

**APPROVED
OTTAWA COUNTY
COMMUNITY MENTAL HEALTH
CONSUMER ADVISORY COMMITTEE**

**Monday, October 10, 2005 1:00 PM
CMH Building A - Board Room**

Members Present: Sue Buist, Donna Elston, Kristi Nale, San-Dee Stradley, Lucile VanKoevering

Members Absent: Wendy Johnson, Elizabeth Motman, Marie Ready, James Veling

Staff Present: Kathy Coffey, Gentry Mohr, Cheri Parks, Erin Rotman, Tracy Taylor

Guests Present: Jen Mayo

I. Review/Approve Agenda

- A. The proposed agenda was approved with one change: add "Presentation" under "Reports"

II. Review/Approve Minutes

- A. The minutes from the meeting on September 12, 2005, were approved with one request: provide a report on the follow up to Children's Resource Network from last month.

III. Reports

A. Provider Report Card

1. Kathy Coffey reported on the contracts that will be going to the Board this month. The contracts for Protocall and Alice Hamilton will be renewed. The contract for A-1 Residential will be renewed if required training is completed.
2. Members requested that Kathy bring the site review tool to the next meeting.
3. Members requested that Kathy bring the Quarterly Site Visit Report to the Committee every quarter in order to review the compliance of the homes.

B. CMH Recipient Rights Report

1. Gentry reported that in September she opened six cases and closed six cases. The Committee reviewed and discussed the cases.
2. Cheri introduced the members of the Committee to Jen Mayo, the new Recipient Rights Advisor and representative from Holland Hospital.

C. Consumer Comments

1. Cheri reported that there were no new consumer comments since the last meeting

D. Presentation

1. Kristi thanked Cheri for her years of service on behalf of the Committee. Members took a short break to celebrate Cheri's retirement with her.

IV. Old Business

- A. There was no old business to discuss.

V. New Business

A. Family Psychoeducation

1. Paul Hyink, CMH Psychologist, explained that the Michigan Department of Community Health is implementing Evidence Based Practices in CMHs. This entails more consumer involvement in planning, monitoring, and providing feedback. There are three types of practices and CMHOC needed to adopt one; CMHOC chose Family Psychoeducation. Paul gave two handouts to committee members and explained that they give similar information from different perspectives.
2. The psychoeducation focuses on working with families of people diagnosed with schizophrenia and schizoaffective disorders. In the future, this could possibly be expanded to include Bi-Polar and Major Depression.
3. Staff will attend training by the originator of this program November 8-10. CMHOC plans to begin this program in January 2006. Once consumers are identified as wanting to participate, they will be assigned a Case Manager and will meet three to four times to discuss their family, history, and the program. The consumers' families will then attend a half day workshop for education and problem solving and will meet together indefinitely to discuss problems, solutions, and provide support to each other.

B. Executive Director Consultation

1. Gerry announced that Cheri is retiring at the end of October and wished her the best of luck in her future endeavors.
2. Gerry reported that the position of Director of Recipient Rights was posted both internally and externally and that over 70 resumes were received. Four candidates were interviewed, three within CMH and one external, and there are plans to make an offer within the week. The committee discussed this process with Gerry.
3. Gerry plans to introduce the new Director of Recipient Rights at the November meeting.

C. Proposed Mental Health Code Revisions

1. Cheri reported that there are several proposed changes for the Mental Health Code. The following are highlights of those proposed changes:
 - a. The establishment of a statewide central registry of anyone who has a substantiated allegation of Abuse Class I or II and/or Neglect Class I or II. This will be useful for home providers and CMHs when hiring staff.
 - b. Allowing photos to be taken by CMH staff of consumers for social events and given to the consumer as personal property. Written permission must be given for public posting.
 - c. The ability for the state to establish sanctions if a Board is found out of compliance during an ORR audit. Sanctions can include, but are not limited to, monetary penalties and State takeover of the local ORR.
 - d. Elimination of local appeals committees. There would be one state-level committee.
 - e. Grievances/interventions reporting time would be lowered from 30 days to 15 days. Complaint reporting time would be lowered from 90 days to 45 days.
2. The Committee discussed these possible changes and the implications they would have.

D. Committee Membership

1. Cheri reported there were two people who applied for CAC Committee membership:

a. Jean McDonald is a guardian and family member of a CMHOC consumer and Program Director of a contract agency. Members discussed this applicant and agreed that this would represent a conflict of interest.

b. Paul Brinkman is currently a primary consumer of CMHOC and serves on the Utilization Management Committee, Behavior Management Committee, and was previously a Consumer Service Aide. Members recommended committee membership for Paul.

- VI. Next Meeting
Monday, November 14, 2005
1:00 p.m. - 3:00 p.m.
A Building, Board Room

Agenda

- I. Review/Approve Agenda
- II. Review/Approve Minutes:
A. September 12, 2005 (Attachment A)
- III. Reports
A. Provider Report Card (Attachment B) - Kathy
B. CMH Recipient Rights Report
C. Consumer Comments – Kelly
- IV. Old Business
- V. New Business
A. Family Psychoeducation – Paul Hyink
B. Executive Director Consultation
C. Proposed Mental Health Code Revisions (Attachment C) – Cheri
D. Committee Membership – Cheri
E. CMH Board Minutes (Attachment D)
- VI. Next Meeting:
November 14, 2005
1:00 p.m. - 3:00 p.m.
Board Room