

Mental Health
of Ottawa County
BOARD MEETING
MINUTES
MONDAY, OCTOBER 20, 2003

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, Kristine Nale, Veronica Persenaire, Harris Schipper, Kellye Slaggert, Lucile Van Koevering, Cornelius Vander Kam, Fred Vander Laan, Steve Waters

ABSENT:

EXCUSED: Rita Bird

STAFF: Gerry Cyranowski, Greg Hofman, Pam Pekelder, Betty O'Rourke, Gloria Pelon

OTHERS: Greg Rappleye

CALL TO ORDER - Board Chairperson

Fred Vander Laan, Chairperson called the October, 20, 2003 meeting to order at 6:00pm.

PUBLIC COMMENT

Mr. Robert Brown

287 Greenwood

Holland, Michigan

Mr. Brown commented on the Kandu Contract, expressing appreciation for all the effort given by all parties and the positive outcome.

Mr. Brown also announced that there will be a county-wide meeting to include key staff from the Department of Community Health, CMHOC administrative staff, Muskegon administrative staff and will be open to the public. The meeting is scheduled for Saturday, November 8, 2003 at 10:00am. Location to be determined. It is hopeful that accommodations at the Fillmore Complex can be arranged.

Ms. Aimee Sterk

Jenison, Michigan

Ms. Sterk commented on the proposed cuts announced by the Michigan Department of Community Health. She stated that she was pleased to announce that the statewide response, led by the Center for Independent Living, was heard. She stated that today it was announced that Governor Granholm rescinded the proposed cuts. Ms. Sterk thanked CMH for sending staff and consumers to assist in this effort.

APPROVAL OF MINUTES of September 15, 2003

CMH 03-089 Motion: To approve the minutes of the September 15, 2003 meeting.

Moved by: Schipper

Supported by: Van Koevering

MOTION CARRIED

APPROVAL OF AGENDA of October 20, 2003

CMH 03-090 Motion: To approve the agenda for October 20, 2003.

Moved by: Bombara

Supported by: Persenaire

MOTION CARRIED

COMMUNICATIONS & PRESENTATIONS

There were no communications or scheduled presentations.

CHAIRPERSON'S REPORT

Mr. Vander Laan expressed to the audience appreciation for their attendance at this evening's meeting.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski reviewed and answered questions regarding his October, 2003 Executive Director's Report.

Mr. Cyranowski clarified that a document (eligibility criteria for services for the developmentally disabled) presented to the Program/Planning & QI Committee at their October 7, 2003 meeting, was in draft form and not policy. He noted that the November 8, 2003 meeting hopefully will provide further clarification regarding this information.

FINANCE ITEMS:

Service Contracts

CMH 03-091 Motion: To approve the Service Contracts as presented.

Moved by: Van Koevering

Supported by: Waters

MOTION CARRIED

The Wise Personnel Service Contract (page B-7) was pulled from the packet of Service Contracts, as discussions continue and possible changes to the Contract are being reviewed.

Mr. Vander Laan responded to the Kandu Service Contract (Attachment B) with the following statement:

“On behalf of the CMHOC Board of Directors, we too are pleased to approve a new two year contract with Kandu Industries. We recognize that, in the case of performance indicators, the ultimate measure of how well a contracted provider performs is based on how well individual consumers are doing in their effort to realize the kind of life that they wish to live. This vision of their life, their hopes, dreams, and aspirations, should be clearly presented in their individual Person Centered Plan. It is also recognized that pursuing the hopes, dreams, and aspirations presented in one's Person Centered Plan may not necessarily support or contribute to the performance indicators established for a contracted provider. The CMHOC Board of Directors will definitely take these factors into account when assessing the performance of any provider, especially Kandu, under contract with CMHOC.”

FY 2002/2003 September Financial Report

Due to CMHOC's fiscal year end, no financial statements available.

FY 2002/2003 Budget Adjustment #8

CMH 03-092 Motion: To approve FY 2002/2003 Budget Adjustment #8 as presented.

Moved by: Berghorst

Supported by: Van Koevering

MOTION CARRIED

Mr. Vander Kam questioned the status of the expenditure for the new computer system. Mr. Cyranowski stated that the new computer system will be purchased using current Medicaid dollars, expensing over five years. A preferred vendor has been chosen and they will be at CMHOC on November 10 and 11, 2003 to analyze work flow processes as it relates to the management information system.

Mr. Cyranowski stated that another budget adjustment will occur to move the dollars needed, which is \$250,000.00. Mr. Cyranowski is hopeful to bring this budget adjustment to the November 17, 2003 CMHOC Board Meeting.

QUALITY IMPROVEMENT ITEMS

The Minutes of October 7, 2003 were accepted.

Addition to the Performance Improvement Plan for 2003

CMH 03-093 Motion: To approve the addition of B.1 and B.2 on Selection and Maintenance of staff.

Moved by: Persenaire

Supported by: Van Koevering

MOTION CARRIED

Ms. Persenaire stated that the Program/Planning & QI Committee recommended that the CMHOC Board have a work session as a full board to review, discuss and revise Board Policy #1: Mission Statement and Board Policy #2: Leadership. This will be an agenda item for the CMHOC Board Meeting which will be held on November 17, 2003.

Monthly Update: Demographics Report

The Monthly Demographics Report was accepted as presented. Mr. Hofman provides this report on a monthly basis.

OLD BUSINESS

None

NEW BUSINESS

None

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

The following Board Members commented on the MACMHB's Fall Conference held on October 13-14:

Ms. Van Koevering commented on the Daniel Gowdy presentation on making transportation work for rural areas. She provided her notes that will be copied and included in the November Board Packet.

Ms. Kortman commented on the good turnout at the conference by Board members. She noted that it was a very good conference, with an abundance of good information.

Ms. Persenaire commented on the presentation regarding jail diversion. She provided a handout that will be copied and included in the November Board Packet.

Mr. Cyranowski stated that any material available from the conference that Board members would like to share, to forward to Ms. Pelon and they will be copied and included in the November Board Packet.

PUBLIC COMMENT

Mr. Alfonso Mercado

Holland, Michigan

Mr. Mercado commented on the proposed Michigan Department of Community Health budget cuts and how they may affect him.

Mr. Tom Vreeman

Director, Kandu Industries

Holland, Michigan

Mr. Vreeman expressed his appreciation for how the CMHOC Board and CMHOC staff worked together with Kandu to obtain a two year contract. He stated that Muskegon County also attended meetings and played a part in the success of the contract. He noted that discussions will continue.

Mr. Vreeman expressed his appreciation for the work that the Town Hall Coalition does for the consumers of Ottawa County.

Mr. Vreeman expressed his appreciation for the visit to Kandu by the Program/Planning & QI Committee on September 2, 2003.

Ms. Ellen Currier

NAMI President

Ottawa/Allegan Local Chapter

Ms. Currier expressed her appreciation for the presentation provided by Dr. Isha Salva (CMHOC staff psychiatrist) on Thursday, October 9, 2003. This presentation was regarding collaboration between consumers, families, providers and other mental health professionals. She noted that Dr. Salva did an excellent job and should be recognized.

Mr. Vander Laan called for a ten (10) minute break at 6:28pm.

Mr. Vander Laan called for the opening of the Annual Public Hearing at 6:40pm.

Annual Public Hearing

CMH 03-094 Motion: To open the Annual Public Hearing for the presentation of the CMHOC Annual Needs Assessment, as required by Section 226 (e) of the Mental Health Code.

Moved by: Schipper
Supported by: Persenaire
MOTION CARRIED

Mr. Cyranowski made a Public Service Announcement regarding one of CMHOC's efforts in celebrating the 40th Anniversary of CMH services. He stated that an Art Exhibition promoting the artistic abilities and accomplishments of people with mental illness and developmental disabilities is being held at the Westshore Mall in Holland, Michigan. The Art Exhibit is running from October 19th through October 26th.

He noted that 30 pieces of artwork is on display and encouraged everyone to stop by the exhibition.

Mr. Cyranowski offered opening remarks stating that this year a special effort was given to do a thorough community needs assessment. He noted that public comment will be received after Ms. Vander Meulen's presentation. He also stated that after the Board Meeting Minutes and Needs Assessment Outcome are transcribed, they will be available on the county web site. The full document will be made available after review by the CMHOC Board of Directors.

Mr. Cyranowski introduced Ms. Brenda Vander Meulen, from River Hills Consulting and she presented the Outcome from the Annual Needs Assessment.

Public Comment Received from the Public Hearing Portion of the Needs Assessment

When transcribed, comments will become an attachment to the final Needs Assessment Report.

CMH 03-095 Motion: To close the Public Hearing.

Moved by: Bombara
Supported by: Persenaire
MOTION CARRIED

ADJOURNMENT

Mr. Vander Laan adjourned the October 20, 2003 meeting at 7:38 pm.

Fred Vander Laan, Chairperson Edward Berghorst, Secretary

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