

There were no changes and/or additions to the September 23, 2002 CMH Board Meeting Agenda.

ROUND TABLE

Mr. Vander Laan requested an update on the Ottawa/Muskegon affiliation. Mr. Cyranowski stated that on August 27, 2002, MDCH approved the affiliation, awarding a two year contract.

Mr. Cyranowski stated that he is waiting to hear from Muskegon if the appointment of Jim Elwell, current Interim Director of Muskegon CMH, has been confirmed as Executive Director of Muskegon CMH. Upon confirmation of the Executive Director, there is a list of outstanding issues to be discussed relative to the AFP and there will be ongoing meetings scheduled to work on these issues.

Mr. Cyranowski noted that a letter was sent to the current MIS vendor, QS Systems, requesting their response as to whether they will be able to meet the needs of CMH by October 1, 2002. In their response, it was clear that QS Systems does not have current capabilities to meet our MIS needs and they do not have experience in behavioral healthcare information systems. Ground work is now being done to send a letter to behavioral health specific MIS vendors soliciting information.

Mr. Cyranowski stated that preliminary work continues on restructuring of the DD Community Based Experience Program, with a deadline of twelve months or less. He emphasized that this is a major undertaking that will more than likely generate unfavorable reactions from families, guardians, providers, etc. A work group has been formed.

ADJOURNMENT

Mr. Vander Laan adjourned the September 16, 2002 meeting at 1:57pm.