

Agenda  
Community Mental Health of Ottawa County  
Board of Directors Meeting  
CMH Board Room  
12265 James Street, Holland, Michigan 49424  
Monday, December 17, 2007 3:00 p.m.

1. Call to Order
2. CMHOC Vision & Mission Statement
  - **Vision:** *Community Mental Health of Ottawa County strives to enhance quality-of-life for all residents.*
  - **Mission Statement:** *Community Mental Health of Ottawa County partners with people with mental illness and developmental disabilities and the broader community to improve lives and be a premier mental health agency in Michigan*
3. Consent Items –  
**Suggested Motion:** To approve by consent the following items:
  - a. Agenda of December 17, 2007 Board of Directors Meeting
  - b. Minutes of November, 2007 Board of Directors Meeting
4. Executive Director Employment Agreement  
**Suggested Motion:** To approve the employment agreement with Michael Brashears, Psy.D.
5. Budget Work Session - Revisions
  - a. Presentation by Jerry Homminga of FY 07/08 Budget Revision Recommendations
  - b. Board of Directors Initial Discussion of the Recommendations Presented.
6. Public Comment
7. Budget Decisions Regarding Budget Revision Recommendations and any Initial Public Comments offered:
  - a. **Suggested Motion:** To approve of the Revised Budget with \$31,673,870 in Revenues and \$32,074,668 in Expenditures, as submitted on page 3 of the Report “2007/08 Budget Revision Recommendations,” prepared by Gerald Homminga, dated 12/17/07.
  - b. **Suggested Motion:** To approve of Recommendation No. 1, Reference Community Relations committee, Executive Director and Selected Management Team staff to meet with representatives from Consumer and Stakeholder groups on recommended changes to the budget that have an impact on services provided by CMH and anticipated to take effect April 1, 2008.
  - c. **Suggested Motion:** To approve of Recommendation No. 2, to have the Executive Director and Management Team staff make specific recommendations on case load management to the Finance Committee and Program Committee in March 2008, with recommendations to the Board at the April 2008 Board of Directors Meeting.

- d. **Suggested Motion:** To approve of Recommendation No. 3, to reduce the budgeted expenses by \$85,516; referencing eliminating H2015 CLS services to consumers living within H20016 licensed foster care settings, beginning in April 1, 2008.
- e. **Suggested Motion:** To approve of Recommendation No. 4, to reduce the budgeted expenses by \$41,227 beginning April 1, 2008 by eliminating CLS H2015 services to low needs populations within both DD and MI.
- f. **Suggested Motion:** To approve of Recommendation No. 5, to reduce expenditures by \$7,824 beginning April 1, 2008, resulting from capping H2015 CLS services to the Medium Need DD population to equal an average of 4 hours per week/consumer.
- g. **Suggested Motion:** To approve of Recommendation No. 6, to reduce expenditures by \$25,539 beginning April 1, 2008, by capping H2015 CLS services to high needs DD consumers to equal an average of 7 hours per week/consumer.
- h. **Suggested Motion:** To approve of Recommendation No. 7, to increase expenditures by \$33,750 beginning April 1, 2008 by adding to our 2007/08 residential placements an average of 1.5 equivalent residents.
- i. **Suggested Motion:** To approve of Recommendation No. 8, to decrease expenditures by \$5,993, resulting from reducing and capping types of training.
- j. **Suggested Motion:** To Approve of Recommendation No. 9, to reduce expenditures by \$4,000 reflecting a cut in computer equipment purchases for the fiscal year.
- k. **Suggested Motion:** To approve of Recommendation No. 10, to reduce Drop-In Center funding by \$7,000. Reductions to begin April 1, 2008 by equivalent to 10% per month for the balance of 2007/08 and again by an additional 10% for the fiscal year 2008/09.
- l. **Suggested Motion:** To approve of Recommendation No. 11, to reduce expenditures by \$3,425 resulting from closing the MI Grand Haven Club House beginning February 1, 2008.
- m. **Suggested Motion:** To approve of Recommendation No. 12, to reduce expenditures by \$10,090 resulting from closing the MI Coopersville office facility beginning April 1, 2008.
- n. **Suggested Motion:** To approve of Recommendation No. 13, to reduce expenditures by \$89,280 resulting by reducing the appropriation to Kandu by an equivalent of 20% per month beginning July 1, 2008.
- o. **Suggested Motion:** To approve of Recommendation No. 14, to reduce expenditures by \$157,262 effective January 1, 2008 by an overall reduction of expenditures in all budget activities at the rate equivalent to 0.5% (1/2 of 1%).

- p. ***Suggested Motion:*** To approve of Recommendation No. 15, to have the Program Committee, Executive Director and selected management staff work as a task force to begin to formulate a range of services and conditions of services within the CMH Medication Clinic which will address outsourcing some or all services the later part of 2007/08, with the targeted result being to achieve cost reduction to arrive at a annual cost equal approximately the State wide average.
- q. ***Suggested Motion:*** To approve of Recommendation No. 16, to create a Task Force in January 2008 to study why our per-capita funding for MI Children is the lowest within the State and frame a recommendation to the Board on why this is the case and how CMH can improve services and funding options to this consumer population.
- r. ***Suggested Motion:*** To approve of Recommendation No. 17, to provide on or before June 1, 2008 the Executive Director and Director of Human Resources for Ottawa County provide the CMH Board a recommendation on how to reorganize CMH services to arrive at greater efficiencies.
- s. ***Suggested Motion:*** To approve of Recommendation 18, to meet as a combined board with Muskegon Community Mental Health to discuss target concepts for greater efficiencies between the two agencies, with the concept to begin the implementation of approved efficiencies in 2009/10.

## 8. Adjournment