

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, June 18, 2007

PRESENT: Rita Bird, Mark Bombara, Robert Brown, Mary Ann Cartwright, Donald Disselkoen, Rebecca Gretzner, Lupita Reyes, Daniel Van Ommen, Barbara Vanderveen, Keith Van Zoeren

EXCUSED: Edward Berghorst, Joyce Kortman

STAFF: Jerry Homminga, Greg Hofman, Betty O'Rourke, Albert Doorn, Rick Hunter, Jane Longstreet, Pat O'Rourke, Gentry Mohr, Jennifer Luzum, Patricia Genesky

OTHERS: June Hagan, Fiscal Services

CALL TO ORDER - Board Chairperson

Keith Van Zoeren, Chairperson called the June 18, 2007 meeting to order at 6:00 pm.

INVOCATION

Mr. VanZoeren provided the invocation.

CMHOC MISSION STATEMENT

Mr. Van Zoeren noted the Mission Statement.

PUBLIC HEARING

CMH 07-050 Motion: To open the Annual Public Hearing, as required by Section 226(3) of the Michigan Mental Health Code.

Moved by: Disselkoen Support: Cartwright

MOTION CARRIED

PUBLIC COMMENT:

Aud Petroleja
Holland, MI

Mr. Petroleja commented on his daughter's recent removal from Parkview home in Zeeland. He provided a brief history of the circumstances leading up to her removal. He noted his concerns about having his daughter placed in a group home and requested assistance from the Board in finding a placement for her.

Pat Mikula
2280 Tunnel Breeze Court
Holland, MI 49424

Mr. Mikula noted that he has been on the list for a Harbor House placement for some time. He thanked Ms. Rita Bird for her assistance and asked the Board for their assistance.

Leslie Brown
Holland, MI

Ms. Brown is requesting placement for her son at Harbor House. She also stated that she is advocating for parents of adult children with difficult needs.

Brenda Whitty/ Alan Whitty
Zeeland

Mr. and Mrs. Whitty stated that their son is almost done at the Ottawa Area Center and they are seeking Harbor House Placement for him.

Tom Bird, Assistant Director
Town Hall Coalition
359 Waukazoo Drive
Holland, MI 49424

Mr. Bird stated that as a member of the Town Hall Coalition he is in touch with many families in Ottawa County and he has tried to relay their concerns to the Board and Administration. He commented on access to CMH, noting the need to look at service delivery and to be as efficient as possible.

CMH 07-051 Motion: To close the Annual Public Hearing.

Moved by: Bird Support: Reyes

MOTION CARRIED

Mr. Van Zoeren called for a 10-minute recess at 6:17 p.m.

Mr. Van Zoeren reconvened the June 18 Board of Directors meeting at 6:31 p.m.

APPROVAL OF MINUTES of May 17, 2007

CMH 07-052 Motion: To approve the minutes of the May 17, 2007 meeting.

Moved by: Bombara Supported by: Disselkoen

MOTION CARRIED

APPROVAL OF AGENDA of June 18, 2007

CMH 07-053 Motion: To approve the agenda for June 18, 2007.

Moved by: Bird Supported by: Brown

MOTION CARRIED

COMMUNICATIONS & PRESENTATIONS

There were no communications or scheduled presentations.

CHAIRPERSON'S REPORT

Mr. Van Zoeren recognized the Employees of the Month for January (Deb Deater) and February (Susan Baker). Absent from the meeting were recipients for the months of March (Jen Surber) and April (Michael White).

Mr. Van Zoeren introduced Ms. Marie Waalkes, Director of Ottawa County Human Resources, who provided an update on the Executive Director search. Mr. Van Zoeren noted the need for two additional Board members to review resumes. Mr. Bombara and Mr. Van Ommen volunteered to participate.

Mr. Disselkoen has resigned from the Program Planning Committee. His vacancy will be filled by Ms. Bird. Mr. Van Zoeren asked that each committee discuss their roles and forward the reports to the Administrative Assistant for distribution at the July meeting. It is his intent that draft minutes from all committee meetings will be distributed with the Board packet. He noted that staff is working toward presenting contracts 60 days before their expiration date. He asked for input regarding having both the Program Planning & Quality Improvement and the Finance Committees review the contracts prior to being submitted to the full Board for approval.

CMH 07-054 Motion: Contracts will be reviewed by both the Finance and the Program Planning & Quality Improvement Committees prior to being forwarded to the Board for approval.

Moved by: Bird

Supported by: Brown

MOTION CARRIED

The dates for tours of CMHOC facilities have been determined and the schedule forwarded to the Board members.

The Plante & Moran study is in the final stages. There will be a joint meeting of the CMH Board and the Board of Commissioners to receive the report. Board members will be notified when this meeting is scheduled.

Mr. Van Zoeren stated that he would like the Board to consider making portions of the Board agenda as a consent agenda, with items such as minutes, the agenda, undisputed contracts, financial statements and budget adjustments included. He hopes to implement the consent agenda at the August meeting. He indicated that he has invited Mr. Alan Vanderberg to attend the August Board meeting to discuss the relationship between CMHOC and Ottawa County. He intends to invite staff from the MACMHB to the September meeting for a similar purpose. It is also his intention to hold a Board retreat for the purpose of strategic planning sometime in October.

Mr. Van Zoeren requested that members volunteer to deliver the invocation at future Board meetings and presented a sign up sheet for this purpose

EXECUTIVE DIRECTOR'S REPORT

No report from the Executive Director

FINANCE ITEMS:

Service Contracts

CMH 07-055 Motion: To approve the Service Contracts as amended.

Moved by: Bombara

Supported by: Brown

MOTION CARRIED AS AMENDED

Ms. Cartwright noted that the Finance Committee recommends an extension of the Staffing Alliance contract and approval of all other contracts as presented. Mr. Homminga noted that the contract with Ed Oom is being removed from consideration for approval

FY 2006/2007 March, April and May Financial Statement

CMH 07-056 Motion: To receive the FY 2006/2007 March, April, and May Financial Statement as presented.

Moved by: Vander Veen

Supported by: Disselkoen

MOTION CARRIED

FY 2006/2007 Budget Adjustment #5

CMH 07-057 Motion: To approve the FY 2006/2007 Budget Adjustment #5 as presented.

Moved by: Bird

Supported by: Reyes

MOTION CARRIED

OLD BUSINESS

Clubhouse Transportation – Rick Hunter

Deferred until the July Board meeting.

NEW BUSINESS

No new business

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. Bird suggested that the Board set a policy for responding to concerns when a Board Member is contacted directly by a consumer. Ms. Cartwright noted the importance of HIPPA compliance when discussing individual consumers and the need to be cautious about discussing such matters in a public forum. Mr. Homminga noted that it is his intention to respond to public comment from the Board meeting within 30 days. He requested that in the case where a consumer brings a concern to an individual Board member, that Board member will refer the concern to the Executive Director. The Executive Director will, with input from staff, respond to those concerns and will provide copy of the response to the Board members.

Mr. Van Ommen, Ms. Gretzner, and Ms. O'Rourke shared comments and information from the Self Determination Conference.

BOARD REVIEW OF THE DAYS BUSINESS

No comment

PUBLIC COMMENT

Lisa Casler

CMH Therapist

Ms. Casler, an employee of CMHOC, noted that there are similar concerns regarding access to services and case load sizes among the MI population as well as the DD population.

Jean MacDonald

11395 Drive

Allendale

Ms. McDonald thanked the Board for their support of Harbor House. She requested that the Board consider the number of individuals who will be coming out of the Intermediate School District when conducting their strategic planning.

ADJOURNMENT

CMH 07-058 Motion: To adjourn the June 18, 2007 Board of Directors meeting

Motion: Reyes Support: Disselkoen

MOTION CARRIED

Mr. Van Zoeren adjourned the June 18, 2007 meeting at 7:40 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary