

Approved Minutes
Community Mental Health of Ottawa County – Finance Committee Meeting
CMH Board Room
12265 James Street, Holland, Michigan 49424
Thursday, August 16, 2007

PRESENT: Mary Ann Cartwright, Rita Bird, Mark Bombara, Joyce Kortman

EXCUSED: Ed Berghorst

STAFF: Jerry Homminga, Patricia Genesky, June Hagan, Joan Brown, Betty O'Rourke,
Mary Moore, Albert Doorn

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the August 16, 2007 Finance Committee meeting to order at 3:18 p.m.

MISSION STATEMENT

Ms. Cartwright noted the mission statement

APPROVAL OF MINUTES

CMH FC 07-040 Motion: To approve the minutes of the July 18, 2007 meeting.

Moved by: Kortman

Supported by: Bombara

MOTION CARRIED

APPROVAL OF AGENDA

CMH FC 07-041 Motion: To approve the agenda of the August 16, 2007 meeting.

Moved by: Kortman

Supported by: Bird

MOTION CARRIED

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

With regard to the Pathways contract, Ms. Coffey provided follow up information in response to questions that were raised at the Program Planning & Quality Improvement Committee meeting and answered questions. Ms. Coffey also provided information pertaining to the satisfaction surveys.

With regard to the Evergreen Commons, Ms. Kortman requested information concerning the number of consumers over 55 years who receive services through CMHOC.

Mr. Doorn noted that the amendment to the Harbor House Ministries contract is for the purpose of transferring two consumers currently placed in an SIL.

CMH FC 07-042 Motion: To accept the Pathways, Ronald Van Valkenberg MD, Evergreen Commons, and Harbor House Ministries contracts as presented and forward to the Board of Directors for approval.

Moved by: Kortman

Supported by: Bird

MOTION CARRIED

CMH FC 07-043 Motion: To forward the August service contracts under \$1,000/week as presented and forward to the Board of Directors for approval

Moved by: Bird

Supported by: Bombara

MOTION CARRIED

b. Review of monthly financial statements

Ms. Hagan reviewed the financial statements and answered questions.

CMH FC 07-044 Motion: To forward the July 2007 Financial Statements as presented to the Board of Directors for approval.

Moved by: Bombara

Supported by: Bird

MOTION CARRIED

c. Budget Adjustment #7

Ms. Hagan reviewed the budget adjustment and answered questions, noting that most changes are a result of moving funds between budget line items.

CMH FC 07-045 Motion: To accept the FY 2006/2007 Budget Adjustment #7 as presented and forward to the Board for approval

Moved by: Bombara

Supported by: Bird

MOTION CARRIED

d. Lakeshore Behavioral Health Alliance

Mr. Homminga noted that there was nothing new to report at this time.

e. MDCH Finance

Mr. Homminga noted that there was nothing new to report at this time.

f. Future Finance

Mr. Homminga requested that this item be incorporated with his report pertaining to CLS services. He noted that CLS services are significantly over budget. He indicated that although there are sufficient revenues in the fund reserves this year to cover the overage, this will affect the carry forward for next year's budget, which means that the agency will approach the next fiscal year without fund reserves, resulting in an even more severely impacted budget.

Mr. Homminga is proposing that he will meet with staff to address challenges and brainstorm about cost savings. Ideas from these staff meetings will be compiled and presented to the Board for discussion at the Planning Session.

OLD BUSINESS

No old business

NEW BUSINESS

Community Living Supports – Jerry Homminga

This item was addressed under Future Finance.

ADJOURNMENT

CMH FC 07-046 Motion: To adjourn the August 16, 2007 Finance Committee Meeting

Moved by: Bombara

Supported by: Bird

MOTION CARRIED

Ms. Cartwright adjourned the August 16, 2007 Finance Committee Meeting at 4:27 p.m.

Mary Ann Cartwright, Chair