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**APPROVED
OTTAWA COUNTY
COMMUNITY MENTAL HEALTH
PROGRAM/PLANNING AND QI**

**Tuesday, January 13, 2004 10:05 AM
CMH Building A - Board Room**

PRESENT: Edward Berghorst, Joyce Kortman, Kellye Slaggert, Kristine Nale, Veronica Persenaire

EXCUSED Mark Bombara

STAFF: Gerry Cyranowski, Gloria Pelon

CALL TO ORDER - Chairperson

Veronica Persenaire, Chairperson called the January 13, 2004 meeting to order at 10:05am.

APPROVAL OF MINUTES of December 2, 2003

Motion: To approve the Minutes of December 2, 2003.

Moved by: Berghorst Supported by: Slaggert

MOTION CARRIED

APPROVAL OF AGENDA of January 13, 2004

Motion: To approve the Agenda for January 13, 2004.

Moved by: Slaggert Supported by: Kortman

MOTION CARRIED

CMH STAFF PRESENTATION

The tour of the Community Based Experience Program at 128 Columbus Street, in Grand Haven, Michigan will be rescheduled.

QUALITY IMPROVEMENT

Medication Committee - Performance Indicators

Mr. Cyranowski reviewed and answered questions regarding the Medication Committee January 2004 Report.

Ms. Kortman suggested only reporting what information is sent to MDCH. Mr. Cyranowski stated that he will revisit this with Mr. Hofman, suggesting that only the information that is sent to MDCH be reported to the Program/Planning & QI Committee.

Clinical Care Committee - Performance Indicators

Mr. Cyranowski reviewed and answered questions regarding the Clinical Care Committee January 2004 Report.

Committee members expressed interest in attending the next available training regarding Dialectical Behavioral Therapy (DBT).

Utilization Management Committee

Mr. Cyranowski reviewed and answered questions regarding the Utilization Management Committee January 2004 Report.

PLANNING**FY 2003/2004 Medicaid Reinvestment Plan Proposal**

Motion: To recommend to the CMHOC Board to approve the FY 2003/2004 Medicaid Reinvestment Plan as presented.

Moved by: Berghorst

Supported by: Slaggert

MOTION CARRIED

Motion: Motion to reconsider.

Moved by: Slaggert

Supported by: Berghorst

MOTION CARRIED

Amended Motion: To recommend to the CMHOC Board to approve the FY 2003/2004 Medicaid Reinvestment Plan with the deletion of the Development of Business Plans for Consumer-Run Microenterprises.

Moved by: Kortman

Supported by: Slaggert

MOTION CARRIED

Committee members requested that future reinvestment plans be presented to the Program/Planning & QI Committee in such a manner that they can see the plan, discuss the plan, respond and have input into the plan.

Mr. Cyranowski stated that any reinvestment plan will be presented to this committee with adequate time to discuss and offer suggestions/recommendations. Mr. Cyranowski stated that he will begin as early as June, 2004 with this process.

Ms. Kortman questioned page B-7: Supported Living Monitoring Systems: She suggested researching the cost effectiveness of this project. Mr. Cyranowski stated that Midland County offers tours, where this system is in place and he will explore the possibility of being invited to the next opportunity for a tour.

Ms. Kortman questioned page B-14: Residential Services - In Home Services: She stated that on several occasions she discussed the issue of the four foot fence in the front yard at the New Holland Street home. She stated that this is not in good character of the neighborhood; not a secure fence. She stated that the fence should be higher and placed in the backyard. It should be a privacy fence, at least six feet high.

Mr. Cyranowski stated that he will personally drive by this home to observe and work towards a solution to this concern.

OLD BUSINESS

None

NEW BUSINESS

None

ROUND TABLE

Ms. Kortman stated that she was disappointed that the tour of the Community Based Experience Program in Grand Haven was cancelled last week and highly recommends that it be rescheduled. She also offered the following recommendations for future tours:

Life Services System: They have recently received a Kellogg Grant to develop an indoor play center for handicapped and non-handicapped children.

Holland Rescue Mission: They have a very successful education program. The committee could meet there, see their programs, see how CMHOC may be able to work with them.

Ms. Kortman noted that these are only two very successful community resources, with many others to explore for future tours/presentations.

Ms. Persenaire requested that the following tours/presentations be scheduled as part of the Program/Planning &

QI Committee Meetings:

February 3, 2004: Holland Rescue Mission
March 2, 2004: Life Services System
April 6, 2004: Community Based Experience Program, Grand Haven

Ms. Kortman had questions regarding RICC. She wondered what it is and how it is funded?

Mr. Cyranowski stated that a CMHOC staff member attends these meetings, but was not prepared to provide further information. Mr. Cyranowski will request that the CMHOC staff member provide a written report to the committee and Mr. Cyranowski will make every effort to attend their next meeting and will provide the committee with an overview.

ADJOURNMENT

Ms. Persenaire adjourned the January 13, 2004 meeting at 11:00am.

Agenda

1. Call To Order - Chairperson
2. Approval of Minutes of December 2, 2003
Suggested Motion: To approve the Minutes of December 2, 2003.
3. Approval of Agenda of January 13, 2004
Suggested Motion: To approve the Agenda for January 13, 2004.
4. CMH Staff Presentation
January 6, 2004 Grand Haven CBE Tour Cancelled
5. Quality Improvement (Attachment A)
 - Medication Committee
 - Clinical Care Committee
 - Utilization Management Committee
6. Planning (Attachment B)
FY 2003/2004 Reinvestment Plan
Suggested Motion: To recommend to the CMHOC Board to approve the FY 2003/2004 Reinvestment Plan as presented.
7. Old Business
8. New Business
9. Round Table
10. Adjournment