

Approved Minutes
Community Mental Health of Ottawa County – Board of Directors Meeting
Monday, December 17, 2007

PRESENT: Edward Berghorst, Rita Bird, Mark Bombara, Mary Ann Cartwright, Donald Disselkoen, Rebecca Gretzner, Rosa Nino, Barbara Vanderveen, Daniel Van Ommen, Keith Van Zoeren

ABSENT: Joyce Kortman

STAFF: Jerry Homminga, Albert Doorn, Gentry Mohr, Betty O'Rourke, Greg Hofman, Jane Longstreet, Rick Hunter, Pat O'Rourke, Jennifer Luzum, Patricia Genesky

OTHERS: June Hagan, Julie Zenk, Greg Rappleeye

CALL TO ORDER - Board Chairperson

Mr. Keith Van Zoeren, Chairperson called the December 17, 2007 meeting to order at 3:00 pm.

INVOCATION

Mr. Van Zoeren provided the invocation.

Mr. Van Zoeren welcomed Ms. Rosa Nino to the Board of Directors

CMHOC VISION AND MISSION

Mr. Van Zoeren noted the new Vision and Mission Statement, stating that these are products of the recent strategic planning by the Board of Directors

CONSENT ITEMS

CMH 07-094 Motion: To approve by consent the following items:

Agenda of the December 17, 2007 Board of Directors Meeting

Minutes of the November 19, 2007 Board of Directors Meeting

Moved by: VanderVeen Supported by: Bombara

MOTION CARRIED

Mr. Van Zoeren noted that Mr. Homminga will continue to serve as interim Executive Director through the month of January. Dr. Brashears will assume his role as Executive Director on February 1.

Mr. Van Zoeren indicated that a meeting was recently held with the Executive Committee to further discuss concerns surrounding the Alliance Medical Services Contract. He noted that the concerns were addressed and the contract will be renewed. Ms. Bird questioned whether there was a discussion pertaining to the development of a policy to avoid further similar incidents. Mr. Van Zoeren noted that the policy is being developed and will be reviewed at the January 26 Board work session. He asked that Board members put this date on their calendar and plan to attend the work session

EXECUTIVE DIRECTOR'S EMPLOYMENT AGREEMENT

Mr. Van Zoeren stated that the employment agreement with the new Executive Director was negotiated by Executive Committee, along with Mr. Berghorst. He reviewed the terms of the contract.

Mr. Van Ommen expressed his concerns regarding the amount of the annual salary in light of the budget concerns currently being discussed. He noted that he would not be comfortable approving the amount when the Board is currently discussing reducing services.

CMH 07-095 Motion: To approve the employment agreement with Michael Brashears, Psy.D.

Moved by: Vander Veen

Supported by: Disselkoen

Yeas: Bird, Disselkoen, VanderVeen, VanZoeren, Bombara, Nino, Cartwright, Gretzner, Berghorst

Nays: VanOmmen

MOTION CARRIED

BUDGET WORK SESSION - REVISIONS

Presentation by Jerry Homminga of FY 07/08 Budget Revision Recommendations –

Mr. Homminga reviewed the budget recommendations as presented to the Board. He noted that the information was recommendations for the Board's consideration and it would be up to the Board to make final decisions.

Mr. Homminga thanked the Board for the opportunity to work with them and the CMHOC staff during this transition period.

Board of Directors Initial Discussion of the Recommendations Presented.

The Board reviewed and discussed the recommendations presented in the report. Mr. Homminga, along with the Management staff, answered questions.

Ms. VanderVeen discussed concerns that West Michigan receives far less funding than other parts of the State. She noted the importance of the LBHA to be working to bring this issue to the forefront at the State level. Mr. Bombara suggested involving the County Administrator and the Board of Commissioners in such an endeavor. He suggested this item be included on the agenda for the joint meeting of the LBHA Boards.

PUBLIC COMMENT

Tom Bird

359 Waukazoo Drive

Holland, MI 49424

Mr. Bird thanked the Board for allowing the public to comment on these budget discussions. He cited concerns that proper procedure has not been followed in involving stakeholders in decisions related to services that will impact consumers. He requested that a dialogue with consumers and stakeholders occur before voting on any of the recommendations.

Leslie Brown

Holland, MI 49424

Expressed concerns that the Board is not addressing the needs of her disabled son.

Brenda Witte

9522 Grand Ridge Drive

Zeeland, MI 49464

Mrs. Witte presented updated information regarding her family situation, citing medical issues of both her husband and herself.

Beth Childress
Director of Services
KANDU Industries

Ms. Childress expressed her appreciation to the Board for their transparency. She stated that KANDU strives to be good stewards of the dollars they receive and work diligently to honor the PCP system. She stated that KANDU will be happy to meet with the Board and look at ways they can work together to address budget concerns.

Lorie Miedema
Holland Deacon's Conference

Ms. Miedema noted that HDC currently provides housing for 153 consumers. Twenty seven of these residents rely on KANDU for services and ask that the Board reconsider cuts to that program.

Peggy Driesenga
Harbor House Ministries

Ms. Driesenga stated that not all 24 consumers currently on the list for residential placement are seeking placement at Harbor House. She encouraged the Board to review the need before there was a crisis and emergency placements are required.

Jim Kloosterman
68th Avenue
Allendale

Mr. Koosterman stated that his son works at Kandu and lives at a HDC home. He asked that the Board review their mission statement, noting that cutting services is contrary to the mission. He volunteered to serve on a committee to review the suggestions.

Sandra Kiernan
Disability Network Lakeshore

Ms. Kiernan noted that she did not see cuts in administration addressed in the recommendations. Nor were there suggestions on how to increase revenue. She urged the Board to be certain that the organization is operating as lean as possible and that all personnel are fulfilling the requirements of their job descriptions before making decisions to cut services.

Jody
Director, Grand Haven Drop In Center

Jody noted that the DIC has managed to get a space for a reasonable amount. They are also currently seeking grand funding. However, the DIC does need the support of CMHOC. She thanked the Board for their contributions.

BUDGET DECISIONS - Regarding Budget Revision Recommendations and Any Initial Public Comments Offered:

Mr. Homminga recommended that each item be reviewed and acted upon individually. Mr. Disselkoen recommended that stakeholder input be solicited prior to making any decisions. Ms. VanderVeen noted that she would not be able to vote on any motion that affects consumer services without first obtaining stakeholder input. She volunteered, as Chair of the Community Relations Committee, to assume the responsibility of arranging meetings for stakeholder input.

CMH 07-096 Motion: To approve of the Revised Budget with \$31,673,870 in Revenues and \$32,074,668 in Expenditures, as submitted on page 3 of the Report "2007/08 Budget Revision Recommendations," prepared by Gerald Homminga, dated 12/17/07.

Moved by: Cartwright

Support: Bombara

Yeas: Disselkoen, VanderVeen, VanZoeren, Bombara, Nino, Cartwright, Gretzner, Berghorst

Nays: Bird

MOTION CARRIED

CMH 07-097 Motion: To approve of Recommendation No. 1, Reference Community Relations committee, Executive Director and Selected Management Team staff to meet with representatives from Consumer and Stakeholder groups on recommended changes to the budget that have an impact on services provided by CMH and anticipated to take effect April 1, 2008.

Moved by: Nino

Support: Bombara

Yeas: Disselkoen, VanderVeen, VanZoeren, Bombara, Nino, Cartwright, Gretzner, Berghorst

Nays: Bird

MOTION CARRIED

Ms. Bird noted that she will vote against each of these motions as there was a clear indication that the Board would not be acting on any of these today, nor would stakeholders be included in the decisions. She noted that stakeholder input should be gained prior to taking any action

Mr. Homminga requested that the Board provide a list of suggested stakeholders to participate in the meetings.

The Board, by consensus, agreed to seek stakeholder input prior to taking any action on recommendations that will affect services to consumers.

CMH 07-098 Motion: To approve the following recommendations as presented in the Budget Revision Recommendations:

Recommendation: To have the Executive Director and Management Team staff make specific recommendations on case load management to the Finance Committee and Program Committee in March 2008, with recommendations to the Board at the April 2008 Board of Directors Meeting.

Recommendation: To have the Program Committee, Executive Director and selected management staff work as a task force to begin to formulate a range of services and conditions of services within the CMH Medication Clinic which will address outsourcing some or all services the later part of 2007/08, with the targeted result being to achieve cost reduction to arrive at a annual cost equal approximately the State wide average.

Recommendation: To create a Task Force in January 2008 to study why our per-capita funding for MI Children is the lowest within the State and frame a recommendation to the

Board on why this is the case and how CMH can improve services and funding options to this consumer population.

Recommendation: To provide on or before June 1, 2008 the Executive Director and Director of Human Resources for Ottawa County provide the CMH Board a recommendation on how to reorganize CMH services to arrive at greater efficiencies.

Recommendation: To meet as a combined board with Muskegon Community Mental Health to discuss target concepts for greater efficiencies between the two agencies, with the concept to begin the implementation of approved efficiencies in 2009/10.

Moved by: VanderVeen
MOTION CARRIED

Support: Cartwright

CMH 07-099 Motion: To receive the following recommendations for information:

Recommendation: To reduce the budgeted expenses by \$85,516; referencing eliminating H2015 CLS services to consumers living within H20016 licensed foster care settings, beginning in April 1, 2008.

Recommendation: To reduce the budgeted expenses by \$41,227 beginning April 1, 2008 by eliminating CLS H2015 services to low needs populations within both DD and MI.

Recommendation: To reduce expenditures by \$7,824 beginning April 1, 2008, resulting from capping H2015 CLS services to the Medium Need DD population to equal an average of 4 hours per week/consumer.

Recommendation: To reduce expenditures by \$25,539 beginning April 1, 2008, by capping H2015 CLS services to high needs DD consumers to equal an average of 7 hours per week/consumer.

Recommendation: To increase expenditures by \$33,750 beginning April 1, 2008 by adding to our 2007/08 residential placements an average of 1.5 equivalent residents.

Recommendation: To decrease expenditures by \$5,993, resulting from reducing and capping types of training.

Recommendation: To reduce expenditures by \$4,000 reflecting a cut in computer equipment purchases for the fiscal year.

Recommendation: To reduce Drop-In Center funding by \$7,000. Reductions to begin April 1, 2008 by equivalent to 10% per month for the balance of 2007/08 and again by an additional 10% for the fiscal year 2008/09.

Recommendation: To reduce expenditures by \$3,425 resulting from closing the MI Grand Haven Club House beginning February 1, 2008.

Recommendation: To reduce expenditures by \$10,090 resulting from closing the MI Coopersville office facility beginning April 1, 2008.

Recommendation: To reduce expenditures by \$89,280 resulting by reducing the appropriation to KANDU by an equivalent of 20% per month beginning July 1, 2008.

Recommendation: To reduce expenditures by \$157,262 effective January 1, 2008 by an overall reduction of expenditures in all budget activities at the rate equivalent to 0.5% (1/2 of 1%).

Moved by: VanderVeen
MOTION CARRIED

Support: Disselkoen

ADJOURNMENT

Mr. Van Zoeren adjourned the December 17, 2007 Board of Directors meeting at 6:00 pm.

Keith Van Zoeren, Chairperson

Donald Disselkoen, Secretary