

Approved Minutes
Community Mental Health of Ottawa – Board of Directors Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, May 15, 2006

PRESENT: Edward Berghorst, Rita Bird, Robert Brown, Donald Disselkoen, Rebecca Gretzner, Joyce Kortman, Harris Schipper, Cornelius Vander Kam

ABSENT: Celia Martinez de Serrano

EXCUSED: Mark Bombara

STAFF: Gerry Cyranowski, Sue Buist, Greg Hofman, Pam Pekelder, Betty O'Rourke, Patricia Genesky, Kelly Sall

GUESTS: Lois Van Broekhoven

CALL TO ORDER - Board Chairperson

Edward Berghorst, Chairperson, called the May 15, 2006 meeting to order at 6:00 pm.

CMHOC MISSION STATEMENT

Mr. Berghorst noted the Mission Statement.

ANNUAL PUBLIC HEARING

CMH 06-031 Motion: To open the Annual Public Hearing, as required by Section 226(e) of the Michigan Mental Health Code

Moved by: Schipper Supported by: Disselkoen

MOTION CARRIED

PUBLIC COMMENT

Marty Janssen

Mr. Janssen commented on the need for services for the hearing impaired. He noted that there are no clinicians trained to communicate with the hearing impaired and cited the difficulty for consumers who are hearing impaired to have to work through an interpreter.

Maggie Smedley
4917 Chathwork Creek Drive
Hudsonville, MI

Ms. Smedley agreed with Mr. Janssen that the needs for services for the hearing impaired are not being met. She commented on the need for substance abuse treatment and suggested combining with Kent, Muskegon, and Allegan counties to provide services to the hearing impaired.

David Williams
552 136th Avenue
Holland, MI

Mr. Williams expressed his concerns about unmet needs in the community. He stated that he is presently involved the appeals process after having been denied services. He also commented on a recurrence of “hang ups” when calling the Helpline.

Peggy Driesenga
10982 88th Avenue
Zeeland, MI

Ms. Driesenga spoke about the future needs of the severely disabled. She encouraged the Board to pay close attention to the future needs with regard to housing and services for young adults.

Pat Mikula
2280 Tunnel Breeze Court
Holland, MI

Mr. Mikula commented on the needs of his 21-year-old son and the difficulty the family has in caring for him. He is seeking placement for his son. He noted that his son has been approved for 24-hour service but has not yet received them due to funding issues. He requested that the Board consider making funding available.

Frederika Sheeley

Ms. Sheeley commented on the questionnaire that was sent to her home. She expressed concerns regarding the lack of respite homes for the families of consumers.

Renee LeClear-Gavin
270 Tallon Drive
Coopersville, MI

Ms. LeClear-Gavin expressed the need for respite services for her 18-year-old daughter. She indicated that the dollar amount allotted for respite care was insufficient for the services needed.

Chuck Schippers
8552 Baretta Court
Jenison, MI

Mr. Schippers commented on the need for long-term planning for residential placements. He thanked the Board for their participation in building Harbor House and asked for their authorization for the construction for an additional building.

Michelle Rollins
15881 32nd Avenue
Holland, MI

Ms. Rollins cited her concerns regarding the lack of long-range planning for services to developmentally disabled children. She cited a lack of coordination between CMH and the schools in planning for housing, transportation, and employment. She also noted concerns about ongoing issues with Pioneer Transportation.

Sandy Kiernan
Disability Network
426 Century Lane
Holland, MI

Ms. Kiernan expressed concerns about the public comment portion of the Board of Director's meeting and the lack of dialogue between those providing comment to the Board. She also noted the lack of explanation to consumers when services are denied. She commented on the consumer survey that was recently completed and stated that she felt the results were misleading when presented to the Board and asked the Board to review the survey results. Ms. Kiernen also commented on the lack of employment services for young adult consumers. She questioned what factors determine eligibility for DD services and asked the board to quantify the eligibility criteria.

Janice Yonker
706 Crestview
Holland, MI

Ms. Yonker commented on her concerns regarding transitioning from the school system to CMH and the need for a working relationship between the schools and CMH. She indicated that families should be made aware of eligibility and services available well before a child is exited out of the school.

Beth Kroft
4704 60th Street
Holland, MI

Ms Kroft commented on the need for housing for higher functioning, semi-independent developmentally disabled young adults.

Albert Vosberg

Mr. Vosberg commented on the lack of services for the hearing impaired.

CMH 06- 032 Motion: To close the Public Hearing
Moved by: Disselkoen Supported by: Bird
MOTION CARRIED

Mr. Berghorst called for a 10 minute recess at 6:50 p.m.

Mr. Berghorst reconvened the meeting at 7:05 p.m.

APPROVAL OF MINUTES of April 17, 2006

CMH 06- 033 Motion: To approve the minutes of the April 17, 2006 meeting.

Moved by: Schipper Supported by: Gretzner

MOTION CARRIED

APPROVAL OF AGENDA of January, 2006

CMH 06- 034 Motion: To approve the agenda for May 15, 2006.

Moved by: Bird Supported by: Brown

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. Berghorst noted that the Finance Committee met on May 12. He noted there was discussion regarding the scheduling of the regular meeting, possibly moving the Board Meeting to the fourth Monday of the month. The regular meeting of the Finance Committee is currently scheduled to take place on the Thursday prior to the regular Board of Directors Meeting at 12:15 in the CMH Board Room (next meeting is June 15, 2006 at 12:15 p.m.). The Board and Finance Committee will review this schedule and determine if it is appropriate in the future.

Mr. Berghorst noted that the Finance Committee appointments as follows: Mr. Vander Kam, Chair; Ms. Bird and Mr. Bombara, with two vacancies.

Mr. Berghorst stated that the Program Planning and Quality Improvements Committee appointments are as follows: Mr. Schipper, Chair; Mr. Brown, Ms. Kortman, Mr. Disselkoen, and Ms. Gretzner. Date and time of the meeting for Program Planning and Quality Improvement Committee to be determined.

Mr. Berghorst requested that the Executive Committee (Chair, Vice Chair, and Secretary) meet with the Finance Committee Chair and Program Planning Chair to establish some direction for the committees.

Ms. Kortman requested that she be removed from the Planning and Program Committee and appointed to the Finance Committee. Mr. Berghorst approved Ms. Kortman's move to the Finance Committee.

Mr. Berghorst indicated the need for two voting delegates to the MACMHB Spring Conference. Ms. Bird and Mr. Brown were appointed.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cyranowski thanked Lois Van Broekhoven for her sign-language interpreting services at the Board Meeting.

Mr. Cyranowski read a written submission for the public hearing from Midge Hildinger of Grand Haven. Ms Hildinger's letter addressed her concerns regarding housing for her 33-year-old son. She requested that he be allowed to stay at Riverview rather than being moved back into an AFC home.

Mr. Cyranowski indicated that reports on Staff Development and Training, a summery report of the Annual Staff Performance Appraisals, and a report on the reformatted DCH Mission-based Performance Indicators will be presented at the June Board of Directors Meeting.

Mr. Cyranowski noted that there is a DCH stakeholders meeting scheduled in Lansing on May 15, 2006. Thirty people were invited to attend, among them Mr. Brown and Ms. Bird. Mr. Brown indicated that the short lead time for informing invitees of the meeting and the limited number of invitees was of concern. Mr. Brown also indicated that Mr. Tom Bird would be a local representative at the meeting.

Mr. Cyranowski indicated that the Needs Assessment information that is currently being compiled will be presented to the Board in June. He noted that 21 of the 40 questionnaires sent out have thus far been returned. Follow-up phone calls have been made to stakeholders that have received the surveys, asking that they respond.

Mr. Cyranowski distributed a map of the CMH Board Affiliations in the State of Michigan.

Mr. Cyranowski discussed information contained in the May 9, 2006 Friday Fax report from MACMHB, which notes that the House Appropriations Sub-Committee on Community Health is recommending a 2% increase in Medicaid funding for the Medicaid mental health services. The report also contains information regarding substance abuse services and the status of the coordinating agencies. He indicated that copies of the report will be made available to the Board.

Mr. Cyranowski informed the Board of the May 25, 2005 Walk-a-Mile in My Shoes event at the State Capital in Lansing at 10:30 a.m. Consumers and supporters from both Muskegon and Ottawa Counties will be participating.

A presentation regarding Medicaid Savings (formerly Medicaid Carry Forward Dollars) is being developed and it is anticipated that it will be available for the June Board meeting.

FINANCE ITEMS:

Ms. Bird questioned whether the Finance Committee minutes should be available for the Board. Mr. Cyranowski indicated that they would need to be approved at the next meeting of the Finance Committee and then be presented to the Board.

Service Contracts

CMH 06- 035 Motion: To approve the new contract with AWS as presented.

Moved by: Disselkoen Supported by: None

MOTION POSTPONED

Mr. Brown requested the specific name and location of the provider. He also questioned the performance indicators and who provided the information. Mr. Cyranowski indicated that the agency was required to comply with the performance indicators. Mr. Brown asked that the contract be held for approval until the detailed information can be provided.

CMH 06- 036 Motion: To approve the Renewal – no rate change contract with Ottawa County Community Action Agency as presented.

Moved by: Brown Supported by: Gretzner

MOTION CARRIED

Mr. Brown questioned whether the services were billed when rendered. Mr. Cyranowski indicated that CMH pays only for those services used.

CMH 06- 037 Motion: To approve the Renewal – no rate change contracts with HUD I & HUD II.

Moved by: Disselkoen Supported by: Bird
MOTION CARRIED

Mr. Brown questioned whether the consumer's choice in housing is limited by affordability. Mr. Cyranowski indicated that the consumers are required to pay 1/3 of their income as rent and the remainder is paid by the HUD grant. Ms. Kortman asked for a map of locations of HUD apartments. Mr. Cyranowski indicated that the locations will change as consumers move, but a map could be provided.

CMH 06- 038 Motion: To approve the Renewal – no rate change contracts with Polly Stillson - Stillson's AFC.

Moved by: Kortman Supported by: Brown
MOTION CARRIED

CMH 06- 039 Motion: To approve the Renewal – with rate increase contracts with Deb Ray – Deb's AFC

Moved by: Kortman Supported by: Schipper
MOTION CARRIED

Mr. Cyranowski indicated that any rate changes are based on the increased or decreased of the needs of each individual consumer. He noted that a needs assessment is conducted for consumers in AFC homes to determine the rate. He stated that the rate is based on a point system that was developed by CMHOC as well as input from sources such as the family and caregiver.

CMH 06- 040 Motion: To approve the amended contracts with Beacon Services

Moved by: Schipper Supported by:
MOTION CARRIED

Mr. Cyranowski stated that this contract was based on the needs of a consumer who had a history of aggressive behavior, and Beacon has the facilities to provide a more secure environment for the consumer.

FY 2005/2006 April Financial Statement

CMH 06- 041 Motion: To receive the FY 2005/2006 April Financial Statement as presented.

Moved by: Disselkoen Supported by: Bird
MOTION CARRIED

Mr. Cyranowski discussed the balance in deferred revenue in the State General Fund. He noted that the amount currently exceeds the allowed carry forward for next fiscal year. He suggested that the Board identify any services for which the dollars could be used. He noted the possibility that these funds could be depleted if there is an unexpected increase in hospitalizations for uninsured consumers.

Mr. Schipper questioned auditing procedures. Mr. Cyranowski indicated that the county provides financial provides an audit each year. He also indicated that beginning with FY 2006/2007, DCH will also require an annual compliance audit.

NEW BUSINESS

Ms. Bird requested the following presentations be made available to the Board:

- Protocol
- Respite Eligibility
- DD Access Criteria

Ms. Bird requested that a plan for following up on the Needs Assessment be developed.

Ms. Bird requested that the Board develop a method for responding to public comment.

Mr. Brown suggested that future public hearings be an open dialog with the public. He suggested that the dialogue might alleviate some frustration for the public. Mr. Berghorst indicated that a public hearing has been set similar to the county's format for the public to provide input and that opening a dialog during a Board meeting may take a considerable amount of time. Mr. Cyranowski suggested developing dialogs focusing on targeted issues. Mr. Schipper suggested that a committee might be developed to determine what issues presented by the public could be addressed. Ms. Bird stated that a personal response to individuals after the public comment might be supplied, possibly sending a follow-up letter to individuals informing them when a topic of concern is to be addressed at a Board of Directors meeting.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. Gretzner asked about the progress of Board Development. Mr. Cyranowski indicated that the MACMHB Boardworks program is in the process of being redeveloped. Mr. Cyranowski stated that Mr. Brown had attended the New Board Member Orientation and he is open to feedback from Mr. Brown regarding content. He will also seek comment from Mr. Disselkoe after he participates.

BOARD REVIEW OF THE DAYS' BUSINESS

Ms. Bird reiterated her request for a list of all contracts. Mr. Hofman indicated that he was in the process of developing the list. Ms. Bird also wished to address defining what issues will require policy decision. Mr. Schipper suggested that corporate counsel be present when this discussion occurs.

PUBLIC COMMENT

Peggy Fakler
706 Myrtle Avenue
Holland, MI

Ms. Fakler stated that she was encouraged by the Board's willingness to listen to the public and let the public know they are being heard.

Sandy Kiernan
Disability Network
426 Century Lane
Holland, MI

Ms. Kiernen expressed her appreciation to the Board for the time allotted her previously and for their willingness to provide feedback to consumers.

ADJOURNMENT

Mr. Berghorst adjourned the May 15, 2006 meeting at 7:58 pm.

Edward Berghorst, Chairperson

Donald Disselkoen, Secretary