

Approved Minutes
Community Mental Health of Ottawa – Finance Committee
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, June 15, 2006

PRESENT: Ed Berghorst, Rita Bird, Mark Bombara, Joyce Kortman

ABSENT: Cornelius Vander Kam

STAFF: Gerry Cyranowski, Pam Pekelder, Patricia Genesky

CALL TO ORDER: In the absence of Mr. Vander Kam, Chairperson, Mr. Bombara called the June 15, 2006 Finance Committee meeting to order at 1:22 p.m.

APPROVAL OF MINUTES

CMH-FC 06-001 Motion: To approve the minutes of the May 11, 2006 meeting.

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

Mr. Cyranowski noted one change in the minutes of the May 11, 2006 meeting – change 1989 to 1998 in the Review of Financial Statement portion of the minutes.

APPROVAL OF AGENDA

CMH-FC 06-002 Motion: To approve the agenda of the June 15, 2006 meeting.

Moved by: Berghorst Supported by:

MOTION CARRIED

Mr. Cyranowski noted one addition to the agenda – under New Business add the Power Point Presentation “Overview of Funding Sources.” Ms. Bird suggested adding Analysis of Threats to future agendas. Mr. Cyranowski recommended a SWOT analysis be conducted at the July meeting.

REGULAR COMMITTEE BUSINESS:

Review of monthly financial statements:

Ms. Pekelder noted that CMH is presently building Medicaid savings for carry forward to next year. DCH allows for 5% of the total Medicaid budget to be carry forward as savings to the next fiscal year. Mr. Cyranowski noted that there is no guarantee that the carry forward dollars in Ottawa’s budget will stay in Ottawa CMH. Muskegon CMH could elect to distribute these savings within the affiliation..

There was discussion regarding the future of the Ottawa/Muskegon affiliation. It was suggested by Ms. Bird that the Committee develop a strategic plan to open a dialogue with Muskegon CMH. Also discussed was the future of all CMH affiliations in Michigan. Mr. Cyranowski indicated that the Standards Group will make recommendations regarding functions state-wide

within the eighteen CMH affiliations. Mr. Berghorst suggested that the Board and Stakeholders should be educated about potential threats regarding possible recommendations by the Standards Committee.

Mr. Cyranowski noted that the State General Fund is building as a result of having no long-term hospital placements and decreased inpatient admissions. He recommended using some of the State General Fund in order to avoid a lapse of dollars to DCH. Recommendations for use of the funds included:

- A one-time increase in funding to Life Services System
- Provide on-time funding to the Ottawa County Human Services Coordinating Council
- Increase funding to respite services
- Specialized Services (is currently facing a shortfall for the remainder of the fiscal year and needs funds to continue transportation services)
- LSS/Parents as Teachers, Early On
- Purchase of new equipment – computer hardware as recommended by the county IT department

The Finance Committee will make recommendations to the Board on how to spend these funds. Possibly identify during Needs Assessment report.

Review and approval of service contracts:

- Ms. Kortman questioned the Center for Women in Transition Girls on the Run contract. She asked for supporting research on how the program is a preventative mental-health program. Mr. Cyranowski will provide this information to Ms. Kortman
- Ms. Bird asked for clarification regarding the contract for CLS services in both a day program and in the home.
- Ms. Kortman asked for clarification on the Pierce Street Lease. Ms. Pekelder indicated that

CMH cannot use Medicaid funds to pay for room and board for a consumer.

The finance committee approved all contracts and will present them to the Board of Directors at the June 19 meeting for final approval.

Lakeshore Behavioral Health Alliance

- Mr. Cyranowski noted that Muskegon has hired a consultant to look at costing. Meetings have been scheduled to explore the results. The goal is to establish consistency in costing methodology and examine difference between Ottawa and Muskegon.

MDCH Finance

- Mr. Cyranowski noted that there is active legislation to increase pay for residential workers by 2%.

Future Finance

- The committee to look at the size of economic increases, new demands on finances, and revenue sources.

OLD BUSINESS – None

NEW BUSINESS

Presentation: *Overview of Funding Sources* – Gerry Cyranowski

Deferred until July 13, 2006 meeting

ADJOURNMENT

Mr. Bombara adjourned the June 15, 2006 Finance Committee meeting at 1:52 p.m.

Cornelius Vander Kam, Chair