

Approved Minutes
Community Mental Health of Ottawa County – Community Relations Committee
CMH Board Room
12265 James Street, Holland, Michigan 49424
Monday, August 20, 2007

PRESENT: Daniel Van Ommen, Barbara VanderVeen, Rebecca Gretzner, Robert Brown

ABSENT: Lupita Reyes

STAFF: Jerry Homminga, Kelly Sall, Jennifer Luzum

CALL TO ORDER

Ms. Barbara VanderVeen, Chairperson, called the meeting to order at 3:37 p.m.

MISSION STATEMENT

Ms. VanderVeen noted the mission statement.

APPROVAL OF MINUTES

CMH CR 07-005 Motion: To approve the minutes of the July 16, 2007 Committee meeting

Moved by: VanOmmen

Support: Gretzner

MOTION CARRIED

APPROVAL OF AGENDA

CMH CR 07-006 Motion: To approve the agenda of the August 20, 2007 Committee meeting.

Moved by: Brown

Support: Van Ommen

MOTION CARRIED

Mr. Brown requested that the topic of Center for Medicaid Services be added to the agenda. Mr. Van Ommen requested that a formal motion be discussed.

REGULAR COMMITTEE BUSINESS

None

OLD BUSINESS

Community Relations Committee Functions and Goal Setting – This item was deferred until the September, 2007 meeting.

Follow up report – Employee/Board Survey Response – Kelly Sall

Ms. Sall provided information pertaining to the results of the survey she conducted with Board Members and CMHOC staff regarding improving community relations and answered questions. She also provided information from Northern Lakes CMH pertaining to their plan for Communication and Public Relations. Ms. Sall will seek permission from Northern Lakes to share this information with the entire Board of Directors. Ms. Vanderveen will send a thank you letter to Northern Lakes CMH for sharing this information. Ms. Vanderveen requested that Committee members review this information and provide feedback and recommendations during the September Committee meeting.

Ms. Sall provided copies of various reports and flyers that the Customer Service Representative produces and answered questions. She noted that this information is regularly provided to the Board of Commissioners by the Executive Director. Ms. Gretzner noted that she would like to be informed of any community activities that CMHOC sponsors and/or participates in. Mr. Brown suggested a master calendar be developed that includes this information.

Ms. Sall provided information regarding a complaint pertaining to the Grand Haven CBS Program, which was recently relocated. She has responded with a letter to consumers, family members and guardians, a copy of which was provided. Ms. Vanderveen noted that the former Executive Director's name is still imprinted on the letterhead and future correspondence from this agency should not include this information. The committee recommends that future letterhead printings do not include any information about the Executive Director.

NEW BUSINESS

Community Living Supports – Mr. Homminga noted that CLS services are significantly over budget. He indicated that although there are sufficient revenues in the fund reserves this year to cover the overage, this will affect the carry forward for next year's budget, which means that the agency will approach the next fiscal year without fund reserves, resulting in an even more severely impacted budget. He indicated that he was sharing this with both the Community Relations and Finance Committees. He would like the issue to be discussed in the strategic planning sessions prior to including it in a formal Board meeting. Further information is expected from the County Finance Department.

Mr. Homminga is proposing that he will meet with staff to address challenges and brainstorm about cost savings. Ideas from these staff meetings will be compiled and presented to the Board for discussion at the planning session.

Seeking information from staff and stakeholders – CMH Goals and Objectives

Mr. Homminga noted that feedback from stakeholders (providers and consumers) will be sought regarding issues and concerns they would like the Board to address. This information should be incorporated into the strategic planning session. Mr. Homminga will work with Ms. Sall to develop questions and forward letters to stakeholders.

CMS - Center for Medicaid Services - Bob Brown

Mr. Brown provided information regarding a recent document issued pertaining to habilitative and rehabilitative Medicaid services. Mr. Brown will summarize the document for presentation to the full Board.

Mr. Van Ommen discussed the issue of per diem pay for the Community Relations Committee and committees at the State Board Association level.

CMH CR 07-007 Motion: To approve the Community Relations Committee to be forward to CMHOC Board as approved committee – approved for per diem coverage and further that the CMH Board members receive per diem for expenses for one state CMH committee with approval for that appointment by the CMHOC Board.

Moved by: VanOmmen
MOTION CARRIED

Support: Gretzner

CMH CR 07-008 Motion: To appoint Bob Brown for Vice Chair of the Community Relations Committee

Moved by: VanOmmen
MOTION CARRIED

Support: Gretzner

ADJOURNMENT

CMH CR 07-009 Motion: To adjourn the August 20, 2007 Community Relations Committee meeting

Moved by: Van Ommen
MOTION CARRIED

Support: Gretzner

Ms. VanderVeen adjourned the August 20, 2007 Community Relations Committee meeting at 5:10pm.

Barbara Vander Veen, Chairperson

NEXT MEETING: September 17, 2007, 3:30 p.m. in the CMHOC Board Room