

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, August 27, 2007

PRESENT: Edward Berghorst, Rita Bird, Mark Bombara, Robert Brown, Donald Disselkoen, Rebecca Gretzner, Joyce Kortman, Daniel Van Ommen, Keith Van Zoeren

EXCUSED: Mary Ann Cartwright, Lupita Reyes, Barbara Vanderveen,

STAFF: Jerry Homminga, Greg Hofman, Betty O'Rourke, Patrick O'Rourke, Albert Doorn, Gentry Mohr, Jane Longstreet, Rick Hunter, Jennifer Luzum, Patricia Genesky, Julie Zenk

CALL TO ORDER - Board Chairperson

Keith Van Zoeren Chairperson called the August 27, 2007 meeting to order at 3:00 pm.

INVOCATION

Ms. Bird provided the invocation

CMHOC MISSION STATEMENT

Mr. Van Zoeren noted the Mission Statement.

PUBLIC COMMENT

No Public Comment.

COMMUNICATIONS & PRESENTATIONS

CMHOC and Ottawa County - Alan Vanderberg, County Administrator

Mr. VanZoeren reminded the Board that it was his intention to arrange for an educational component during Board meetings. He introduced Mr. Vanderberg, County Administrator, who provided a brief overview of Ottawa County Government as well as the relationship between Ottawa County and Community Mental Health and answered questions.

CONSENT ITEMS

CMH 07-070 Motion: To approve by consent the following items:

- a. Agenda of August 27, 2007 Board of Directors Meeting as amended
- b. Minutes of July 23, 2007 Board of Directors Meeting
- c. August Service Contracts as presented
- d. July Financial Statements as presented
- e. FY 2006/2007 Budget Adjustment #7 as presented

Moved by: Kortman

Support: Disselkoen

MOTION CARRIED

Mr. Van Ommen requested that the service contracts be removed from the consent agenda and be reviewed separately.

Mr. Van Ommen noted that at the last Program Planning Committee meeting he expressed concerns regarding the Evergreen Commons contract and had not yet received adequate response to his concerns. He noted that although he did not have a problem approving the contract, he was concerned that follow-up to his questions was not occurring in a timely manner and would not vote to approve this contract based on having not received the information requested. Ms. Kortman requested information concerning the number of individuals being served by this contract and what services they receive. She also requested information about the number of consumers that are actually eligible to access services through this contract. Mr. Hofman noted that there are currently 13 consumer receiving services through this contract, and he indicated that anyone who is eligible for this type of services would have the option to choose this provider.

CMH 07-070 Motion: To approve all contracts except the contract with Evergreen Commons.
Moved by: Berghorst Supported by: Bird
MOTION CARRIED

The Evergreen Commons contract will be returned to the Board during the September 2007 meeting.

CHAIRPERSON'S REPORT

Absence of Mary Ann Cartwright - Mr. Van Zoeren noted Ms. Cartwright is absence due to the death of a friend.

Mr. Van Zoeren reported that Ms. Lupita Reyes has tendered her resignation from the Board of Directors.

CMH 07-071 Motion: To accept the resignation from the Board of Directors from Ms. Lupita Reyes.
Moved by: Van Ommen Support: Disselkoen
MOTION CARRIED

Mr. Van Zoeren provided an update on the search for a new Executive Director. The first meeting to review resumes is scheduled for August 30.

The Strategic Planning Retreat is scheduled for October 13 and 27 in the Main Conference Room at the Fillmore complex. The planning sessions will be facilitated by Al Vanderberg and Erica Rosebrook. Mr. Van Zoeren will provide an agenda for the planning sessions at the September Board meeting.

EXECUTIVE DIRECTOR'S REPORT

Plante & Moran Study - Mr. Homminga presented information regarding the Management Team's progress on addressing many of the action items outlined by the Plante & Moran study.

COMMITTEE REPORTS:

Finance Committee – Ms. Cartwright was unavailable to report.

Community Relations Committee/ Program Planning & Quality Improvement – Bob Brown - Mr. Brown noted that the Program Planning Committee would be making recommendations regarding agenda items for the October 27 strategic planning session. He will provide these to Mr. Van Zoeren.

OLD BUSINESS

Clubhouse Transportation – Rick Hunter

CMH 07-072 Motion: To hire five part-time/temporary employees to work as drivers to provide transportation to the Clubhouse and to provide 30 days notice to Clubhouse Transportation that the contract will be terminated.

Moved by: Berghorst Support: Disselkoen

MOTION CARRIED

Mr. Hunter provided an overview of the Clubhouse Transportation issue and answered questions. Mr. Rappleye suggested amending the motion to read *“to provide a 30-day extension of the Clubhouse Transportation with an option to give 30-day notice to cancel.”* By consensus, the board approved this change to the motion.

NEW BUSINESS

RFP Response – late submission – Jerry Homminga

Mr. Homminga stated that a late submission by Comfort Keepers to an RFP was received and he was requesting that the Board accept this late application. He noted that Comfort Keepers is currently serving 13 consumers. He provided information regarding the satisfaction survey conducted for this agency.

CMH 07-073 Motion: To accept the late submission to the Request for Proposal from Comfort Keepers

Moved by: Kortman Support: Bombara

MOTION CARRIED

Ms. Kortman noted that she is familiar with consumers that receive services from this agency and they are very pleased with the services

CMS Rule Issue – Bob Brown –

Mr. Brown reviewed the information that was distributed pertaining to this issue. He recommended that the Board members thoroughly review this information, as the deadline for comments is October 12, 2007. He recommended that the Board formulate a position for submission to Congressman Dingle, Committee Chair. Ms. Kortman noted that it would be difficult for the Board to develop a response and recommended that someone be assigned to do so. Mr. Brown indicated his willingness to complete this task.

Mr. Homminga suggested that Mr. Brown, along with Mr. Van Zoeren and Mr. Hofman draft a letter for presentation to the Board. Ms. Bird noted that a copy should go to the State Association as well. Mr. Bombara suggested informing the media and hosting a forum with advocacy groups and legislators being invited.

Per diem pay for Community Relations Committee and MACMHB Committees – Dan Van Ommen

CMH 07-073 Motion: To forward the request for approval of per diem pay for participation by CMHOC Board members in the Community Relations Committee and State Board Association Committees to the County Planning and Policy Committee and the Board of Commissioners.

Moved by: Van Ommen

Support: Berghorst

MOTION CARRIED

Mr. Van Zoeren noted that descriptions of these committees should be included when forwarding the request for approval to the County.

Service Contract (Emergency) – Comprehensive Physical Therapy – Greg Hofman

CMH 07-074 Motion: To approve the service contract with Comprehensive Physical Therapy

Moved by: Disselkoe

Support: Van Ommen

MOTION CARRIED

Mr. Hofman presented updated information regarding DD Clinical Services and answered questions.

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Mr. Van Zoeren noted that he has been invited to attend Ottawa County Human Services Coordinating Council meeting in September to share information about CMH. The Executive Committee has a meeting scheduled with Muskegon CMH Board members on September 14.

Ms. Gretzner requested approval to attend a one-day conference in Detroit being presented by consumers.

Ms. Kortman provided information pertaining to the Open Meetings Act.

Mr. Van Ommen reported on the most recent Community Relations Committee meeting business.

BOARD REVIEW OF THE DAYS BUSINESS

No comments

PUBLIC COMMENT

Sandra Kiernan
699 State Street
Holland, MI 49423

Ms. Kiernan noted that her child receives services from Comfort Keepers and encouraged the Board to support the contract with this agency

ADJOURNMENT

Mr. Van Zoeren adjourned the August 24, 2007 meeting at 4:57 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary