

Agenda  
Community Mental Health of Ottawa County  
Board of Directors Meeting  
**City On a Hill Ministries**  
100 Pine Street, Zeeland, MI 49464  
Tuesday, October 30, 2007 4:00 p.m.

1. Call to Order
2. Invocation –
3. CMHOC Mission Statement  
The mission of Community Mental Health of Ottawa County is to partner with persons who are challenged by a serious and persistent mental illness and/or developmental disability in a manner that maximizes their integration in the community.
4. Public Comment
5. Communications and Presentation  
**City on a Hill Ministries** – Gary Ellens
6. Consent Items –  
**Suggested Motion:** To approve by consent the following items:
  - a. Agenda of October 30, 2007 Board of Directors Meeting
  - b. Minutes of September 24, 2007 Board of Directors Meeting
  - c. October Service Contracts as presented - (*Attachment A*)
  - d. September Financial Statements as presented - (*Attachment B*)
  - e. FY 2006/2007 Budget Adjustment #9 as presented - (*Attachment C*)
8. Closed session  
**Suggested Motion:** To go into closed session to discuss pending litigation (2/3 roll-call vote required).
9. Chairperson's Report  
**Employee of the Month Awards**  
**Other Items of Interest**
10. Executive Director's Report  
**Streamline Contract Renewal Process** – Jerry Homminga  
*Issue is the length of time for renewal contracts approved by the Board to then go through County Approvals, document preparation and final signatures before services can then be available. Usually a few months.*
11. Committee Reports  
**Finance Committee** – Mary Ann Cartwright (*Attachment D*)  
**Community Relations Committee** – Barbara Vander Veen (*Attachment E*)
  - Holiday Card Project**Program Planning & Quality Improvement Committee** – Keith Van Zoeren (*Attachment F*)

12. Old Business

13. New Business

- a. **Supported Employment Block Grant** (*Information*) – Rick Hunter
- b. **Grand Haven Clubhouse Lease Agreement** (*Information*) – Rick Hunter  
***Suggested Motion:*** To approve the month-to-month lease with Extended Grace Church to house the Grand Haven Clubhouse.
- c. **Community Contracts Renewal** (*Attachment G*) – Greg Hofman
- d. **Consumer Advisory Committee Applications** (*Action – Attachment H*)  
***Suggested Motion:*** To appoint Beverly Chavez to the Consumer Advisory Committee for a two (2) year term.
- e. **Proposed Guardianship Policy** (*Discussion, Attachment I*) – Jerry Homminga and Greg Rappleye
- f. **Michigan Association of Community Mental Health Boards “Go To Bat” Award.** (*Action*) – Barb Vander Veen  
***Suggested Motion:*** To submit the Town Hall Coalition as nominees for the Michigan Association of Community Mental Health Boards’ “Go To Bat” Award.

14. General Information, Comments and Meetings Attended

15. Board Review of the Days Business

16. Public Comment

17. Adjournment