Approved Minutes Community Mental Health of Ottawa County Program Planning & Quality Improvement Committee Monday, October 1, 2007

PRESENT: Rebecca Gretzner, Daniel Van Ommen, Keith Van Zoeren

ABSENT: Rita Bird

STAFF: Jerry Homminga, Patricia Genesky, Kathy Coffey, Greg Hofman, Rick Hunter, Albert Doorn

CALL TO ORDER

Mr. Van Zoeren called the October 1, 2007 meeting of the PPQI Committee to order at 3:30 p.m. Mr. Van Zoeren noted that because Mr. Brown has resigned from the Board of Directors, he will be attending the PPQI Committee meetings until a new chair is appointed

MISSION STATEMENT

Mr. Van Zoeren noted the mission statement

APPROVAL OF MINUTES

Due to Ms Gretzner's delayed arrival, the minutes were received for information.

APPROVAL OF AGENDA

Due to Ms Gretzner's delayed arrival, the agenda was received for information with the following changes: Under Old Business add: Committee roles and responsibilities; Grand Haven Clubhouse; Guardianship Policy; Alliance Medical issue; Contracts under \$1000/week.

Mr. Van Ommen asked that Boardworks be added to the agenda under New Business

<u>REVIEW OF SEPTEMBER SERVICE CONTRACTS</u> Ms. Coffey reviewed the contracts and answered questions.

CMH PPQI 07-025 Motion: To forward the service contracts as presented to the Board of Directors for approval: Moved by: Van Zoeren Supported by: Gretzner MOTION CARRIED

Ms. Gretzner requested information pertaining to the average length of time for a call through the Protocall contract.

Mr. Homminga and Mr. Hofman discussed the process for contracts under \$1,000/week. Mr. Hofman noted that this amount was arrived at based on the volume of contracts. The intent was to streamline the process by limiting the number of contracts the Board would review in detail. Ms. Coffey indicated that all contracts, including those listed as "Under \$1,000/week" are treated the same as those that have individual summaries.

CMH SERVICE PRESENTATION

No Service Presentation scheduled

OLD BUSINESS

Committee Roles and Responsibilities – This item was deferred.

NEW BUSINESS

Community Contracts Renewal – Greg Hofman

Mr. Hofman provided information on three contracts (two with CWIT and one with LSS) which have not yet been renewed and answered questions. He noted that these contracts are considered a benefit to the community, but do not qualify under Medicaid as prevention services. Mr. Van Ommen noted his reluctance to renew these contracts given the financial situation of the State in general and this agency in particular. Mr. Homminga recommended that we advise the contract providers that we cannot renew the contracts at this time, and the Board will have to make this decision after the strategic planning sessions.

Mr. Van Ommen asked that the Finance Committee be made aware of the opinions of the PPQI Committee

CMH PPQI 07-026 Motion: That CWIT and LSS are notified that the current CMHOC budget provides for funding of these contracts at the same level as last year, but the current budged does not balance revenues and expenses. Distribution of any funds will be determined. pending Board budget planning.

Moved: Van Ommen Support: Gretzner MOTION CARRIED

Grand Haven Clubhouse Lease – Rick Hunter/Kathy Coffey

Mr. Hunter provided an update on locating a permanent site for the Grand Haven Clubhouse. He noted that a temporary space has been located that will increase the daily number of hours the program can run. He provided information on the cost for this leased space

CMH PPQI 07-027	Motion: To accept proposed temporary site for the Grand Haven
	Clubhouse
Moved by: Gretzner	Support: Van Ommen
MOTION CARRIED	

Guardianship Policy Draft – Jerry Homminga - Deferred

Alliance Medical Contract – Jerry Homminga

Mr. Homminga noted that this item will come back to PPQI Committee next Month. Greg Rappleye will be available to review the process. The item will also go to other Board committees.

New Board Member - Board Works - Dan Van Ommen - Deferred.

ADJOURNMENT

Mr. VanZoeren adjourned the October 1, 2007 Program Planning & Quality Improvement Committee meeting at 5:08 p.m.

Keith Van Zoeren