

Approved Minutes
Community Mental Health of Ottawa County – Community Relations Committee
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, July 16, 2007 3:30 p.m.

Present: Daniel Van Ommen, Barbara VanderVeen, Rebecca Gretzner
Absent: Lupita Reyes, Robert Brown
Staff: Jerry Homminga, Kelly Sall, Patricia Genesky, Betty O'Rourke, Patrick O'Rourke

CALL TO ORDER

Ms. Barbara VanderVeen, Chairperson, called the meeting to order at 3:38 p.m.

MISSION STATEMENT

Ms. VanderVeen noted the mission statement.

APPROVAL OF MINUTES

07-001 Motion: To approve the minutes of the March 5, 2007 Committee meeting
Moved by: Van Ommen Support: Gretzner
MOTION CARRIED

APPROVAL OF AGENDA

07-02 Motion: To approve the agenda of the July 16, 2007 Committee meeting
Moved by: Van Ommen Support: Gretzner
MOTION CARREID

Ms. VanderVeen requested that name tags be available for all staff that attend Board and Committee meetings.

REGULAR COMMITTEE BUSINESS

None

OLD BUSINESS

None

NEW BUSINESS

LBHA Developmental Disability Services Eligibility Criteria –

Mr. Homminga presented this information to the committee for their review and input. Mr. Homminga noted that he recently received this information and he wanted to make the committee aware. These criteria are a result of a joint work group consisting of representation from CMHOC, CMH Services of Muskegon, and Community partners to define and establish eligibility criteria that is consistent within the Affiliation. He noted that Muskegon's Board has approved these criteria and it was the intention that they also be presented to the CMHOC Board for approval. He noted that because the PIHP approved the criteria, it was his understanding that it has been approved by the Affiliation. He suggested that it be presented to the Board for approval after also being reviewed by the Program Planning & Quality Improvement Committee.

07-03 Motion: To receive the LBHA Developmental Disability Services Eligibility Criteria for information and forward to the Board for approval at the August 20, 2007 meeting
Moved by: Van Ommen Support: Gretzner.
MOTION CARRIED

Community Relations Committee Functions and Goal Setting –

Ms. VanderVeen questioned whether it was necessary for the Committee to develop its own mission statement. The consensus of the group was that as the committee was a sub-committee of the Board, it should adhere to the Board's mission statement. However, the Committee will need to establish its own set of goals.

With regard to improving community relations, Ms. Sall will attempt to get feedback from consumers and staff on their interpretation of improvements they would like to see.

In response to Mr. Van Ommen's request, Ms. Sall provided information about her roles and responsibilities as they relate to customer service as well as community relations. Mr. Homminga noted that it is the intent of the Board chair to incorporate an educational component into each Board meeting, and Ms. Sall's roles and responsibilities could be included on a future Board agenda.

Ms. Sall also discussed the development of a Speakers Bureau within CMHOC to respond to requests from the public. She noted that she is currently collaborating on a grant to develop a Consumers Speakers Bureau. Mr. Van Ommen requested that Ms. Sall provide copies of any publications she generates to the full Board. Ms. Vander Veen suggested that they also be sent to local legislators, townships, villages, and cities in the community.

Mr. Van Ommen suggested as a goal that committee members make contact with their own city or townships to present information personally, thus becoming spokespersons for the agency.

Mr. Van Ommen noted that he has been invited to present information about the Community Relations Committee at the Fall MACMHB Conference.

ADJOURNMENT

07-04 Motion: To adjourn the July 16, 2007 Community Relations Committee meeting
Moved by: Van Ommen Support: Gretzner
MOTION CARRIED

Ms. VanderVeen adjourned the July 16, 2007 Community Relations Committee meeting at 4:48 pm.

Barbara Vander Veen, Chairperson

NEXT MEETING: August 20, 2007, 3:30 p.m. in the CMHOC Board Room