

BOARD MEETING MINUTES

MONDAY, MARCH 24, 2003

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman,, James McDowall, Veronica Persenaire, Harris Schipper, Kellye Slaggert, Lucile Van Koevering, Cornelius Vander Kam, Fred Vander Laan, Steve Waters

EXCUSED: Kristine Nale

STAFF: Gerry Cyranowski, Sue Buist, Greg Hofman, Pam Pekelder, Gloria Pelon

OTHERS:

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the March 24, 2003 meeting to order at 1:30pm.

PUBLIC COMMENT

Mr. Tom Bird

359 Waukazoo Drive
Holland, Michigan 49424

Mr. Bird commented that the Town Hall Coalition was disappointed that a permanent place on the agenda was not approved. He voiced concerns regarding the validity of a \$50,000.00 study relative to consumer run businesses. He also voiced concerns regarding a pilot program that would be used as an alternative to expand CBE. He noted that no one from the Town Hall Coalition was given an opportunity to be a part of the planning.

APPROVAL OF MINUTES of February 27, 2003

CMH 03-034 Motion: To approve the minutes of the February 27, 2003 meeting.

Moved by: Schipper

Supported by: Persenaire

MOTION CARRIED

APPROVAL OF AGENDA of March 24, 2003

CMH 03-035 Motion: To approve the agenda for March 24, 2003.

Moved by: Waters

Supported by: Van Koevering

MOTION CARRIED

Mr. Vander Laan requested that Agenda Item #8: Discussion: Consideration to Change Day of CMH Board Meeting & Establish Evening Meeting Schedule (Spring, Fall, Annual Public Hearing) be moved to Agenda Item 4a.

As a decision could not be reached today, this issue is being deferred to the April 21, 2003 Executive Committee Meeting and the April 28, 2003 CMH Board Meeting. Due to the Memorial Day Holiday on May 26, 2003, an alternate date for the May, 2003 CMH Board Meeting will also be discussed.

COMMUNICATIONS/PRESENTATIONS

Presentation: Consumer Run Businesses

Presenter: Joe Longchor,
Coordinator of Employment Development
Allegan County Community Mental Health

Mr. Cyranowski reminded Board members that this presentation is in response to their request for more information regarding consumer run businesses.

Ms. Pekelder distributed information, Mr. Longchor provided a Power Point presentation and answered questions regarding Consumer Run Businesses.

Ms. Persenaire noted that she would like to contact Mr. Longchor to gain more information relative to the range of success, record keeping of pre imposed successes and interest skills.

Mr. Vander Laan expressed his appreciation of the presentation; noting that it was clear, concise and very informative.

Mr. Cyranowski stated that the process is to continue to go through the Program/Planning & QI Committee; reminding the Board that Consumer Run Businesses is a result of the Medicaid Reinvestment Plan.

CHAIRPERSON'S REPORT

Mr. Vander Laan offered congratulations to Mr. Berghorst on the upcoming celebration (March 25) of his 50th wedding anniversary.

Mr. Vander Laan distributed copies of the summary of Mr. Cyranowski's performance evaluation. He noted that comments will be discussed with Mr. Cyranowski at the April 21, 2003 Executive Committee Meeting and results reported at the April 28, 2003 CMH Board Meeting. Mr. Vander Laan apologized for the delay.

It was noted that 10 out of 12 evaluations were returned. Mr. Vander Laan stated that he was pleased with the results.

As no Board member noted on the evaluation form that they would be willing to be a part of a committee to re-do the evaluation form, Mr. Vander Laan stated that he may need to appoint a group. It was suggested that other CMH Boards be contacted to request copies of their evaluation

forms used to evaluate their Executive Directors. Mr. Vander Laan stated that he would work with Ms. Pelon to make this inquiry.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski reviewed and answered questions regarding his March, 2003 Executive Director's Report. He distributed copies of information pertinent to the Michigan Mental Health Code, specific to the conduct of an annual needs assessment, plan, and budget.

DCH Contract Issues Update:

The expected revised General Fund contract from MDCH, still not received. However, a resolution to the dual rate issue has been resolved. The FY 2003 rates for utilization of state operated hospitals and centers by CMHSPs has been revised. The rates will be in effect retroactively to October 1, 2002. The Board Association worked diligently and their efforts have produced this good response.

Town Hall Coalition Update:

Another meeting with the Advisory Committee from the Town Hall Coalition is scheduled to meet on Thursday, March 27, 2003. The minutes from the February 20, 2003 meeting will be corrected to clarify recommendations from Ms. Kortman.

Chambers of Commerce Update:

As the County of Ottawa is already a member of local Chambers of Commerce, CMHOC will not have to join, only added to the membership. Ms. Pelon is working with Rosemary Zink to secure this membership. Ms. Kortman cautioned Mr. Cyranowski to go slowly, as membership will require one or more meetings a month.

Medicaid Chapter III Update:

CMHOC is currently functioning under the "old" Chapter III; while serious pause is being given to consider input received prior to MDCH rewriting Chapter III. No new information received as of this date.

Kandu Contract Update:

A meeting will be held soon with Kandu Industries to try to bring closure to contract negotiations. The noted time frame of a two year contract between CMHOC and Kandu Industries is at the request of Kandu.

Management Information System Proposal Update:

Responses are going through Mark Scheerhorn's office, then forwarded to Mr. Hofman.

Annual Meeting Update:

Mr. Cyranowski stated that he is actively working towards completing a county-wide needs assessment of mental health needs, a requirement in the Mental Health Code. He has requested that Mr. Hofman make this a priority, with a possible public meeting in June or July of 2003. This issue will be an agenda item at the April 21, 2003 Executive Committee Meeting.

Ms. Kortman suggested interviewing the following entities: Juvenile Detention, FIA, Community Corrections, Sheriff's Department, Judges, Prosecuting Attorney, various groups and the Town Hall Coalition.

Ms. Buist noted that a presentation on Jail Diversion will be presented at the May 6, 2003 Program/Planning & QI Committee.

COMMITTEE REPORTS

Finance Committee

The Minutes of the March 17, 2003 meeting were accepted.

Service Contracts

CMH 03-036 Motion: To approve the Service Contracts as presented.

Moved by: Waters

Supported by: Persenaire

MOTION CARRIED

Two new contracts were added:

Netwerkes.Com.Inc. (New: 03/28/2003 - 03/31/2004)

West Shore Medical Personnel Services, Inc. (New: 12/01/2002 - 11/30/2003)

FY 2002/2003 February Financial Report

CMH 03-037 Motion: To receive FY 2002/2003 February Financial Report as presented.

Moved by: Van Koevering

Supported by: Bombara

MOTION CARRIED

Mr. Cyranowski noted that CMHOC is not running in deficit in State General Fund due to the planned reappropriation of funds.

FY 2002/2003 Budget Adjustment #3

CMH 03-038 Motion: To approve FY 2002/2003 Budget Adjustment # 3 as presented.

Moved by: Van Koevering

Supported by: Schipper

MOTION CARRIED

Program/Planning & QI Committee

The Minutes of March 4, 2003 were accepted.

Licensed Independent Practitioner

CMH 03-039 Motion: To approve the following Licensed Independent Practitioner be privileged: Kathryn Murphy, FNP.

Moved by: Persenaire

Supported by: Berghorst

MOTION CARRIED

Executive Committee

The Minutes of March 17, 2003 were accepted.

The responses to the Questionnaire regarding Education Topics for a Board Retreat were collected. Both Mr. Bombara and Ms. Persenaire thanked Board members for their responses, reiterating the importance of full Board participation.

OLD BUSINESS

Update: Heritage Homes - Respite Home Funding

Mr. Cyranowski reviewed the usage report.

Update: Process for Review of Common Policies - Mental Health Code

As Mr. Rappleye could not be in attendance, this issue is deferred to the April 28, 2003 CMH Board Meeting.

Update: 40th Anniversary of the Mental Health Act

In response to Board members' questions, Mr. Cyranowski reported that October 31, 1963 was the date the Mental Health Act was established. He went on to say that Kelly Sall, Consumer Service Coordinator, is involved in a state-wide effort to communicate mental health awareness and decrease the stigma of mental illness. Ms. Persenaire suggested working with the Board Association's Public Relations Office.

NEW BUSINESS

None

PUBLIC COMMENT

Mr. Tom Bird
359 Waukazoo Drive
1Holland, Michigan 49424

Mr. Bird made reference to the Enrolled Senate Bill #556; commenting on its content.

ADJOURNMENT

Mr. Vander Laan adjourned the March 24, 2003 meeting at 3:04pm.

Fred Vander Laan, Chairperson Edward Berghorst, Secretary

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