

Approved Minutes  
**Community Mental Health of Ottawa County – Finance Committee Meeting**  
CMH Board Room  
12265 James Street, Holland, Michigan 49424  
Thursday, September 13, 2007

**PRESENT:** Mary Ann Cartwright, Ed Berghorst, Rita Bird, Mark Bombara

**ABSENT:** Joyce Kortman

**STAFF:** Jerry Homminga, Patricia Genesky, June Hagan, Greg Hofman, Kathy Coffey,  
Julie Zenk, Albert Doorn

CALL TO ORDER

Mary Ann Cartwright, Chairperson, called the September 13, 2007 Finance Committee meeting to order at 3:24 p.m.

MISSION STATEMENT

Ms. Cartwright noted the mission statement

APPROVAL OF MINUTES

CMH/FC 07-047 Motion: To approve the Minutes the August 16, 2007.

Moved by: Berghorst Supported by: Bird

MOTION CARRIED

APPROVAL OF AGENDA

CMH/FC 07-048 Motion: To approve the Agenda for September 13, 2007.

Moved by: Bird Supported by: Berghorst

MOTION CARRIED

REGULAR COMMITTEE BUSINESS:

a. Review and approval of service contracts

Mr. Homminga noted that the Program Planning & Quality Improvement Committee had cited concerns with several of the contracts presented for approval:

Regarding the Pioneer Resources contract, approval was granted contingent upon Mr. Van Ommen's concerns being addressed by Pioneer Resources. He noted that a meeting was held on September 13, and that Mr. Van Ommen was still not satisfied with the outcome. Mr. Homminga noted that Pioneer will provide a summary of concerns that have been cited by the CMHOC Board of Directors and their response to each, which will be presented to the full Board. Mr. Homminga recommended that the contract be approved. By consensus, the committee agreed to forward the Pioneer Resources Contract contingent upon continued participation in the Transportation Committee and under the condition that a new RFP would be issued prior to the next renewal of the contract.

The Alliance Medical contract was held pending an investigation into an allegation of unethical conduct by an Alliance staff member. Mr. Hofman provided follow up information, noting that no formal complaint from any consumer regarding this incident has been filed. Nonetheless, he

stated that Alliance has adopted CMHOC'S ethics policy and all Alliance Medical Staff are trained in this policy.

The contracts with Holland Community Hospital, Forest View Hospital, Hackley Behavioral Health, Gerber Memorial Hospital, Pine Rest Christian Mental Health Services, St. Mary's Health Services, Allegan General Hospital, Carson City Hospital, Fieldstone Center, Memorial Medical Center, and Oaklawn Hospital were held pending finalized rate information. Ms. Coffey provided information regarding the negotiation process for these contracts, noting that the first six contacts on this list have been finalized and the rate information is included in the contract information presented to the Committee. The remaining contracts are still being negotiated and final information should be available at the Board meeting.

CMH/FC 07-049 Motion: To forward the September, 2007 service contracts as presented to the Board of Directors for approval.

Moved by: Bird Supported by: Bombara  
MOTION CARRIED

Ms. Cartwright abstained from voting due to a personal conflict of interest with two of the contracts.

Mr. Homminga asked for confirmation that there will be a new RFP issued for transportation services. Mr. Hofman indicated that this should be a decision made by the full Board.

b. Review of monthly financial statements

Ms. Hagan reviewed the financial statements and answered questions.

CMH/FC 07-050 Motion: Motion: To forward the August, 2007 Financial Statements as presented to the Board of Directors for approval.

Moved by: Bird Supported by: Bombara  
MOTION CARRIED

c. Budget Adjustment #8

Ms. Hagan reviewed Budget Adjustment #8 and answered questions.

CMH/FC 07-051 Motion: To accept the FY 2006/2007 Budget Adjustment #8 as presented and forward to the Board for approval.

Moved by: Berghorst Supported by: Bird  
MOTION CARRIED

d. FY 2007/2008 Proposed Budget

Ms. Hagan reviewed the proposed FY 2007/2008 Proposed Budget and answered questions.

CMH/FC 07-052 Motion: To accept the FY 2007/2008 Proposed Budget as presented and forward to the Board for approval.

Moved by: Bombara Supported by: Berghorst  
MOTION CARRIED

- e. Lakeshore Behavioral Health Alliance – Ms. Hagan reported on a meeting she attended, along with Mr. Homminga and Muskegon staff, to discuss funding and finances.
- f. MDCH Finance – No report
- g. Future Finance – No report

OLD BUSINESS

No old business

NEW BUSINESS

No new business

ADJOURNMENT

CMH/FC 07-053 Motion: To adjourn the September 13, 2007 Finance Committee meeting

Moved by: Bombara

Supported by: Berghorst

MOTION CARRIED

Ms. Cartwright adjourned the September 13, 2007 Finance Committee meeting at 4:53 p.m.

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Mary Ann Cartwright, Chair