

Approved Minutes
Community Mental Health of Ottawa County
Program Planning & Quality Improvement Committee
Tuesday, September 4, 2007

PRESENT: Rita Bird, Robert Brown, Rebecca Gretzner, Daniel Van Ommen

STAFF: Jerry Homminga, Patricia Genesky, Kathy Coffey, Greg Hofman

CALL TO ORDER

Mr. Brown called the September 4, 2007 meeting of the PPQI Committee to order at 3:30p.m.

APPROVAL OF MINUTES

CMH PPQI 07-018 Motion: To approve the minutes of the August 6, 2007 PPQI Committee meeting

Moved by: Van Ommen

Supported by: Bird

MOTION CARRIED

APPROVAL OF AGENDA

CMH PPQI 07-020 Motion: To approve the amended agenda of the September 4, 2007 PPQI Committee meeting

Moved by: Bird

Supported by: Gretzner

MOTION CARRIED

Mr. Brown noted that the item pertaining to the Evergreen Commons contract would be removed from the agenda.

REVIEW OF AUGUST SERVICE CONTRACTS

Ms. Coffey reviewed the contracts submitted for Board approval and answered questions.

Mr. Van Ommen expressed concerns with the Pioneer Resources contract, noting in particular the lack of timeliness by this contract agency to address complaints. Mr. Homminga indicated that a meeting with Pioneer Resources has been scheduled for September 13 to address Mr. Van Ommen's many concerns. Mr. Van Ommen requested that this contract be approved for forwarding to the Board contingent upon his questions and concerns being adequately addressed at the September 13 meeting. The Committee members consented to this contingency.

With regard to the following contracts, the Committee requested that they be held pending further rate information:

- Holland Community Hospital (A-23)
- Forest View Hospital (A-24)
- Hackley Behavioral Health (A-25)
- Gerber Memorial Hospital (A-26)
- Pine Rest Christian Mental Health Services (A-27)
- St. Mary's Health Services (A-28)
- Allegan General Hospital, Carson City Hospital, Fieldstone Center, Memorial Medical Center, Oaklawn Hospital (A-30).

Ms. Coffey explained that the rates for these contracts are currently being negotiated by a six-county affiliation and are scheduled to be determined by September 13.

Ms. Coffey stated that the contracts with The Center for Women in Transition and Life Services Systems had been placed on hold due to budgetary concerns. The Board will have to make a decision on whether to provide these funds. These contracts will be returned to the Committee in October, at which time Mr. Hofman will provide a presentation and supporting information.

Regarding the contract with Alliance Medical Service, Mr. Brown cited concerns and provided information he had received regarding an incident with this agency. He stated that he would like to know the details of what occurred prior to approving this contract. Mr. Hofman indicated that he was unaware of a complaint having been filed. Mr. Homminga suggested investigating the allegation, noting that a full report will be provided to the Committee in October.

CMH PPQI 07-021 Motion: To forward the following service contracts as presented to the Board of Directors for approval:

Moved by: Van Ommen

Supported by: Gretzner

MOTION CARRIED

A-1: Fritz Hartgers (10/1/07 – 9/30/09)	A-2: Larry & Jane Dean (10/1/07 – 9/30/09)
A-3: Patricia Geisel (10/1/07 – 9/30/09)	A-4: Stephanie Hansma (10/1/07 – 9/30/09)
A-5: Heritage Homes (10/1/07 – 9/30/08)	A-6: Heritage Homes (10/1/07 – 9/30/08)
A-7: Heritage Homes (10/1/07 – 9/30/08)	A-8: MOKA (10/1/07 – 9/30/08)
A-9: Linda Wynsma (10/1/07 – 9/30/09)	A-10: Pioneer Resources (10/1/07 – 9/30/08) <i>Note: This approval is contingent upon Mr. Van Ommen's questions being answered and his concerns being adequately addressed at the meeting with Pioneer Resources personnel, which is scheduled for 9/13/07.</i>
A-11: MOKA (10/1/07 – 6/30/08)	A-12: Rochelle Rawlings (10/1/07 – 9/30/09)
A-13: HHS Health Options(10/1/07 – 9/30/08)	A-14: KANDU (10/1/07 – 9/30/08)
A-15: Westshore Drop In Center (10/1/07 – 9/30/08)	A-16: Heritage Homes (10/1/07 – 9/30/08)
A-17: Heritage Homes (10/1/07 – 9/30/08)	A-18: Hope Network (9/1/07 – 8/31/08)
A-19: MOKA (10/1/07 – 9/30/08)	A-20: Best Way Providers (10/1/07 – 9/30/08)
A-21: Expert Care (10/1/07 – 9/30/08)	A-29: MDLEG/MRS (10/1/07 – 9/30/08)
CONTRACTS UNDER \$1,000/week.	
Heritage Homes/Meadowlands	Muskegon CMH
Anthony Wayne Rehabilitation Center	BHT&D Gusco Money Management
Comfort Keepers	Goodwill Industries
Heritage Homes	MOKA
Pioneer Resources	Pioneer Resources
Rebecca Antaya	Lutheran Social Services
Kkes, Inc.	Rescare Premier, Inc.
Morning Star Enterprises	Helpmates-Living Assistants
Lydia's CTH	

CMH SERVICE PRESENTATION

No Service Presentation scheduled

QUALITY IMPROVEMENT

Transportation Committee Report – Dan Van Ommen

Mr. Van Ommen had no report. Ms. Bird expressed concerns that some individuals from Grand Haven CBE are on the bus for more than 2 hours at a time. Mr. Homminga will provide follow up by the end of the week.

PLANNING

None

OLD BUSINESS

LBHA Developmental Disability Services Eligibility Criteria – Jerry Homminga

Mr. O'Rourke provided information regarding Eligibility Criteria and answered questions. He noted that a workgroup was formed with representatives from Ottawa, Muskegon, and community stakeholders to arrive at a uniform set of criteria. The criteria presented are a result of the work of that group. Mr. Homminga stated that because the Muskegon Board has already approved these criteria it is in effect throughout the Affiliation. He wanted to bring this to the Committees and the full Board for their information. In the event that any Board member has concerns with the criteria, those concerns could be taken back to the PIHP for further review. Mr. Brown suggested bringing this item to the Board retreat for a consensus agreement.

CMH PPQI 07-022 Motion: To receive the LBH Developmental Disability Services Eligibility Criteria for information and forward to the Board for review and comment at the Board retreat

Moved by: Gretzner Support: Van Ommen

MOTION CARRIED.

Committee roles and responsibilities – Bob Brown

Deferred

Possible agenda items for October 27 Strategic Planning Session – Bob Brown

Mr. Brown requested that committee members take some time over the next week and provide suggestions to him. He will forward the information to Mr. Homminga and Mr. Van Zoeren.

NEW BUSINESS

Discussion/Review of MOKA CLS and Pioneer Resources Contract - Bob Brown

Deferred

ADJOURNMENT

CMH PPQI 07-023 Motion: To adjourn the September 4, 2007 Program Planning & Quality Improvement Committee meeting.

Moved by: Van Ommen Supported by: Bird

MOTION CARRIED

Mr. Brown adjourned the September 4, 2007 Program Planning & Quality Improvement Committee Meeting at 5:27 p.m.

Keith Van Zoeren, Board Chair