

# PROGRAM/PLANNING & QI COMMITTEE

## MINUTES

### Tuesday

#### FEBRUARY 4, 2003

PRESENT: Edward Berghorst, Mark Bombara, Joyce Kortman, Kristine Nale, Veronica Persenaire

EXCUSED: Kellye Slaggert

STAFF: Gerry Cyranowski, Sue Buist, Greg Hofman, Gloria Pelon

#### CALL TO ORDER - Chairperson

Veronica Persenaire, Chairperson called the February 4, 2003 meeting to order at 12:30pm.

#### APPROVAL OF MINUTES of January 7, 2003

Motion: To approve the Minutes of January 7, 2003.

Moved by: Berghorst

Supported by: Bombara

MOTION CARRIED

#### APPROVAL OF AGENDA of February 4, 2003

Motion: To approve the Agenda for February 4, 2003.

Moved by: Berghorst

Supported by: Nale

MOTION CARRIED

#### CMH STAFF PRESENTATION

Ms. Cheri Parks, Recipient Rights Officer and Mr. Rick Eisen, Supervisor of Family Support and Ancillary Services, distributed information, provided an overview and answered questions regarding CMH Prevention-Community Outreach Services.

Mr. Eisen stated that the information distributed is an overall scope of activities and reflects CMH's values and philosophy of services provided.

#### Core Priorities:

- Respite Services to individuals with Developmental Disabilities and children with Emotional Impairments.
- Intervention Services to children who have been exposed to domestic violence. The Center for Women In Transition, through a contract with CMH, provides prevention and intervention services to children and their families.

New for FY 2003-2003:

Family Connections support group to community parents who have cognitive impairments. This is a joint venture; with primary partners from FIA, Parenting Plus, ARC and Public Health. This group meets two times a month at Hope Church in Holland. Funding is through community grants. Three families are currently in attendance. There are 120 identified families that could benefit from this group. Feedback received has all been positive.

Ms. Kortman noted that she had information relative to a respite services model. She will forward this information to Sue Buist for review and further distribution. Ms. Kortman stated that it may be worthwhile to discuss this model with Henry Veenstra, President, Zeeland Community Hospital, as they are in the planning stages of building a new hospital and perhaps this could be incorporated into their planning.

Ms. Persenaire suggested discussing this issue with key people at the MACMHB Winter Conference, which will be held in Lansing on February 24-26, 2003.

Ms. Parks stated that Kelly Sall, Consumer Service Coordinator, is the CMH staff person responsible for Community Outreach Activities.

Some of the Outreach Activities for 2002 were:

- Family Supports Nights
- Speakers Bureau
- Ambassadors Club
- Challenge of Children Conference
- Walk and Roll for Mental Health
- Consumer Newsletter
- Community Health Fairs

Ms. Parks reviewed and answered questions regarding the Consumer Service Events for 2002.

#### QUALITY IMPROVEMENT

##### **Behavior Management Committee - Performance Indicators**

Mr. Hofman reviewed and answered questions regarding the Behavior Management Committee Quarterly Report.

Mr. Hofman noted changes in restraint policies, generated by JCAHO, which are more stringent about the definition and use of physical management. He noted that it is more of a hospital model.

The Committee is in the process of looking at all Service Plans to assure they are meeting new federal regulations. This issue is being further researched by the State Recipient Rights Offices.

##### **Information System Committee - Performance Indicators**

Mr. Hofman reviewed and answered questions regarding the Information System Committee Quarterly Report.

Mr. Hofman noted that overall this report shows improvement.

HIPAA will require electronic billing by October 2003; however, the Michigan Association of Community Health Boards and MDCH are still negotiating. Mr. Hofman stated that more information should be available in a week or two.

Mr. Hofman stated that he has received feedback from the Request for Proposal relative to a new Information System. He will share this information with Muskegon CMH, as our affiliate, as they

have shown an interest in exploring a new system. He will have more information within two to three weeks.

Ms. Kortman recommended that Mr. Hofman share this information with Mr. Gordon Schrottenboer, Chairperson of the newly formed Technology Committee.

#### **Environment of Care Committee**

Mr. Hofman reviewed and answered questions regarding the Environment of Care Committee Quarterly Report.

Mr. Hofman stated there were no recommendations from this Committee.

#### **Clinical Privileging**

Mr. Cyranowski stated that this is a re-privileging process for Dr. Walters. Mr. Hofman stated that two areas were added since the last privileging request for Dr. Walters; those being:

- Did the prescriber's billing practices meet the agency's standards?
- Did the website [www.hhs.gov/oig](http://www.hhs.gov/oig) confirm that the provider has not been excluded from participating in Medicare, Medicaid and other federal/state governmental programs?

Motion: To recommend to the CMH Board the following Licensed Independent Practitioner be privileged: Bruce W. Walters, M.D.

Moved by: Bombara  
Supported by: Kortman  
MOTION CARRIED

#### PLANNING

Mr. Cyranowski stated that MDCH is projecting a 1.8 billion dollar shortfall in the FY 2003-2004 budget, \$600 million of which would be Medicaid dollars.

Mr. Cyranowski informed the Committee that the CMH Executive Team members will be meeting next week to develop a grid in an effort to be prepared for the possible cuts to General Fund and Medicaid. He will share this information with the CMH subcommittees and the CMH Board.

#### OLD BUSINESS

##### **Discussion: Continuing Education Topics for 2003**

Mr. Cyranowski distributed a draft with suggestions for Continuing Education Topics for 2003, which included suggestions received from CMH Board members.

Mr. Cyranowski stated that this is a draft and if needed can be adjusted. He thanked everyone for their suggestions and input.

It was noted that July 2003 through October 2003 will include tours and presentations at different sites. It was emphasized that CMH provide adequate notice of all off site meetings. Mr. Cyranowski stated that he will work with Ms. Pelon to assure this occurs.

NEW BUSINESS

None

ROUND TABLE

Mr. Berghorst questioned committee members if it would be feasible to change CMH Board Meetings from the third Monday to the third Thursday, in order to allow him to stay on the CMH Board. This will be discussed at the CMH Board Meeting to be held on February 27, 2003.

ADJOURNMENT

Ms. Persenaire adjourned the February 4, 2003 meeting at 2:35pm.