

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
City On a Hill Ministries
100 Pine Stree, Zeeland, MI 49464
Tuesday, October 30, 2007

PRESENT: Edward Berghorst, Rita Bird, Mark Bombara, Donald Disselkoen, Rebecca Gretzner, Joyce Kortman, Barbara Vanderveen, Daniel Van Ommen, Keith Van Zoeren

EXCUSED: Mary Ann Cartwright

STAFF: Jerry Homminga, Albert Doorn, Greg Hofman, Rick Hunter, Jane Longstreet, Julie Zenk, Patricia Genesky

GUESTS: Greg Rappleye, Doug Van Essen, June Hagan

CALL TO ORDER - Board Chairperson

Keith Van Zoeren, Chairperson, called the October 30, 2007 meeting to order at 4:00 pm.

INVOCATION

Mr. Van Ommen provided the invocation

CMHOC MISSION STATEMENT

Mr. Van Zoeren noted the Mission Statement.

PUBLIC COMMENT

Marcia DeWilde

Ms. DeWilde commented on the Regional Interagency Coordinating Council (RICC), noting that at least half of the membership consists of consumers with developmental disability. She requested more information sharing from CMHOC. She encouraged the board to be more connected to the community.

COMMUNICATIONS AND PRESENTATION

City on a Hill Ministries – Gary Ellens

Mr. Van Zoeren introduced Gary Ellens, Executive Director of City on a Hill Ministries. Mr. Ellens provided a brief summary of the mission of City on a Hill and thanked the Board for holding their meeting at this facility. Mr. Ellens introduced staff from three of the agencies currently providing services out of City on a Hill: Kathy Van Til, who provided information on the free health clinic; Kathy Bull discussed the services provided by His Harvest Stand and shared stories of several of the people they serve; and Rosemary Ervine discussed the services provided by Child Development Services

CONSENT ITEMS

CMH 07-081 Motion: To approve by consent the following items:

- a. Agenda of October 30, 2007 Board of Directors Meeting
- b. Minutes of September 24, 2007 Board of Directors Meeting
- c. October Service Contracts as presented
- d. September Financial Statements as presented
- e. FY 2006/2007 Budget Adjustment #9 as presented

Moved by: Disselkoen Supported by: Berghorst

MOTION CARRIED

CLOSED SESSION

CMH 07-082 Motion: To go into closed session to discuss pending litigation (2/3 roll-call vote required).

Moved by: Disselkoen Supported by: Van Ommen

Yeas: Berghorst, Bird, Bombara, Disselkoen, Gretzner, Kortman, Vanderveen, Van Ommen, Van Zoeren

Nays:

MOTION CARRIED

CMH 07-083 Motion: To rise from closed session

Moved by: Berghorst Supported by: Disselkoen

MOTION CARRIED

CHAIRPERSON'S REPORT

Mr. Van Zoeren thanked the Board members for their involvement in the many meetings throughout the month of October. He noted that the regular monthly meeting of the Board in November has been rescheduled for November 19 at 3:00 p.m.

Mr. Van Zoeren provided an update on the search for the Executive Director. He noted that there are two finalists, Dr. Michael Brashears and Mr. Steven Savage. The Board will meet for final interviews with the two candidates on Friday, November 16. The two candidates will also interview with members of the Management Staff on that day. There will be an informal reception prior to the interviews with the Board and Management to provide an opportunity for Stakeholders to meet the candidates. The Board will make their selection at the regular monthly meeting.

Mr. Van Zoeren noted that Mr. Robert Brown has tendered his resignation from the Board.

CMH 07-083 Motion: To accept the resignation of Mr. Robert Brown from the Board of Directors with regrets.

Moved by: Disselkoen Supported by: Berghorst

Yeas: Van Ommen, Van Zoeren, Disselkoen, Gretzner, Berghorst

Nays: VanderVeen, Kortman, Bird

MOTION CARRIED

Ms. VanderVeen indicated that she would vote no on this motion and requested that the Board ask Mr. Brown to reconsider. Ms. Kortman indicated that she, too, is voting no and stated that she feels that Mr. Brown is a positive influence on the Board and his resignation would be a loss. Ms. Bird stated that she will vote no citing concerns regarding the renewal of a contract and noting that Mr. Brown felt that accurate information was not presented when concerns were brought into question.

Mr. Van Zoeren will write a letter to Mr. Brown formally accepting his resignation with regret from the Board.

Mr. Van Zoeren stated that he plans to schedule a work session with the Board and new Executive Director to discuss what it means to work as a Board. His intent is to move toward being a governance board rather than a management board.

EXECUTIVE DIRECTOR'S REPORT

Streamline Contract Renewal Process – Jerry Homminga

Issue is the length of time for renewal contracts approved by the Board to then go through County Approvals, document preparation and final signatures before services can then be available. Usually a few months

Mr. Homminga, along with Mr. Rappleye, discussed the current process for approving contracts. Mr. Rappleye noted that almost all CMH contracts go through the Emergency Contract process and do not move through the County Committee process. Mr. Homminga indicated he had misinformation and/or incorrect understanding of the process. He questioned the possibility of services continuing before the contract is signed by all parties. Mr. Rappleye noted he would be concerned about contracts getting lost in the system if this were to occur.

COMMITTEE REPORTS

Finance Committee – Mary Ann Cartwright

Ms. Cartwright was unavailable to report

Community Relations Committee – Barbara Vander Veen

Ms. VanderVeen noted that the committee continues to discuss goals. Also discussed was the development of an Ambassador's Club. Ms. Vander Veen will meet with Kelly Sall to work toward development of the Ambassador's Club.

Holiday Card Project – Board members voted on their top two choices of those artworks submitted. Based on the results, Kelly Sall will provide the appropriate choice for printing

Program Planning & Quality Improvement Committee – Keith Van Zoeren

No report

OLD BUSINESS

No old business

NEW BUSINESS

Supported Employment Block Grant – Rick Hunter

Mr. Hunter provided information on a two-year Block Grant which has been awarded to the LBHA for evidenced based practice for Supported Employment. The funds from the grant will be directed toward training staff. Staff from CMHOC, Muskegon CMH Services, MOKA and Kandu will participate. The first training is scheduled for November 14. After staff has been trained in the model, meetings will be held with community partners to discuss implementation. Mr. Hunter noted that Board members are welcome to attend and requested that they advise him if they plan to do so. Mr. Hunter will provide updates to the Board as the program progresses.

Grand Haven Clubhouse Lease Agreement – Rick Hunter

Mr. Hunter provided information on a facility that has been located to house the Grand Haven Clubhouse, which is currently running at the Fulton Street office. The new location will allow for expanded hours of operation and has a kitchen available so that members can produce the noon meal, an important component of the work-ordered day. He noted that this location is temporary until a permanent location can be found. The lease amount is \$150/week. He also indicated that the possibility of operating just one Clubhouse is also being explored.

CMH 07-084 Motion: To approve the month-to-month lease with Extended Grace Church to house the Grand Haven Clubhouse.

Moved by: Van Ommen Supported by: Berghorst
MOTION CARRIED

Community Contracts Renewal – Greg Hofman

Mr. Hofman provided information on two contracts with CWIT and one with LSS that have been held due to budgetary concerns. He reviewed the information about each contract and answered questions. He noted that these contracts do not meet the Medicaid criteria for prevention services, but have been provided in the past as a good-will community benefit. These contracts have been held back due to budgetary. These contracts have been presented to both the Finance Committee and the Program Planning & Quality Improvement Committee, both of which agreed that funding is not available at this time for these contracts.

Consumer Advisory Committee Applications

CMH 07-085 Motion: To appoint Beverly Chavez and Rebecca Gretzner to the Consumer Advisory Committee for a two (2) year term.

Moved by: Kortman Supported by: Disselkoen
MOTION CARRIED

Ms. Gretzner noted that she has also has joined the Consumer Advisory Committee

Proposed Guardianship Policy - Jerry Homminga and Greg Rapple

Mr. Homminga stated that the final draft format is being presented for the Board's consideration. Mr. Rapple noted that it had become clear from previous Board business that the Board was very concerned about guardianship. His sense was that the Board wished to make a statement that they favored stable guardianship relationships. He reviewed the draft policy and answered questions.

Ms. Kortman stated that in addition to family members, volunteers who have an established relationship with consumers are important and should be given preference over paid guardians. She asked that this be included in the policy. The policy will be brought back to the Board for action at the next regular meeting.

Mr. Homminga advised the Board that future Board packets will be delivered to their homes via courier on the Wednesday prior to the Board meeting.

Michigan Association of Community Mental Health Boards "Go To Bat" Award – Barb Vander Veen

CMH 07-086 Motion: To submit the Town Hall Coalition as nominees for the Michigan Association of Community Mental Health Boards' "Go To Bat" Award.

Moved by: Van Ommen Supported by: Disselkoen
MOTION CARRIED

GENERAL INFORMATION, COMMENTS AND MEETINGS ATTENDED

Ms. Bird read from a written statement in which she expressed her concerns that she has been less than effective as a Board member and stated that it is her intent to continue to work to be effective in her role as a Board member, but left in question whether she would want to be a part of the new Board "team" as time moved forward.

BOARD REVIEW OF THE DAYS BUSINESS

None

PUBLIC COMMENT

Tom Bird
359 Waukazoo Drive
Holland, MI 49424

On behalf of the Town Hall Coalition, Mr. Bird thanked the Board for their endorsement.

Mr. Van Ommen thanked the public for their patience and attendance and for coming to an alternate location for the Board meeting.

ADJOURNMENT

CMH 07-087 Motion: To adjourn the October 30, 2007 Board of Directors meeting
Moved by: Berghorst Supported by: Gretzner
MOTION CARRIED

Keith Van Zoeren, Board Chair

Donald Disselkoen, Secretary