

Approved Minutes
Community Mental Health of Ottawa - Consumer Advisory Committee
Building A-1 – Board Room
Monday, September 11, 2006
1:00-3:00 p.m.

Members Present: Paul Brinkman, Sue Buist, Elizabeth Motman, Kristi Nale, Angie Nettrour, Lucile Van Koevering, San-Dee Stradley, Donna Elston

Members Absent: James Veling, Wendy Johnson, Jen Mayo

Staff Present: Kathy Coffey, Gentry Mohr, Kelly Sall, Briana Fowler, Mary Moore, Brigi Ellis

I. Review/Approve Agenda

- A. The proposed agenda was approved with the following changes: under “New Business”, add Recipient Right Conference and Respite Services Education.

II. Review/Approve Minutes

- A. The minutes from the meeting on August 14, 2006, were approved with no changes.

III. Reports

A. Contract Management

1. The contracts for MOKA Corporation Residential, Heritage HOMEs Residential, and Heritage HOMEs –Smith’s Respite will each be extended three months.
2. The following contracts will be renewed: Heritage HOMEs - Meadowland Court, Harrison AFC, CLS, and In-Home Respite. MOKA – CLS, CLS Homes, and Supported Employment/Skill Building. Pioneer CLS, Bestway Providers, Michigan Department of Career Development, Kandu Supported Employment/Skill Building, Muskegon Catholic Social Services, Center for Women in Transition, Susan Owen, Pioneer Supported Employment/Skill Building. Good Will Industries, Michigan DHS Medicaid Worker, HHS Health Options, Evergreen Commons, and Rebecca Antaya

B. Consumer Comments

1. Since June 2006, there were eighteen consumer comments. Fifteen required no follow up. One concerns the temperature in an office, it is too hot, this will be monitored for trend, one is pending due to the writing being illegible, and the final comment concerns unanswered messages even when the Helpline was called, there is no record of these calls, this concern is still being worked on.

C. CMH/HCH Recipient Rights Report

1. Gentry reported that in July nine cases were opened, eight cases were closed. August five cases were open and four were closed.
2. Gentry reported for Holland Community Hospital, Jen was unable to attend the meeting this month. One open case, ongoing, Neglect Class III, One unsubstantiated, two no code right violations, and one withdrawn.

D. CAC QI Report

1. The CAC QI Report has been deferred to next months meeting.

E. Recipient Right Conference

Gentry passed out the information packet for the Recipient Right Conference for October 10, 11, 12 and 13. Available are two scholarships from the state and two additional scholarships from Ottawa County CMH.

IV. New Business

A. Election for Officers

Congratulation to Elizabeth, elected to Chair, and Kristi, elected Vice-Chair
You are both doing a fine job.

B. Education

1. CARF – Mary provided information on the process of becoming CARF Accredited. She discussed the CARF Standards and the steps Ottawa County CMH needed to take to meet the standards and maintain them. Four programs were accredited, ACT, OP, Case Management, and Crisis.
2. Respite Services – Services that are provided to assist in maintaining a goal of living in a natural community home by temporarily relieving the unpaid primary care giver, this is a Medicaid covered service. Sue provided an overview on Respite Services. She explained the definition, what it is intended for and who may use the service. She also explained how the family receives this service, the tool used to determine the level of care which effects the cost, who provides the service, surveys, and how concerns are handled.

C. Review of Annual Funding for the Office of Recipient Rights, ORR

Deferred to the October meeting.

D. Support/Educational Groups

1. Sue indicated that there is more interest in Consumer Led Support Groups and there needs to be a process or policy for these groups. It will be brought before Leadership group in September. Sue will bring it before CAC to review after Leadership Group.

V. Next Meeting

Monday, October 9, 2006

1:00 p.m. - 3:00 p.m.

A Building, Board Room

Brigi Ellis
Recorder