

Approved Minutes
Community Mental Health of Ottawa - Consumer Advisory Committee
Building A-1 – Board Room
12265 James Street, Holland, Michigan 49424
Monday, July 10, 2006
1:00 - 3:00 p.m.

Members Present: Paul Brinkman, Sue Buist, Elizabeth Motman, Kristi Nale, Angie Nettrour, Lucile VanKoevering, James Veling, Donna Elston,

Members Absent: San - Dee Stradley, Wendy Johnson

Staff Present: Kathy Coffey, Gentry Mohr, Kelly Sall, Brigi Ellis

Guests Present: Jen Mayo, Briana Fowler, Carrie Brondyk

I. Review/Approve Agenda

- A. The proposed agenda was approved with one change: under New Business, add Recipient Rights Officer introduction.

II. Review/Approve Minutes

- A. The minutes from the meeting on May 08, 2006, were approved with no changes.

III. Reports

A. Contract Management

Provider Report Card:

1. The contract for Pine Ridge AFC will be renewed.
2. The contract for St. John's Health Care currently provides services using vent certified nurses, we are awaiting the report of the Pulmonologist to help determine whether this level of service is still needed
Hope Network Behavioral Health – Crisis Residential is still being determined.
3. Anthony Wayne Rehabilitation Center for Handicapped and Blind (AWS) is a new provider that will be added to the panel of Community Living Supports.

Quarterly Site Review Report April – June

1. Kathy reviewed the Quarterly Site Review with committee members discussing the areas that rated lower than 80%, stating that the Plan of Correction will bring the percentages up to 100%.
2. It was recommended that the Plan of Correction include future prevention to stay in compliance, also, copies of the Plan of Correction will be sent to licensing.

B. Consumer Comments

1. Comment boxes were placed at the desks in the entrances, due to this there were more comments than what was anticipated, Kelly will report on them in August.

C. Consumer Services Report

1. The Walk a Mile in my Shoes Rally held in Lansing on May 25 was a success. Over 800 people attended. More than 50 consumers from Muskegon and Ottawa counties were able to help raise awareness.
2. 3000 Mental Health “seed cards” were distributed throughout the county. Elizabeth thanked Kelly stating that her flowers looked great.
3. The “Out of the Shadows” television broadcast sponsored by Muskegon and Ottawa County CMH was a success.
4. Grand Haven officially has a drop in center, Westshore Drop in Center. They have applied for a grant.
5. Grand Haven CBE is being spruced up. Port City Paint and Sherwin Williams donated paint, Elder- Bierman supplied the workers. The owner of the building will provide plastic wallboard and put it up.

D. Recipient Rights

HCH Semi Annual and two months Recipient Rights Report

Jen reported three patient relations complaints and eight RR complaints

CMH Monthly Report May and June

Gentry reported eight cases opened and nine cases closed for May, seven cases opened and four closed for July.

E. Coordination of Care Project

Sue discussed the two-way communication between CMH and the Primary Care

Physician has always been a problem. She feels CMH should call the doctors office so there is two-way communications.

IV. New Business

Recipient Rights Education

- A. Carrie reviewed the state and county training requirements that people have to take in order to work in a licensed group home.
- B. Gentry welcomed Briana Fowler to the Recipient Rights office as the new Recipient Rights Officer.
- C. Gentry welcomed Brigi Ellis to the Consumer Advisory Committee as the new Recorder

The committee was asked if they were interested in any training/information/education for the future:

CARF - how CMH is maintaining the standard and keeping up with annual standard changes

Review Rights Policy for CAC

Respite Services - Availability, plan regarding what is being done to improve service

Contracted Services

Medicaid D

V. Next Meeting

Monday, August 14, 2006

1:00 p.m. - 3:00 p.m.

A Building, Board Room