

Mental Health
PROGRAM/PLANNING & QI COMMITTEE
MINUTES
Tuesday
MAY 7, 2002

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, Kellye Slaggert, Kristine Nale, Veronica Persenaire

ABSENT:

STAFF: Gerry Cyranowski, Sue Buist, Greg Hofman, Gloria Pelon

CALL TO ORDER - Chairperson Veronica Persenaire, Chairperson called the May 7, 2002 meeting to order at 12:32pm.

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APPROVAL OF MINUTES of April 2, 2002

Motion: To approve the Minutes of April 2, 2002.

Moved by: Berghorst

Supported by: Kortman

MOTION CARRIED

APPROVAL OF AGENDA of May 7, 2002

Motion: To approve the Agenda for May 7, 2002.

Moved by: Berghorst

Supported by: Kortman

MOTION CARRIED

CMH STAFF PRESENTATION

Mr. Greg Hofman distributed information, provided a Power Point presentation and answered questions regarding Corporate Compliance.

Mr. Hofman noted that a baseline review of CMH's current efforts will occur in May or June of 2002. This will involve the services of the Compliance Consultant and result in an updated plan that will be presented to the Program/Planning & QI Committee and forwarded to the CMH Board. The target date for this to occur is August, 2002.

Committee members were very appreciate of the information presented.

QUALITY IMPROVEMENT

Medication Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the Medication Committee Quarterly Report.

Indicator #1: Tracking of Medical Records Compliance - Complete Medication Log

Mr. Hofman stated at the Leadership Group Meeting today, this Indicator was removed. The psychiatrists found this log to be redundant, as this information is dictated following the medication review appointment with the consumer. The Medication Committee will continue to conduct audits of the Medical Record to assure compliance.

Utilization Management Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the Utilization Management Committee Quarterly Report.

Mr. Hofman pointed out that the increase in re-hospitalizations has placed an added burden on CMH's general fund. This is being researched.

Behavior Management Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the behavior Management Committee Quarterly Report.

Information System Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the Information System Committee Quarterly Report.

Environment of Care Committee - Performance Indicators

Mr. Hofman reviewed and answered questions regarding the Environment of Care Committee Quarterly Report.

Update: Clinical Care Committee

Ms. Buist reviewed her report and answered questions regarding the Clinical Care Committee; noting this is a new QI Committee, replacing parts of the former Peer Review Committee.

This committee will report to the Leadership Group and the Program/Planning & QI Committee will receive quarterly reports. Ms. Buist is hopeful the Clinical Care Committee will begin meeting in July, 2002. She also stated that should this committee not be useful, is redundant or does not have a positive impact, a reassessment will take place.

State Comparative Data

Mr. Hofman reviewed and answered questions regarding the State Comparative Data Report, through December, 2001.

Clinical Privileging

Mr. Cyranowski reviewed and answered questions regarding the request for professional privileging for CMH's full time psychiatrist: Zia Ahmed Khan, M.D.

Mr. Cyranowski stated that Dr. Khan is the second full time psychiatrist employed by CMH. He will start on Monday, May 13, 2002. He comes from Hackley Hospital, as did Dr. Salva. He is the current Medical Director at Muskegon CMH, providing a small number of administrative hours.

Dr. Khan will be working primarily at our Fulton Street Office; will be providing psychiatric services at James Street two times a month, and two times a month at CMH's Hudsonville Office.

Committee members commended Mr. Cyranowski in recruiting two full time psychiatrists.

Motion: To recommend to the CMH Board the following Licensed Independent Practitioner be privileged: Zia Ahmed Khan, M.D.

Moved by: Bombara

Supported by: Berghorst

MOTION CARRIED

PLANNING

Relative to the AFP (Application for Participation), Mr. Cyranowski stated that CMH should receive notification sometime this month from MDCH recommending one of the following:

- a contract with no recommendations
- a contract with performance indicators
- a contract with development of a Corrective Action Plan by October 1, 2002

Mr. Cyranowski stated that MDCH may revisit sites in June to assure compliance.

It was noted by Mr. Cyranowski that the CMH Executive Team is looking at high volume-high cost services and may look further into issuance of RFP's (Request For Proposal) that could provide the services. This is in an effort to offer consumer choice.

OLD BUSINESS

None

NEW BUSINESS

JCAHO Survey Preparation Status

Mr. Hofman provided the current status of preparations for the JCAHO Survey which is scheduled for May 13 - 17, 2002.

Mr. Hofman stated that there will be two surveyors; Frank J. Mims, MSW & B. Gale Levesque, Ph.D. The first two days will be interviews with selected groups; with days three and four, site visits.

Board members were sent an invitation to the Opening and Closing Conferences and encouraged

to attend.

ROUND TABLE

None

ADJOURNMENT

Ms. Persenaire adjourned the May 7, 2002 meeting at 2:08pm.