

Approved Minutes
Community Mental Health of Ottawa County – Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, June 14, 2007

PRESENT: Mary Ann Cartwright, Ed Berghorst, Rita Bird, Mark Bombara, Joyce Kortman

STAFF: Jerry Homminga, Patricia Genesky, Greg Hofman, Betty O'Rourke, Kathy Coffey, Julie Zenk

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the June 14, 2007 Finance Committee meeting to order at 12:15 p.m.

MISSION STATEMENT

Ms. Cartwright noted the mission statement

APPROVAL OF MINUTES

CMH FC 07-025 Motion: To approve the minutes of the June 14, 2007 Finance Committee meeting.

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

APPROVAL OF AGENDA

CMH 07-026 Motion: To approve the minutes of the May 17, 2007 Finance Committee meeting as amended.

Moved by: Berghorst Supported by: Bombara

MOTION CARRIED

Mr. Homminga requested that Holland Community Hospital Clinical Services be the first item addressed on the agenda.

OLD BUSINESS

Holland Community Hospital Clinical Services

Mr. Homminga noted that a meeting was held with staff from Holland Community Hospital earlier in the day. They will not be renewing their contract, which will expire on June 30. CMHOC staff is in the process of exploring other options.

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

CMH FC 07-027 Motion: To forward the June 2007 service contracts as presented to the Board of Directors for approval.

Moved by: Kortman Supported by: Berghorst

MOTION CARRIED

Mr. Hofman provided information and answered questions pertaining to the Bethany Christian Services contract.

Ms. Coffey noted that the Staffing Alliance Contract is a one-month extension for the purpose of exploring a requested two-percent increase. Mr. Bombara suggested that because there is the 30-day option to cancel the contract, the contract should be renewed with the increase for one year while other options are investigated. The contracted will be presented to the Board with these changes.

In response to Ms. Kortman's concerns pertaining to the contract with Ed Oom, Ms. O'Rourke stated that she has been in contact with the County Administrator about the condition of the building and that tests for mold have recently been done with the results anticipated as early as June 15.

Mr. Hofman discussed the contract with Pathways for respite services, providing information pertaining to the services provided under this contract and answering questions. The contract will be brought back to the Committee in July. A breakdown of costs (administrative and service) for this contract was requested.

b. Review of monthly financial statements

CMH FC 07-028 Motion: To forward the 2007 March, April and May Financial Statements as presented to the Board of Directors for approval.

Moved by: Berghorst

Supported by: Bird

MOTION CARRIED

c. Budget Adjustment #5

CMH FC 07-029 Motion: To accept the FY 2006/2007 Budget Adjustment #5 as presented and forward to the Board for approval

Moved by: Bombara

Supported by: Berghorst

MOTION CARRIED

Ms. Zenk reviewed the budget adjustment and answered questions.

d. Lakeshore Behavioral Health Alliance

No report.

e. MDCH Finance

Mr. Homminga noted that the 6% reduction crisis has passed, but there continues to be concerns surrounding FY 2007/2008. Information will be shared as it becomes available.

f. Future Finance

Mr. Homminga noted that he continues to work with the Management Team and Fiscal Services to develop the FY 2007/2008 Budget.

OLD BUSINESS

Clubhouse Transportation – Rick Hunter

Mr. Hunter provided information regarding the history and current status of Clubhouse Transportation. He is asking for approval by the Board to terminate the contract and hire the

current drivers as Part time/Temporary employees of the county. He cited considerable concerns with the existing contract and noted that it was determined that this contract should not be renewed. The services would be a CMHOC services. Administrative responsibilities would be divided between Fiscal Services and Clubhouse. Ms. Cartwright expressed concerns about DOT regulations for the drivers. Mr. Hunter will explore any requirements.

A motion will be added to the Board agenda asking the County to add up to five temporary part time positions as Clubhouse Transportation drivers.

NEW BUSINESS

No new business

ADJOURNMENT

CMH FC 07-030 Motion: To adjourn the June 14, 2007 Finance Committee meeting

Moved by: Berghorst

Support: Bombara

MOTION CARRIED

Mary Ann Cartwright, Chair