

# FINANCE COMMITTEE

# MINUTES

## DECEMBER 16, 2002

PRESENT: Harris Schipper, James Mc Dowall, Lucile Van Koevering, Cornelius Vander Kam, Fred Vander Laan

EXCUSED: Steve Waters

STAFF: Gerry Cyranowski, Pam Pekelder, Gloria Pelon

### CALL TO ORDER - Chairperson

Lucile Van Koevering, Chairperson called the December 16, 2002 meeting to order at 2:03pm.

### APPROVAL OF MINUTES of November 18, 2002

Motion: To approve the Minutes of November 18, 2002.

Moved by: Schipper

Supported by: Vander Kam

MOTION CARRIED

### APPROVAL OF AGENDA of December 16, 2002

Motion: To approve the Agenda for December 16, 2002.

Moved by: Vander Kam

Supported by: Mc Dowall

MOTION CARRIED

### SERVICE CONTRACTS

The committee reviewed and Ms. Pekelder answered questions regarding the following Service Contracts:

Life Services System of Ottawa County (Extension: 01/01/2003 - 03/31/2003)\*

Kandu Industries - Supported Employment/Skill Building (Extension: 01/01/2003 - 06/30/2003)\*\*

HCH Home Health Care Corporation (Renewal: 01/01/2003 - 12/31/2003)

West Shore Medical Personnel Services, Inc. (Renewal: 01/01/2003 - 12/31/2003)

Community Care Givers/Health Care Associates (Renewal: 01/01/2003 - 12/31/2003)

Heritage Homes/Meadowland SIL (Renewal: 10/01/2002 - 09/30/2003)

\*Mr. Vander Kam recommended that Mr. Greg Rappleye closely review the Life Services System of Ottawa County contract for any liability issues.

\*\*Mr. Vander Kam recommended that Mr. Greg Rappleye closely review the Kandu Industries - Supported Employment/Skill Building contract, specifically the corporate compliance section as to whether there is built-in protection relative to billing issues. Mr. Mc Dowall suggested having an on-site CMH staff person as a compliance officer to monitor the corporate compliance on a daily

basis.

Following discussion it was recommended that the Service Contracts be presented to the Board for approval.

Motion: To present the Service Contracts to the Board for approval.

Moved by: Mc Dowall

Supported by: Schipper

MOTION CARRIED

OLD BUSINESS

None

NEW BUSINESS

None

Adjournment - Ms. Van Koevering adjourned the December 16, 2002 meeting at 2:35pm.